

**CONTRACT OF SERVICE**  
**Contract Agreement No. GOP-HEMB-2023-022**

**KNOW ALL MEN BY THESE PRESENTS:**

This contract is entered by:

The **DEPARTMENT OF HEALTH (DOH)**, an executive department of the Philippines created under its laws with principal office at San Lazaro Compound, Sta. Cruz, Manila, represented by **BERNADETT P. VELASCO, Director IV, Health Emergency Management Bureau**, herein referred to as the **"FIRST PARTY"**;

and

The **APO VIEW HOTEL** a private entity organized in accordance with the laws of the Philippines with business address at Brgy. J. Camus St., Poblacion District, Davao City represented by **REINA V. IDOROT, Sales Supervisor**, hereinafter referred to as the **"SECOND PARTY"**;

Collectively referred to as the parties.

-Witnesseth-

**WHEREAS**, the **Second Party** is engaged in the business of providing hotel accommodation;

**WHEREAS**, the **FIRST PARTY** has engaged the services of the **Second Party** for the conduct of **Mental Health and Psychosocial Support Training on October 2-6, 2023**.

**WHEREAS**, the **First Party** has been selected by the **Second Party** after the required canvass was conducted.

In consideration of the foregoing premises, the parties have agreed as follows:

1. For the **Second Party** to provide the following package:

- Room accommodation on October 2, 2023 (check-in at 2:00 pm) to October 6, 2023 (check-out at 12:00 noon)
- Venue with complete meals, (AM Snack and PM Snack, Buffet Breakfast, Lunch, Dinner with Free-Flowing Coffee/ Tea or Juice, Candies/nuts, free use of facilities and other amenities)

2. For the **First Party** to pay the total amount of **Three Hundred Fifty-Two Thousand Pesos Only (Php352,000.00)** for the food, venue, hotel accommodation with an estimated number of participants computed as follows:

**Live-in participants**

Php 2,200 x 40 pax x 4 days = P 352,000.00

**Total Amount:**

**Php352,000.00**

CERTIFIED TRUE COPY  
DENNIS B. CASIMIRO  
Administrative Officer IV

3) In case the number of attendees exceeds the estimated number of participants or not all participants were able to attend, the **Second Party** shall charge the **First Party** based on actual cost;

RHEA A. BOMBITA  
Sales Manager  
Apo View Hotel

DENNIS B. CASIMIRO  
Administrative Officer IV  
Admin. Unit

Accountant, Finance Service  
02-10/101-2023-10-008440  
P52,000.00

REINA V. IDOROT  
Sales Supervisor  
Apo View Hotel

BERNADETT P. VELASCO, MD, FPCEM  
Director IV  
Health Emergency Management Bureau


- 4) Full payment of the total package cost and other incidental charges shall be settled after the event, and upon submission of billing statement, subject to the policy of the DOH in processing of payments and to the usual accounting rules and regulations;
- 5) The full amount to be paid under the terms of this contract shall be charged to the **HEMB 2023 FUNDS**;
- 6) This Contract shall take effect upon the signing of the parties.

**IN WITNESS WHEREOF**, the parties hereto signed this **CONTRACT OF SERVICE** on Sept. 29, 2023 in the City of Manila, Philippines.

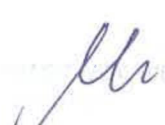
**DEPARTMENT OF HEALTH**  
(First Party)

**APO VIEW HOTEL**  
(Second Party)


  
**BERNADETTE P. VELASCO, MD, FPCEM**  
Director IV, HEMB-DOH

  
**RIENNA V. IDOROT**  
Sales Supervisor

Signed in the presence of:

 CAF 898  
Accountant, Finance Service,  
02-101101-2023-10-008040  
₱ 352,000.00

  
**DENNIS B. CASIMIRO**  
Administrative Officer IV  
Admin. Unit

  
**RHEA A. BOMBITA**  
Sales Manager  
Apo View Hotel

  
**DENNIS B. CASIMIRO**  
Administrative Officer IV

**ACKNOWLEDGEMENT**

BEFORE me this OCT 02 2023 day of \_\_\_\_\_, 2023, personally appeared, **DR. BERNADETT P. VELASCO, Director IV, Health Emergency Management Bureau,** exhibiting to me his **Tax Identification No. 235-120-270-000** issued on \_\_\_\_\_ at **Metro Manila** and **MS. RIENA V. IDOROT, Sales Supervisor, Apo View Hotel,** exhibiting to me her **Tax Identification No. 231-666033-000** issued on \_\_\_\_\_ at Metro Manila known to be same persons who executed the foregoing contract acknowledge to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this Acknowledgement is written, and signed by the parties and their instrumental witnesses on each and every page hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial seal on the OCT 02 2023 day of \_\_\_\_\_, 2023.


**NOTARY PUBLIC**

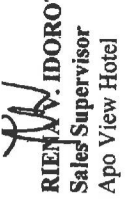
  
**ATTY. HENRY D. ADASA**  
NOTARY PUBLIC, CITY OF MANILA  
APPOINTMENT 097/12/31/2023 MANILA  
IBP NO. 181139 / 01/03/2023  
PTR N. 0861145 / 01/03/2023  
ROLL NO. 29679, TIN NO. 172-528-620  
VEHICLE COMP. NO. VII-0000165 VALID UNTIL APRIL 14, 2024  
② TAYUMAN ST., STA. CRUZ, MANILA

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Book No. 82  
Series of 2023

  
**RHEA A. BOMBITA**  
Sales Manager  
Apo View Hotel

  
**DENNIS B. CASIMIRO**  
Administrative Officer IV  
Admin. Unit

  
Accountant, Finance Service  
02-16101-2623-10-108046  
P202, 000-00

  
**RIENA V. IDOROT**  
Sales Supervisor  
Apo View Hotel

  
**BERNADETT P. VELASCO, MD, FPCEM**  
Director IV  
Health Emergency Management Bureau

  
**DENNIS B. CASIMIRO**  
Administrative Officer IV