Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 2
05 January 2024

PROCUREMENT OF POSTPARTUM IUD KITS
IB NO. 2024-125

This Bid Bulletin is being issued to announce the new schedule of Submission and Opening of Bids previously set last 20 December 2023, amend or modify the bidding documents posted in the PhilGEPS and DOH websites for the above-mentioned project, and to respond to Prospective Bidder's (PBs) inquiries. This Bid Bulletin will form an integral part of the bidding document. Listed below are the corresponding modifications/changes:

1. **New Schedule of Activity**

Activity	From	To	Venue
	Date/Time	Date/time	
Submission and Opening of Bids	20 December 2023 9:00 AM	**17 January 2024 9:00 AM**	COBAC Conference Room, Ground Floor, Bldg. No. 6, Department of Health, Sta. Cruz, Manila, and/or through video conferencing or webcasting via Cisco Webex

2. **Response to Prospective Bidders' (PBs) inquiry:**

Bidder	Particular	Inquiry	End-User Unit's (EUU) /COBAC Response
Surgicom Trading Corp.	Section II. Instructions to Bidder	Requesting for adjustment on the Completed contract from two (2) years to five (5).	Granted.
	Section VI. Schedule of Requirements	Requesting for adjustment in the delivered calendar days from Sixty (60) calendar days to One Twenty (120) calendar days.	Please see attached revised Schedule of Requirements.
	Section VII. Technical Specifications	xxx 3. Tenaculum Forceps: To consider Weight: **77-85 grams.** 4. Alligator Forceps: To consider a **Straight** forceps.	Please see attached revised Technical Specifications.

Bidder	Particular	Inquiry	End-User Unit's (EUU) /COBAC Response
		5. Graves Vaginal Speculum: To consider Weight: **158-175 grams** xxx 7. Mayo Scissors: To remove **"Metzenbaum"** there is no Metzenbaum and Mayo Scissors. xxx 9.a Instrument tray/container To consider Length: **15-16 Inches** To consider Weight: **955-975 grams** 9.b Instrument Tray / Cover with handle: To remove "/" after the word Tray To consider length: **15-16 inches** To consider Weight: **405-425 grams**	
	Section VII. Technical Specifications – Additional Requirements	Clarifying if they can submit a Certificate of Medical Device Notification (CMDN) that was created and applied from another procuring entity. However, the contents of the kits vary per entity. Is it possible to submit the existing registered CMDN from another entity and additional CMDN to every item missing on the registered CMDN from another entity.	Acceptable as long as every missing item on the registered CMDN registered from another entity can be supported with individual CMDN respectively.

4. **Section I. Invitation to Bid:**

From	To
The DOH now invites bids for the procurement of the above-captioned project. Delivery of the Goods is required within the period specified under Section VI. Schedule of Requirements. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least twenty-five percent (25%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.	The *DOH* now invites bids for the *procurement of the above-captioned project.* Delivery of the Goods is required *within the period specified under SECTION VI. Schedule of Requirements*. Bidders should have completed, *within **Five (5)** years from the date of submission and receipt of bids,* a contract similar to the Project, equivalent to: a) At least (2) similar contracts and the aggregate contract amounts should be equivalent to at least Fifty percent (50%) of the (ABC) as required above. b) The largest of these similar contracts must be equivalent to at least half of the Fifty percent (50%) of the ABC as required above.

5. **Section II. Instructions to Bidders:**

ITB Clause	From	To
5.3	Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to: a. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.	Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least **two (2)** contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to: a. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: The Bidder should comply with the following requirements:

ITB Clause	From	To
		i. Completed at least **two (2)** similar contracts, the aggregate amount of which should be equivalent to at least *Fifty Percent (50%)* of the ABC for this Project; and **ii.** The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
10.2	The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *two (2) years* prior to the deadline for the submission and receipt of bids.	The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within ***five (5) years*** prior to the deadline for the submission and receipt of bids.

6. **Section III. Bid Data Sheet:**

ITB Clause	From	To
5.3	For this purpose, contracts similar to the Project shall be: *a. Various laboratory/hospital and medical supplies* *b.* completed within two (2) years prior to the deadline for the submission and receipt of bids.	For this purpose, contracts similar to the Project shall be: *a. Various laboratory/hospital and medical supplies* *b.* completed within **five (5) years** prior to the deadline for the submission and receipt of bids

The revised Schedule of Requirements, Technical Specifications, and Checklist of Technical and Financial Documents are enclosed for the Prospective Bidders' reference and use.

All other provisions of the bidding documents which are not affected shall remain in force and in effect.

For guidance and information of all concerned

NESTOR F. SANTIAGO, JR., MD, MPHC, MHSA, CESO II
Undersecretary of Health
COBAC-D Chairperson

Section VI. Schedule of Requirements

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total ABC (PhP)	Delivery Site	Delivered, Calendar Days
1	Postpartum IUD Kits	2,500 kits	11,250,000.00	DOH Warehouse(s) within Metro Manila	**One Hundred Twenty (120)** calendar days upon receipt of approved Notice to Proceed (NTP).

_____
Signature over Printed Name
[date of signing]

In the capacity of: *[title or other appropriate designation]*
Duly authorized to sign bid for and on behalf of: *[Name of Company]*
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 1	**Postpartum IUD Kits**	Quantity / Unit	**2,500 kits**
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC: **PhP11,250,000.00**			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	
A. Detailed Technical Specifications: Postpartum IUD Kits **1. Uterine Forceps** a) Brand New b) Stainless Steel c) Curved d) Length: 10-15 inches e) Weight: 81-85 grams **2. Ovum Forceps Straight (Sponge Holding Forceps)** a) Brand New b) Stainless Steel c) Straight d) Length: 9.5-10 inches e) Weight: 80-82 grams **3. Tenaculum Forceps** a) Brand New b) Stainless Steel c) Straight d) Length: 10-10.5 inches e) Weight: 77-85 grams **4. Alligator Forceps** a) Brand New b) Stainless Steel c) Straight d) Length: 13-13.5 inches e) Weight: 77-85 grams f) Diameter: 4mm g) Blunt tip **5. Graves Vaginal Speculum** a) Brand New b) Bivalve Stainless Steel c) Size: Medium d) Weight: 158-175 grams			

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 1	**Postpartum IUD Kits**	Quantity / Unit	**2,500 kits**
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC: **PhP11,250,000.00**			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	
6. Uterine Sound/Hysterometer a) Brand New b) Stainless Steel c) Non-flexible, straight d) Length: 12-12.5 inches e) Weight: 63-65 grams **7. Mayo Scissors** a) Brand New b) Stainless Steel c) Curved, width of blade tip: 1/8 inch d) Length: 9-10 inches e) Weight: 95-98 grams **8. Bowl** a) Brand New b) Stainless Steel c) 3-3.5 inches top diameter d) Height: 2-3 inches e) Weight: 65-70 grams **9.a Instrument Tray/ Container** a) Brand New b) Stainless Steel c) Length: 15-16 inches d) Width: 8-8.5 inches e) Height: 3.5-4 inches f) Weight: 955-975 grams g) Thickness: 0.7-1.0 mm h) With handle on both sides **9.b Instrument Tray Cover with handle** a) Brand New b) Stainless Steel c) Length: 15-16 inches d) Width: 8-8.5 inches e) Weight: 405-420 grams f) Thickness: 0.7-1.0 mm **10. Placental Forceps** a) Brand New			

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 1	**Postpartum IUD Kits**	Quantity / Unit	**2,500 kits**
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC: **PhP11,250,000.00**			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	
b) Stainless Steel c) Curved d) Weight: 160-170 grams e) Length: 12.5-13 inches **11. Simms Speculum** a) Brand New b) Stainless Steel c) Weight: 105-108 grams d) Length of handle: 5 inches e) Length of short retractor: 3 inches f) Width of short retractor: 1.25 inches g) Length of long retractor: 3.5 inches h) Width of long retractor: 1.25 inches **NOTE:** The word stainless steel and name of country where the product is made be imprinted in each instrument. Each item should have the DOH Logo laser imprinted on each item.			

B. Additional Requirements to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below:

1. Valid and current Certificate Product Registration (CPR) or Certification of Medical Device Registration (CMDR) or Certificate of Medical Device Notification (CMDN) or Valid Extension issued by Philippine Food and Drug Administration (PFDA);

   The CPR must be valid for the entire period of the award. If the CPR is about to expire, the supplier must have submitted a copy of an application of renewal to the FDA at least 3 months before the expiry date (**a copy of the expiring CPR which is stamped with an "Extension of Validity" shall be submitted as proof**); [AO 2019-0041]

2. Valid and current License to Operate (LTO) for medical devices suppliers, distributors, and traders issued by Philippine Food and Drugs Administration (PFDA). ***Provided, that the application for renewal was made timely as per DOH AO No. 2016-003:***

   In case of expired LTO, the following copies may be submitted:
   - (i) expired LTO;
   - (ii) application for renewal with FDA document tracking number; and,
   - (iii) Official Receipt as proof of payment of renewal of LTO

3. Product Insert/Product Information or downloaded from the internet and other manufacturer's un-

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 1	**Postpartum IUD Kits**	Quantity / Unit	**2,500 kits**
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC: **PhP11,250,000.00**			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	

amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in Technical Specifications;

4. Certification from the Manufacturer/Distributor/Importer/Wholesaler (as reflected in the Certificate of Product Registration of the product/s to be bid) that the Bidder is an authorized dealer or distributor of the product

5. Sworn Statement *using the prescribed form.*

C. <u>Upon delivery the following shall be complied with:</u>

1. Packaging instructions:

a) One stainless tray/container with cover and handle contains 1 IUD kit packed in a box or Standard packaging of the Supplier

2. Labeling instructions:

i. On each **box** and **container** to indicate items and quantities, the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:

Philippine Government Property – Department of Health
NOT FOR SALE

D. Additional Requirements to be submitted by the Single/Lowest Calculated Bidder (S/LCB) as a part of post-qualification, to wit:

1. One (1) sample to be submitted for evaluation. The sample submitted and approved during the evaluation shall be the same to be delivered upon award contract

D. Product Recall & Disposal:

1. The Supplier must ensure the quality of products and if there will be problems in the quality, the Supplier will recall and replace the products distributed in the regions/hospitals/treatment hubs/RHU/HC/BHSS based on Guidelines on Product Recall, FDA Circular No. 2016-012;

2. In instances of product recalls due to failures of suppliers and manufacturers to comply with standards of safety and quality, the cost associated with proper disposal/ destruction, handling or pull out from health facilities where these products have already been distributed shall be borne by the supplier (subject to the latest policy for disposal) (DOH Administrative Order (AO) No. 2019-0041).

_____
Signature over Printed Name
[date of signing]

In the capacity of: *[title or other appropriate designation]*
Duly authorized to sign bid for and on behalf of: *[Name of Company]*
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Checklist of Technical and Financial Documents Arranged numbered and tabbed as it appears below:

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

☐ (b) Statement of the prospective bidder of **All** its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

☐ (c) Statement of the bidder's *two (2) or more* completed contracts similar to the contract to be bid within ***five (5)*** years, *the aggregate amount should be equivalent to at least fifty percent (50%)* of the ABC.

The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above; **and**

☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**

☐ (e) Conformity with the Schedule of Requirements and Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**

☐ (f) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

☐ (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already inexistence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

☐ (i) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

☐ (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**

☐ (b) Original of duly signed and accomplished Price Schedule(s).

III. ADDITIONAL DOCUMENTARY REQUIREMENTS TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM:

☐ (a) Valid and current Certificate Product Registration (CPR) or Certification of Medical Device Registration (CMDR) or Certificate of Medical Device Notification (CMDN) or Valid Extension issued by Philippine Food and Drug Administration (PFDA);

The CPR must be valid for the entire period of the award. If the CPR is about to expire, the supplier must have submitted a copy of an application of renewal to the FDA at least 3 months before the expiry date (**a copy of the expiring CPR which is stamped with an "Extension of Validity" shall be submitted as proof**); [AO 2019-0041]

☐ (b) Valid and current License to Operate (LTO) for medical device suppliers, distributors and traders issued by PFDA. ***Provided, that the application for renewal was made timely as per DOH AO No. 2016-003:***

In case of expired LTO, the following copies may be submitted:

(i) expired LTO;
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☐ (c) Product Insert/Product Information or downloaded from the internet and other

manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in Technical Specifications;

☐ (d) Certification from the Manufacturer/Distributor/Importer/Wholesaler (as reflected in the Certificate of Product Registration of the product/s to be bid) that the Bidder is an authorized dealer or distributor of the product;

☐ (e) Sworn Statement *using the prescribed form.*

Note:

1) Please refer to **https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf** for the following requirements:

   a) Sworn Statement;
   b) Computation of NFCC;
   c) Manufacturer's Authorization;
   d) Secretary's Certificate;
   e) Special Power of Attorney;
   f) Statement of Ongoing Contracts; and
   g) Statement of SLCC.

2) For the following requirements, please refer to **GPPB Resolution No. 16-2020:**

   a) Bid Form;
   b) Price Schedule;
   c) Bid Securing Declaration; and
   d) Omnibus Sworn Statement