



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**BID BULLETIN NO. 4**  
06 December 2023

**PROCUREMENT OF WAREHOUSING SERVICES  
(TEMPERATURE CONTROLLED)  
IB NO. 2024-086**

This Bid Bulletin is being issued to announce the new schedule of the Submission and Opening of Bids, to amend or modify the bidding document posted in the DOH and PhilGEPS websites and to respond to the clarifications raised during the Pre-Bidding Conference last 23 November 2023 for the above-mentioned project. This Bid Bulletin shall form an integral part of the bidding document. Listed below are the corresponding modifications/ changes:

**I. New Schedule of Activity:**

| ACTIVITY                       | FROM                          | TO   | VENUE  |
|--------------------------------|-------------------------------|--|--|
| Submission and Opening of Bids | 06 December 2023,<br>1:00 P.M | <b><i>14 December 2023,<br/>9:00 A.M</i></b> | COBAC Conference Room, Ground Floor, Bldg. No. 6, Department of Health, Sta. Cruz, Manila, and/or through video conferencing or webcasting via Cisco Webex |

**II. Changes on Section VI. Schedule of Requirements**

| From   | To   |
|--|--|
| The delivery period shall commence immediately upon receipt of approved of Notice to Proceed (NTP) until December 31, 2024 | The contract of service shall commence upon receipt of Approved Notice to Proceed <b><i>for the period of twelve (12) months</i></b> |

**III. Clarification on Issues/Concerns during Pre-Bidding Conference**

| Particular   | From | To   |
|--|------|--|
| <b>III. Additional requirement from the Single/Lowest Calculated Bidder (S/LCB) as part of post-qualification:</b> | xxx  | xxx  |
| a. Site Inspection/Site Visit by the COBAC designated TWG  | xxx  | a. Site Inspection/Site Visit by the COBAC designated TWG <b><i>and for validation of Lease of Contract (if applicable).</i></b> |
|  | xxx  | xxx  |

**IV. Terms of Reference**

Refer to the revised Terms of Reference

**V. Financial Proposal Form**

Refer to the revised Financial Proposal Form

**Attached is the revised Schedule of Requirements, Terms of Reference, Technical Specifications, and Financial Proposal Form for the prospective bidders' reference and use.**

All other provisions of the bidding documents which are not affected shall remain in force and in effect.

For guidance and information of all concerned.

**sgd**  
**MARIA ROSARIO S. VERGEIRE, MD, MPH, CESO II**  
Undersecretary of Health  
COBAC-G Chairperson

## ***Section VI. Schedule of Requirements***

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

| <b>Lot No.</b> | <b>Description</b>                               | <b>Quantity /Unit</b> | <b>Total ABC (PhP)</b> | <b>Contract Duration</b>   |
|----------------|--|-----------------------|------------------------|--|
| 1              | Warehousing Services<br>(Temperature Controlled) | 1/lot                 | 151,200,000.00         | The contract of service shall commence upon receipt of Approved Notice to Proceed for the period of <b><i>twelve (12) months</i></b> |

**\*Please include the attached Terms of Reference with signature of the authorized representative as part of the submission of the bid proposal.**

\_\_\_\_\_  
Signature over Printed Name  
*[date of signing]*

In the capacity of:

Duly authorized to sign bid for and on behalf of:

*[title or other appropriate designation]*

*[Name of Company]*

*[Complete office address]*

*[Contact No.]*

*[Fax No.]*

*[Email Address]*

## **TERMS OF REFERENCE**

### **I. RATIONALE:**

The Department of Health (DOH), as the lead Agency mandated to ensure the efficient provision of Public Health Services to the entire nation, is tasked with the responsibility of supporting its various programs through the storage of health commodities and other needed logistics. Through the years, the DOH has increased the activities and target recipients of its numerous Health Programs to effectively promote its vision of universal healthcare for all Filipino citizens. With the increase in the number of Health Program activities and targets though, came the increased amount/volume of procured health commodities. Due to supply chain challenges faced by the Agency, the current storage space/warehouse area was simply unable to keep up with the volume of goods that require much bigger storage before eventually being distributed/ shipped out.

The Supply Chain Management Service (SCMS), as the Office responsible for managing the warehousing and distribution of all DOH Commodities, aims to increase the existing Warehouses/Storage Areas of the Agency. Service providers for both Warehousing and Distribution are annually procured by the DOH. However, based on the aforementioned bulk and volume of procured goods currently stored at the DOH warehouses and in consideration of upcoming deliveries, there is an urgent need to procure warehouses/storage spaces that can handle the voluminous commodities of the DOH.

### **II. OBJECTIVE:**

The goal of this procurement activity is to acquire the services of a qualified 3<sup>rd</sup>-party Warehouse Space Provider to store health and health-related commodities of the DOH *for a period of 12 months*.

### **III. SCHEDULE OF REQUIREMENTS:**

#### **A. WAREHOUSING REQUIREMENTS**

1. The Service Provider shall implement good storage practices as specified in the Guidelines for the Storage of Essential Medicines and other Health Commodities by virtue of DOH Administrative Order No. 2013-0027 dated October 2, 2013 “Adoption and Implementation of the World Health Organization Annex 5 Guide to Good Distribution Practices (GDP) for Pharmaceutical Products, and Annex 9 Guide to Good Storage Practices for Pharmaceuticals” and DOH - WOM such as but not limited to:
  - Use of pallets
  - Commodities at least 10 cm (4 inches) off the floor
  - Rows/ Stacks should be at least 30 cm (1 foot) away from walls and other stacks
  - Stacks should not be more than 2.5 m (8 feet) high
  - Provide warehouse needed supplies (i.e. plastic wrap, packaging tape, etc.)
  - Colored Paper (Red, Green, Orange) for labeling purposes (i.e. quarantine, etc.)
2. The Service Provider shall provide regular inventory reports and total inbound and outbound every week and end of the month of all the DOH commodities in its warehouse to SCMS.
3. The Service Provider shall provide below list of personnel who will serve the following position and stipulated roles and responsibilities in accordance to DOH Warehouse Operations Manual (WOM).

- Three (3) Warehouse Supervisor (College Graduate with at least three (3) years' experience as warehouse supervisor)
  - Six (6) Warehouse Keeper (with at least three (3) years relevant experience in handling and storing Health Commodities)
  - Eleven (11) Warehouse Helper (with at least three (3) years relevant experience in handling and storing Health Commodities)
  - Six (6) Forklift Operator (with TESDA (or equivalent) certificate as Forklift Operator)
4. The Service Provider shall assign the warehouse personnel to monitor and record thrice daily the temperature and humidity of all warehouses. The data shall be readily available to the Procuring Entity.
  5. The Service Provider shall provide an air-conditioned office space with at least six (6) office tables and chairs, and six (6) computer (with at least i5 13<sup>th</sup> generation with 16GB 3,200mhz RAM) with internet connection, one (1) office shelves with 5 layers and two (2) printer for the use of the procuring entity's personnel/representative primarily represented by Supply Chain Management Service (SCMS) who will update the Procuring Entity's stock cards, bin cards and inventories.
  6. The Service Provider shall have an accessible and clean restroom for male and female separate from the warehouse itself with provision of running water/ water supply.
  7. The Service Provider shall have the assigned warehouse personnel immediately report within 24 hours any incidence of breakages, damages, losses and other deviations to the Procuring Entity (Initially thru Email, to follow the copy of original signed report with Photos). The Service Provider shall be responsible for losses or damages while the goods are in their possession and control.
  8. The Service Provider shall grant the Representative of the Procuring Entity access to its warehouse upon the latter's request.
  9. The Service Provider shall entertain the delivery/pull out of commodities stored in the warehouse during weekdays (Monday to Friday) and during office hours (8:00am to 5:00pm) but flexible to extend if deemed necessary due to unavoidable circumstances.
  10. The Service Provider shall operate the warehouse and accept transactions during emergency/disaster/calamity (including Saturday, Sunday and Holiday)
  11. The Service Provider shall accept all deliveries as per approved Request for Schedule of Delivery (RSD) per days.
  12. The Service Provider shall maintain the temperature requirement of 15°C to 25°C and humidity of 50% to 69% 24/7.
  13. Location and Site Condition:
    - a. The storage facility should be accessible by public transport and be within the National Capital Region
    - b. The facility must be located in a sanitary, healthy environment and away/distant from:
      - Atmospheric pollution (industrial and cement factories)

- Hazardous industries (explosive, chemical, gas and oil plants)
  - Land susceptible to erosion, weak foundation
  - Fire prone areas (densely populated or squatted)
  - Industries that attract rodents such as wheat processing, rice mill factories
- c. The storage facility must not shared space with combustibles materials, food industrial/office supplies and equipment.
  - d. The storage facility must have suitable, durable and strong racking system that can withstand an earthquake with a magnitude of 7.0 under Richter scale. (Provide Certification from Structural Engineer).
  - e. The storage facility must be conducive for DOH personnel (SCMS) who will do regular monitoring activities such as identification, classification, pull-out, labeling, re-boxing, physical inventory, validation and disposal as maybe necessary.
  - f. The storage facility must have parking slots for use by DOH personnel (SCMS)
  - g. The storage facility must not be located in flood prone area where there could be adverse effect to its usage. The bidder shall submit a certificate from the City Engineering Office/Barangay Captain that the facility is not located in the flood prone area.
  - h. The storage facility must be at least five (5) meters safely separated from other neighboring structures.
  - i. The storage facility is structurally safe and compliant with the National Building Code, Fire Code of the Philippines and other Government Agencies (Local Government Unit Safety Regulation) (Compliance Certificate to be submitted)

## **B. TECHNICAL SPECIFICATIONS**

1. The Service Provider shall provide regular inventory reports and total inbound and outbound every week and end of the month of all the DOH commodities in its warehouse to SCMS.
2. Shall have good historical and current performance: List of clients retained for 3 years; list of clients who decided to discontinue to services (if applicable) and reason for the discontinued contract (contact details should be provided).
3. Shall have an 20,000 sqm with minimum 13,000 pallet position at Metro Manila, National Capital Region **air-conditioned** warehouse **(operating between 15C to 25C and humidity of 50-69%)**.
4. The said warehouse/s shall be equipped with back-up power source and with minimum 13,000 pallet position solely for the storage of the temperature-controlled health commodities of the procuring entity. All pallets position within the 20,000 sqm will be exclusively utilized by the DOH since the contract and payment will be based on per sqm. These warehouses shall have a minimum of 20 units of thermo-hygrometer to monitor the room temperature and humidity of the entire warehouse and can store commodities according to the temperature requirement of the health commodities.
5. Shall provide at least eight (8) 24/7 functioning security CCTV cameras strategically located at critical location of the warehouses (entry/exit points and inside of the warehouse) with

Transport Video Interface (TVI), at least 5MP, data storage (200 GB – 600GB) for at least 1 month and provide the Procuring Entity the monthly record/back up.

| <b>Number of Cameras</b> | <b>Location</b>   |
|--------------------------|---|
| 1 CCTV Camera            | All access points (Gates/Passageways/Paths).<br>Additional Cameras for each additional access point |
| 1 CCTV Camera            | Paths/Access Roads leading to Warehouse Access points   |
| 1 CCTV Camera            | Guard Station   |
| 1 CCTV Camera            | Cross Dock/ Loading Area  |
| 4 CCTV Cameras           | Strategic Locations around the warehouse (Corners/Blind Spots)                                      |

6. The warehouse/s shall be manned 24/7 by at least one (1) security personnel. If more than one (1) warehouse is provided, one (1) security personnel shall be assigned for **each** warehouse.
7. Shall have at least minimum personnel/staff indicated in the Section III No. 3 - Schedule of Requirement with at least three (3) years relevant experience in handling and storing Health Commodities.
8. Must have ample access space for the maneuverability for delivery vehicles.
9. Must have the following minimum equipment:

| <b>Item</b>                      | <b>Unit</b> | <b>Quantity</b><br>(per every 3,000 sqm and below) |
|----------------------------------|-------------|--|
| Forklift                         | unit        | 1  |
| Trolley                          | piece       | 4  |
| Ladders                          | piece       | 2  |
| Jack Lift/Pallet Truck           | piece       | 3  |
| Vacuum                           | pcs         | 2  |
| First Aid Kit                    | kit         | 2  |
| Fire extinguisher (ABC / Powder) | piece       | 3  |
| Reflective vest                  | piece       | 10   |
| Hard Hat                         | piece       | 10   |
| Protective Shoes                 | pair        | 10   |
| Warehouse gloves                 | pair        | 10   |
| Industrial Fan                   | piece       | 6  |

10. Must have available standard pallets for the proper handling and storage of the commodities.
11. The Service Provider shall present and provide insurance to cover the DOH leased warehouse/s, buildings and equipment via a reputable insurance company while the DOH shall provide insurance coverage for all commodities within the warehouse/s via the Government Service Insurance System (GSIS).
12. Must have a comprehensive warehouse management operation that covers at least the following functions: receiving, put-away, picking, packing, or repacking, releasing for shipment and disposal of damaged stocks
13. Must have a Warehouse Management System capable of recording information such as lot/batches, expiry date, manufacturing dates, volume (different sizes of boxes), and weight of each box upon receipt of commodities which can then be automatically generated for the various SCMS required reports. The Procuring Entity shall be provided with Viewer Account.
14. Must have a written Sanitation and Pest Control Program to observe that storage areas are

clean and free from accumulated waste, rodents and vermin. A sanitation program should be available indicating frequency of cleaning and the methods to be used to clean the premises and storage areas. The pest-control agents used should be safe, and there should be no risk of contamination of pharmaceutical products.

15. The Service Provider shall provide 2 batches of Supply Chain related training for the Supply Chain Management Service Staffs.
16. Additional **valid** documents for submission and for validation by the DOH Technical Working Group (TWG) during site visit at the Bidder's facility as part of the Post Qualification.
  - a. Company Profile
  - b. Warehouse Layout with measurement
  - c. Warehouse façade picture
  - d. Screenshot/Picture of the Warehouse Management System
  - e. Photocopy of the Written Sanitation and Pest Control
  - f. Description of Security System/Security Plan
  - g. Photocopy of the insurance of the Facility (CY 2024 January to December) or application for renewal for 2024
  - h. Certification of Satisfactory Performance from the previous client.
  - i. Certification of Satisfactory Performance from the current client.
  - j. Shall have good historical and current performance: List of clients retained for 3 years; list of clients who decided to discontinue to service (if applicable) and reason for the discontinued contract (contact details should be provided).
  - k. Certificate from the City Engineering Office/Barangay Captain that the facility is not located in the flood prone area.
  - l. Compliance Certificate that the facility is structurally safe and compliant with the National Building Code, Fire Code of the Philippines and other Government Agencies (National and Local) Safety Regulations.
  - m. The storage facility must have suitable, durable and strong racking system that can withstand an earthquake with a magnitude of 7.0 under Richter scale. (Provide Certification from Structural Engineer).
  - n. Curriculum Vitae of Key Staff

### **C. CONTRACT IMPLEMENTATION, REVIEW AND PENALTIES**

#### **A. Contact Persons:**

Project Management Group (PMG) composed of the following:

#### **MARIA JOYCE U. DUCUSIN, MD, MPH**

OIC-Director IV

Supply Chain Management Service

Tel. No. 8651-7800 loc. 2354

Email: scmsod.doh.gov.ph

#### **ENGR. MAXIMO A. ADAN, JR**

OIC, Division Chief, WDD

Supply Chain Management Service

Tel. No. 8651-7800 loc. 2227/2228

Email: maadan@doh.gov.ph



**B. Key Performance Indicators (KPIs):**

The Warehouse Service Provider is to achieve the following:

1. Effective Warehousing of Health Commodities based on international standards and DOH WOM (Temperature Control, Recommended Storage for Health Commodities etc.)
2. Value of Damaged/Lost Stocks while stored in the Warehouse
3. Compliance to total specifications and scope of work

**C. Service Performance Monitoring and Evaluation**

1. Service Provider shall be evaluated every quarter based on the Compliance as well as the overall performance using the set KPIs)
2. The DOH shall issue Request for Action (RFA) on whatever findings not in conformance with the Terms of Reference (TOR) under the contract for corrective measures and shall be noted/included in the Evaluation tool. Any recurring same deficiencies made by the Service Provider for 3 times shall be subject to termination of the contract and/or subsequent legal action, if applicable.

**D. Penalties**

1. For commodities lost or damaged due to negligence, the Service Provider would be charged with the actual acquisition cost plus 20% of the value of the commodities damaged. Legal action may also be pursued by the procuring entity, if applicable.
2. In case of contract termination, the Service Provider shall allow the incoming Service Provider to pick-up all DOH commodities and transfer to its warehouse these to its warehouse freely without any physical or legal constraints.

**E. Contract Pre-termination and Extension**

1. In case of pre-termination of this contract with the Service Provider due to its failure to meet the required KPIs and/or other breaches of contract, the DOH reserves the right to engage the services of the next lowest calculated responsive bidder pursuant to relevant provisions of Republic Act 9184 and its 2016 Revised Implementing Rules and Regulations. (if applicable)
2. The Contract of services shall be *for the period of 12 months.*

**F. Delivery Schedule:** The delivery period shall commence immediately upon receipt of approved Notice to Proceed (NTP) *for the period of 12 months.*

## D. TERMS OF PAYMENT

Upon submission of monthly billing

## E. REQUIREMENTS FOR BIDDING

A. Technical Proposal (Including Warehousing Requirements and Technical Specifications)

B. Financial Proposal – Attached is the template to be filled up by the bidder:

1. Bid price shall include all applicable government taxes.
2. Warehouse Cost shall include cost of handling, storage equipment use, manpower, utilities and internet.
3. Insurance to be computed based on the amount of goods stored at a particular warehouse
4. All open spaces in the templates shall be filled in with the rate cost; incomplete filling shall be ground for disqualification.

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Signature over Printed Name  
*[date of signing]*

In the capacity of:

Duly authorized to sign bid for and on behalf of:

*[title or other appropriate designation]*

*[Name of Company]*

*[Complete office address]*

*[Contact No.]*

*[Fax No.]*

*[E-mail Address]*

# Technical Specifications

|  |  |                         |       |
|--|--|-------------------------|-------|
| Republic of the Philippines<br>Department of Health<br><b>TECHNICAL SPECIFICATIONS</b>   |  |                         |       |
| Lot No. 1  | <b>Warehousing Services<br/>(Temperature Controlled)</b> | Qty. / Unit             | 1 lot |
| Total ABC: <b>PhP151,200,000.00</b>  |  |                         |       |
| PURCHASER'S SPECIFICATION  |  | STATEMENT OF COMPLIANCE |       |
| <b>I. Technical Specifications</b> <ol style="list-style-type: none"> <li>1. The Service Provider shall provide regular inventory reports and total inbound and outbound every week and end of the month of all the DOH commodities in its warehouse to SCMS.</li> <li>2. Shall have good historical and current performance: List of clients retained for 3 years; list of clients who decided to discontinue to services (if applicable) and reason for the discontinued contract (contact details should be provided).</li> <li>3. Shall have an 20,000 sqm with minimum 13,000 pallet position at Metro Manila, National Capital Region <b><u>air-conditioned</u></b> warehouse <b><u>(operating between 15C to 25C and humidity of 50-69%)</u></b>.</li> <li>4. The said warehouse/s shall be equipped with back-up power source and with minimum 13,000 pallet position solely for the storage of the temperature-controlled health commodities of the procuring entity. All pallets position within the 20,000 sqm will be exclusively utilized by the DOH since the contract and payment will be based on per sqm. These warehouses shall have a minimum of 20 units of thermo-hygrometer to monitor the room temperature and humidity of the entire warehouse and can store commodities according to the temperature requirement of the health commodities.</li> <li>5. Shall provide at least eight (8) 24/7 functioning security CCTV cameras strategically located at critical location of the warehouses (entry/exit points and inside of the warehouse) with Transport Video Interface (TVI), at least 5MP, data storage (200 GB – 600GB) for at least 1 month and provide the Procuring Entity the monthly record/back up.</li> </ol> |  |                         |       |

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|           |  |             |       |
|-----------|--|-------------|-------|
| Lot No. 1 | <b>Warehousing Services<br/>(Temperature Controlled)</b> | Qty. / Unit | 1 lot |
|-----------|--|-------------|-------|

Total ABC: **PhP151,200,000.00**

PURCHASER'S SPECIFICATION

STATEMENT OF COMPLIANCE

| Number of Cameras | Location  |
|-------------------|---|
| 1 CCTV Camera     | All access points (Gates/Passageways/Paths).<br>Additional Cameras for each additional access point |
| 1 CCTV Camera     | Paths/Access Roads leading to Warehouse Access points   |
| 1 CCTV Camera     | Guard Station   |
| 1 CCTV Camera     | Cross Dock/ Loading Area  |
| 4 CCTV Cameras    | Strategic Locations around the warehouse<br>(Corners/Blind Spots)                                   |

6. The warehouse/s shall be manned 24/7 by at least one (1) security personnel. If more than one (1) warehouse is provided, one (1) security personnel shall be assigned for **each** warehouse.
7. Shall have at least minimum personnel/staff indicated in the Section III No. 3 - Schedule of Requirement with at least three (3) years relevant experience in handling and storing Health Commodities.
8. Must have ample access space for the maneuverability for delivery vehicles.
9. Must have the following minimum equipment:

| Item                                | Unit  | Quantity<br>(per every 3,000 sqm and below) |
|-------------------------------------|-------|---|
| Forklift                            | unit  | 1   |
| Trolley                             | piece | 4   |
| Ladders                             | piece | 2   |
| Jack Lift/Pallet Truck              | piece | 3   |
| Vacuum                              | pcs   | 2   |
| First Aid Kit                       | kit   | 2   |
| Fire extinguisher<br>(ABC / Powder) | piece | 3   |
| Reflective vest                     | piece | 10  |
| Hard Hat                            | piece | 10  |
| Protective Shoes                    | pair  | 10  |
| Warehouse gloves                    | pair  | 10  |
| Industrial Fan                      | piece | 6   |

10. Must have available standard pallets for the

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|  |  |                         |       |
|--|--|-------------------------|-------|
| Lot No. 1  | <b>Warehousing Services<br/>(Temperature Controlled)</b> | Qty. / Unit             | 1 lot |
| Total ABC: <b>PhP151,200,000.00</b>  |  |                         |       |
| PURCHASER'S SPECIFICATION  |  | STATEMENT OF COMPLIANCE |       |
| <p>proper handling and storage of the commodities.</p> <p>11. The Service Provider shall present and provide insurance to cover the DOH leased warehouse/s, buildings and equipment via a reputable insurance company while the DOH shall provide insurance coverage for all commodities within the warehouse/s via the Government Service Insurance System (GSIS).</p> <p>12. Must have a comprehensive warehouse management operation that covers at least the following functions: receiving, put-away, picking, packing, or repacking, releasing for shipment and disposal of damaged stocks.</p> <p>13. Must have a Warehouse Management System capable of recording information such as lot/batches, expiry date, manufacturing dates, volume (different sizes of boxes), and weight of each box upon receipt of commodities which can then be automatically generated for the various SCMS required reports. The Procuring Entity shall be provided with Viewer Account.</p> <p>14. Must have a written Sanitation and Pest Control Program to observe that storage areas are clean and free from accumulated waste, rodents and vermin. A sanitation program should be available indicating frequency of cleaning and the methods to be used to clean the premises and storage areas. The pest-control agents used should be safe, and there should be no risk of contamination of pharmaceutical products.</p> <p>15. The Service Provider shall provide 2 batches of Supply Chain related training for the Supply Chain Management Service Staffs.</p> |  |                         |       |

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|                                     |  |                         |       |
|-------------------------------------|--|-------------------------|-------|
| Lot No. 1                           | <b>Warehousing Services<br/>(Temperature Controlled)</b> | Qty. / Unit             | 1 lot |
| Total ABC: <b>PhP151,200,000.00</b> |  |                         |       |
| PURCHASER'S SPECIFICATION           |  | STATEMENT OF COMPLIANCE |       |

**II. Additional valid documents to be submitted with this Technical Specifications, arranged numbered and tabbed as enumerated below for submission during bidding and for validation by the DOH Technical Working Group during site visit at the Bidder's facility:**

1. Company Profile
2. Warehouse Layout with measurement
3. Warehouse façade picture
4. Screenshot/Picture of the Warehouse Management System
5. Photocopy of the written Sanitation and Pest Control
6. Description of Security System/Security Plan
7. Photocopy of the insurance of the Facility (CY 2024 January to December) or application for renewal for 2024
8. Certification of Satisfactory Performance from the previous client
9. Certification of Satisfactory Performance from the current client.
10. Shall have good historical and current performance: List of clients retained for 3 years; list of clients who decided to discontinue to services (if applicable) and reason for the discontinued contract (contact details should be provided).
11. Certificate from the City Engineering Office/Barangay Captain that the facility is not located in the flood prone area.
12. Compliance Certificate that the facility is structurally safe and compliant with the National Building Code, Fire Code of the Philippines and other Government Agencies (Local Government Unit Safety Regulations).
13. The storage facility must have suitable, durable and strong racking system that can withstand an earthquake with a magnitude of 7.0 under Richter scale. (Provide Certification from Structural Engineer).
14. Curriculum Vitae of Key Staff
15. Sworn statement using the prescribed form

**III. Additional requirement from the Single/Lowest Calculated Bidder (S/LCB) as part of post-qualification:**

- a. Site Inspection/Site Visit by the COBAC designated TWG *and for validation of Lease of Contract (if applicable).*

\_\_\_\_\_  
Signature over Printed Name  
[date of signing]

In the capacity of:  
Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]  
[Name of Company]  
[Complete office address]  
[Contact No.]  
[Fax No.]  
[Email Address]

**FINANCIAL PROPOSAL FORM**  
**for the Procurement of Warehousing Services (Temperature Controlled)**

|  | Total ABC         | Capacity   | Rate per sqm<br>(per month) | Rental Cost per Month                    | Total Rental Cost             |
|--|-------------------|------------|-----------------------------|--|-------------------------------|
|  |                   |            |                             | (20,000 sqm x rate per sqm)<br>per month | Rate per month X 12<br>months |
|  | PhP151,200,000.00 | 20,000 sqm |                             |  |                               |

**NOTE:**

1. Total ABC to consume is 151,200,000.00 for 12 months.
2. Actual Billing is upon released of NTP at the rate per month offered as the basis
3. Total Contract amount will be based on the Number of Months from the actual release of the NTP *for a period of 12 months* multiplied by rate per month
4. Bid Price shall include all applicable government taxes
5. Computation of Warehouse Rental Cost shall be based on the total Square meter (20,000sqm) per lot times the rate per square meter per month.

\_\_\_\_\_  
 Signature over Printed Name  
*[date of signing]*

In the capacity of: *[title or other appropriate designation]*  
 Duly authorized to sign bid for and on behalf of: *[Name of Company]*  
*[Complete office address]*  
*[Contact No.]*  
*[Fax No.]*  
*[Email Address]*