



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**BID BULLETIN NO. 4**  
11 December 2023

**PROCUREMENT OF BACK PACK, JACKET AND POLO SHIRT FOR EPIDEMIOLOGY  
BUREAU  
IB No. 2024-119**

This Bid Bulletin is being issued to announce the new schedule of activities and to amend or modify the bidding document posted in the PhilGEPS and DOH websites for the Procurement of Back Pack, Jacket and Polo Shirt for Epidemiology Bureau under IB No. 2024-119. This Bid Bulletin shall form an integral part of the bidding document. Listed below are the corresponding modifications/changes, to wit:

**1. New Schedule of Activities:**

PARTICULAR	Date and Time		VENUE
	From	To	
Submission and Opening of Bids	13 December 2023; 09:00 A.M.	<b>21 December 2023; 09:00 A.M.</b>	COBAC Conference Room., Ground Floor, Bldg. No. 6, Department of Health, San Lazaro Compound, Sta. Cruz, Manila and through video conferencing via Cisco WebEx

**2. Changes in Section VII. Technical Specifications:**

PARTICULAR	RESPONSE
Lot No. 1 - Back Pack (Bag)	Please refer to the attached revised Technical Specifications.
Lot No. 2	
Item No. 1 - Windbreaker Jacket with Hood Item No. 2 – Polo Shirt (Unisex Polo Shirt)	

The revised Technical Specifications Form, Annex B (Lay-out of Windbreaker Jacket with Hood) and Checklist of Technical and Financial Documents are enclosed for the Prospective Bidder's reference and use.

All other provisions of the bidding documents which are not affected shall remain in effect.

For guidance and information of all concerned.

**MARIA FRANCIA M. LAXAMANA, MD, MHSA, CHS**  
Undersecretary of Health  
COBAC – F Chairperson

# Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1	1.1) <b>Back Pack (Bag)</b>	Quantity / Unit	<b>700 pieces</b>
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 1: <b>PhP700,000.00</b>			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<b>I. Detailed Technical Specifications:</b> <ol style="list-style-type: none"> <li>1. <b>Job Title:</b> Procurement of customized backpack for distribution during Epidemiology Bureau (EB) face-to-face trainings, and EB hosted events.</li> <li>2. <b>Description:</b> <ul style="list-style-type: none"> <li>• Backpack Features:                             <ul style="list-style-type: none"> <li>- Padded back with haul strap</li> <li>- Padded adjustable shoulder strap</li> <li>- With water bottle pocket on both sides</li> <li>- With zipped front pocket</li> <li>- With laptop compartment, fits 15.6 in laptop</li> </ul> </li> </ul> </li> <li>3. <b>Size:</b> <ul style="list-style-type: none"> <li>• 16.6 in height x 12 in length x 6 in width</li> </ul> </li> <li>4. <b>Type of Material:</b> <ul style="list-style-type: none"> <li>• 100% polyester fabric</li> </ul> </li> <li>5. <b>Color:</b> <ul style="list-style-type: none"> <li>• Black</li> </ul> </li> <li>6. <b>Logos and Content:</b> <ul style="list-style-type: none"> <li>• Embroidered, following the original colors DOH and Bagong Pilipinas logo (Both: 2x2 in) embroidered at the lower right part of the front pocket Please see attached layout for reference</li> </ul> </li> <li>7. <b>End User Unit's (EUU) Camera-Ready specimen/sample/lay-out:</b> Refer to attached sample and photo or illustration in softcopy</li> </ol>			
<b>II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below:</b> <ol style="list-style-type: none"> <li>1. <b>One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation. The sample submitted and approved during the evaluation shall be the same item to be delivered upon award of contract.</b></li> <li>2. Sworn Statement using the prescribed form.</li> </ol>			
<b>III. <u>Upon delivery the following shall be complied with:</u></b> <ol style="list-style-type: none"> <li>1. Packaging Instructions: Primary Packaging (individual): Each piece is individually wrapped in plastic</li> </ol>			

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Lot No. 1	1.1) <b>Back Pack (Bag)</b>	Quantity / Unit	<b>700 pieces</b>
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 1: <b>PhP700,000.00</b>			
<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	
<b>IV. <u>Instruction before mass production</u></b>			
a. Sample subject for approval of EUU before mass production			
<b>V. <u>Replacement of Sample</u></b>			
a. The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH			

Signature over Printed Name

*[date of signing]*

In the capacity of:

Duly authorized to sign bid for and on behalf of:

*[title or other appropriate designation]*

*[Name of Company]*

*[Complete office address]*

*[Contact No.]*

*[Fax No.]*

*[Email Address]*

# Technical Specifications

Republic of the Philippines Department of Health <b>TECHNICAL SPECIFICATIONS</b>			
Lot No. 2	<b>2.1) Windbreaker Jacket with Hood</b>	Quantity / Unit	<b>1,000 pieces</b>
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 2: <b>PhP1,700,000.00</b>			
<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	
<b>I. Detailed Technical Specifications:</b> <ol style="list-style-type: none"> <li>1. Job Title: Procurement of customized unisex windbreaker jackets for distribution during Epidemiology Bureau (EB) face-to-face trainings, and EB hosted events.</li> <li>2. Description:                             <ul style="list-style-type: none"> <li>• Unisex Windbreaker Jacket with Hood                                     <ol style="list-style-type: none"> <li>i. Unisex, regular fit</li> <li>ii. Water Resistant</li> <li>iii. Hood with drawstring, zipped closure, elastic cuffs and hem</li> <li>iv. 2 zipped pockets in front, on both sides</li> <li>v. With clothing care label attached inside</li> </ol> </li> </ul> </li> <li>3. Size:                             <ul style="list-style-type: none"> <li>Small: 125 pieces</li> <li>Medium: 300 pieces</li> <li>Large: 300 pieces</li> <li>XL: 200 pieces</li> <li>2XL: 50 pieces</li> <li>3XL: 25 pieces</li> </ul> </li> <li>4. Type of Material:                             <ul style="list-style-type: none"> <li>• Microfiber Fabric</li> </ul> </li> <li>5. Item Color:                             <ul style="list-style-type: none"> <li>• Main Color: Dark Blue (#012061)</li> <li>• Upper Part Color: White</li> </ul> </li> <li>6. Logos and Content DOH Logo:                             <ul style="list-style-type: none"> <li>• Logos and Content (Embroidered)</li> <li>• Front: EB logo follow original color (3x3 in) at the right chest</li> <li>• <b>Back: DOH and Bagong Pilipinas Logo (Both 2x2 in) located at the upper back with "DEPARTMENT</b></li> </ul> </li> </ol>			

Republic of the Philippines Department of Health <b>TECHNICAL SPECIFICATIONS</b>			
Lot No. 2	<b>2.1) Windbreaker Jacket with Hood</b>	Quantity / Unit	<b>1,000 pieces</b>
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 2: <b>PhP1,700,000.00</b>			
<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	
<b>OF HEALTH" text below (color: silver)</b>  <b>7. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to attached sample and photo or illustration in softcopy</b>			
<b>II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below:</b>  1. <b>One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation. The sample submitted and approved during the evaluation shall be the same item to be delivered upon award of contract.</b> 2. Sworn Statement using the prescribed form.			
<b>III. <u>Upon delivery the following shall be complied with:</u></b>  1. Packaging Instructions: Primary Packaging (Individual): Each piece is individually wrapped in plastic			
<b>IV. <u>Instruction before mass production</u></b>  1. Sample subject for approval of EUU before mass production			
<b>V. <u>Replacement of Sample</u></b>  1. The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH			

Signature over Printed Name

*[date of signing]*

In the capacity of:

Duly authorized to sign bid for and on behalf of:

*[title or other appropriate designation]*

*[Name of Company]*

*[Complete office address]*

*[Contact No.]*

*[Fax No.]*

*[Email Address]*

# Annex B

## Windbreaker Jacket with Hood



# Technical Specifications

Republic of the Philippines  
Department of Health  
TECHNICAL SPECIFICATIONS

<b>Lot No.2</b>	2.2) Polo Shirt (Unisex Polo Shirt)	Quantity / Unit	<b>2,000 pieces</b>
Total ABC for Lot No.2: <b>PhP1,700,000.00</b>			
<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	
<p><b>I. Detailed Technical Specifications:</b></p> <ol style="list-style-type: none"> <li>1. Job Title: Procurement of customized unisex polo shirts for distribution during Epidemiology Bureau (EB) face-to-face trainings, and EB hosted events.</li>   <li>2. Description: Unisex Polo Shirt</li>   <li>3. Size: <ul style="list-style-type: none"> <li>Small: 300 pieces</li> <li>Medium: 600 pieces</li> <li>Large: 600 pieces</li> <li>XL: 300 pieces</li> <li>2XL: 100 pieces</li> <li>3XL:100 pieces</li> </ul> </li>   <li>4. Type of Material: <ul style="list-style-type: none"> <li>• Breathable Honeycomb fabric, with clothing care label attached inside</li> <li>• Proper Material/ Fabric handling instruction</li> </ul> </li>   <li>5. Color: <ul style="list-style-type: none"> <li>• Main Colors: <ol style="list-style-type: none"> <li>a. Upper Part – green (HEX #285c4d)</li> <li>b. Lower Part, Linings, Collar and packet – Yellow (HEX #fed141)</li> </ol> </li> </ul> </li>   <li>6. Logos and Content DOH Logo: <ul style="list-style-type: none"> <li>• Embroidered, the following original colors</li> <li>• Front: EB Logo (3 in, do not distort) at the right chest</li> <li>• Back: DOH Logo and Bagong Pilipinas (2x2 in) at the upper back with “DEPARTMENT OF HEALTH” text below (color: Silver, font: Lora) Please see attached layout for reference</li> </ul> </li>   <li>7. End User Unit’s (EUU) Camera-Ready specimen/sample/lay-out: Refer to attached sample and photo or illustration in softcopy</li> </ol>			

Republic of the Philippines  
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<b>Lot No.2</b>	2.2) Polo Shirt (Unisex Polo Shirt)	Quantity / Unit	<b>2,000 pieces</b>
Total ABC for Lot No.2: <b>PhP1,700,000.00</b>			
<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	
<b>II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below:</b> <ol style="list-style-type: none"> <li><b>One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation. The sample submitted and approved during the evaluation shall be the same item to be delivered upon award of contract.</b></li> <li><i>Sworn Statement</i> using the prescribed form.</li> </ol>			
<b>III. <u>Upon delivery the following shall be complied with:</u></b> <ol style="list-style-type: none"> <li>Packaging Instructions: Primary Packaging (individual): Each piece is individually wrapped in plastic</li> </ol>			
<b>IV. <u>Instruction before mass production</u></b> <ol style="list-style-type: none"> <li>Sample subject for approval of EEU before mass production</li> </ol>			
<b>V. <u>Replacement of Sample</u></b> <ol style="list-style-type: none"> <li>The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH</li> </ol>			

\_\_\_\_\_  
Signature over Printed Name

*[date of signing]*

In the capacity of:

Duly authorized to sign bid for and on behalf of:

*[title or other appropriate designation]*

*[Name of Company]*

*[Complete office address]*

*[Contact No.]*

*[Fax No.]*

*[Email Address]*



# Checklist of Technical and Financial Documents Arranged numbered and tabbed as it appears below:

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR.;

#### Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
or  
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Schedule of Requirements and Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after- sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);  
or  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class “B” Documents*

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
or  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (i) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

## **II. FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

## **III. ADDITIONAL DOCUMENTARY REQUIREMENT(S) TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM**

- (a) **One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation. The sample submitted and approved during the evaluation shall be the same item to be delivered upon award of contract.**
- (b) Sworn Statement using the prescribed form

Note:

- 1) Please refer to <https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf> for the following requirements:
  - a) Sworn Statement;
  - b) Computation of NFCC;
  - c) Manufacturer's Authorization;
  - d) Secretary's Certificate;
  - e) Special Power of Attorney;
  - f) Statement of Ongoing Contracts; and
  - g) Statement of SLCC.
- 2) For the following requirements, please refer to **GPPB Resolution No. 16-2020**:
  - a) Bid Form;
  - b) Price Schedule;
  - c) Bid Securing Declaration; and
  - d) Omnibus Sworn Statement