



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 4
06 December 2023

**PROCUREMENT OF POLO SHIRT, JACKET AND VEST FOR HEALTH
EMERGENCY MANAGEMENT BUREAU
IB No. 2024-116**

This Bid Bulletin is being issued to announce the new schedule of activities and to amend or modify the bidding document posted in the PhilGEPS and DOH websites for the Procurement of Polo Shirt, Jacket and Vest for Health Emergency Management Bureau under IB No. 2024-116. This Bid Bulletin shall form an integral part of the bidding document. Listed below are the corresponding modifications/changes, to wit:

1. New Schedule of Activities:

PARTICULAR	Date and Time		VENUE
	From	To	
Submission and Opening of Bids	13 December 2023; 09:00 A.M.	14 December 2023; 09:00 A.M.	COBAC Conference Room., Ground Floor, Bldg. No. 6, Department of Health, San Lazaro Compound, Sta. Cruz, Manila and through video conferencing via Cisco WebEx

2. Changes in Section VII. Technical Specifications:

PARTICULAR	RESPONSE
Item No. 1 – Polo Shirt	Please refer to the attached revised Technical Specifications.
Item No. 2 - Corporate Jacket	
Item No. 3 - Vest Navy Blue	

The revised Technical Specifications Form and Checklist of Technical and Financial Documents are enclosed for the Prospective Bidder's reference and use.

All other provisions of the bidding documents which are not affected shall remain in effect.

For guidance and information of all concerned.

Sgd.
MARIA FRANCIA M. LAXAMANA, MD, MHSA, CHS
Undersecretary of Health
COBAC – F Chairperson

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 1	Polo Shirt	Quantity / Unit	1,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Item No. 1: PhP600,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: 1. Job Title: Supply and Printing of HEMB Polo Shirt 2. Description: a. Body: i. 72% Cotton, 28% Polyester/ Rib: 73% Polyester, 27% Cotton ii. Royal Blue body and collar iii. #030972 sleeves with 1" cotton #030972 hemlines iv. 1" #030972 cotton bottom hemline v. 0.8cm #030972 style line on collar with tipping b. Front: i. Royal Blue transparent cloths button stitched with #030972 ii. Embroidered patch HEMB logo on the left chest (2 1/2" total length; adjust height in ratio to length; do not distort) c. Back: i. Print: Sublimation ii. DOH Philippines (letter- white) Size of letters: at least 2 inches per letter or proportionate to the size of the polo shirt iii. Font- Barlow iv. DOH and Bagong Pilipinas logo at the upper back of the polo shirt; color of logo – full color Size: diameter at least 2x2 inches or proportion to the size of the shirt			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 1	Polo Shirt	Quantity / Unit	1,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Item No. 1: PhP600,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
3. Size Small: 100 Medium: 200 Large: 300 XL: 200 XXL: 150 XXXL: 50 4. Type of Material: Dri-fit Polyester			
II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below: 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form.			
III. Upon delivery the following shall be complied with: 1. Packaging Instructions: Individual packed with plastic, 10 pieces per bundle, 10 bundle per corrugated carton 2. Labeling Instruction: In addition to labeling requirements on each box, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed. Also insert the name of the product or item in the box <p style="text-align: center;">Philippine Government Property - Department of Health NOT FOR SALE</p>			
IV. Instruction before mass production 1. Sample subject for approval of EUU before mass production			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 2	Corporate Jacket	Quantity / Unit	200 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Item No. 2: PhP400,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: HEMB Corporate Jacket 2. Description: <ol style="list-style-type: none"> a. With Zipper stand collar jacket b. With inside pocket (left and right) c. Fabric: American twill or Brushed twill with black lining d. Inner Lining: Polyester 100% With 2 side pockets outside e. With Standing Collar Long sleeves with high durability zipper f. With metal snaps g. With inside secret pocket on the left side of the jacket 3. Size: <ol style="list-style-type: none"> a. S- 10 b. M- 35 c. L- 75 d. XL- 40 e. XXL- 20 f. XXXL- 20 4. Color: Black 5. DOH Logo: With embroidered DOH and Bagong Pilipinas logo at the upper back of the jacket; dark gray color of logo, Size (diameter-at least 2x2 inches or proportion to the size of the jacket) 6. DOH Logo: With embroidered HEMB logo on the upper left corner of the chest part; dark gray color HEMB logo Size (diameter-at least 3x3 inches or proportion to the size of the jacket) 			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 2	Corporate Jacket	Quantity / Unit	200 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Item No. 2: PhP400,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below:</p> <ol style="list-style-type: none"> 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form. 			
<p>III. Upon delivery the following shall be complied with:</p> <ol style="list-style-type: none"> 1. Packaging Instructions: Individually wrapped in plastic with individual sizes per item 			
<p>IV. Instruction before mass production</p> <ol style="list-style-type: none"> 1. Sample subject for approval of EEU before mass production 			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 3	Vest Navy Blue	Qty./Unit	1,500 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Item No.3: PhP1,200,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: Vest Navy Blue 1. Purchase and Printing of VEST with pockets, with drawstring on the waistline 2. Color of vest - Navy blue 3. Color of zipper - navy blue 4. Color of the DOH letter - White; computer embroidered patch to be sewn at the upper back 5. Accessories a. With elastic string in the hood and nylon string in the waist line b. With heavy duty nylon zipper in front of the vest c. With accessories and rust-proof snap d. Piping of the armhole- navy blue/same color of the vest Material: Cotton twill Pocket: In front of the vest five (5) pockets e. 3 (three) pockets with magic snap upper part of the vest f. 2 (two) pockets with zipper at the lower part of the vest heavy duty nylon zipper sewn on the center of the vest with accessories g. Back of the vest - one (1) pocket h. One (1) small pocket on the side of the big pocket 6. HEMB logo Size a. Ht. - 4 inches b. Width - 4 1/2 inches c. Computer embroidered patch to be sewn on the left chest d. At least 2 inches(height) 4 inches (length) velcro (right chest-above pocket)			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 3	Vest Navy Blue	Qty./Unit	1,500 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Item No.3: PhP1,200,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>e. Place DOH Philippines at the upper back of the vest with the following size: DOH Letters:</p> <ul style="list-style-type: none"> i. Ht. - 5 inches ii. Width - 4 inches or in proportion to the height iii. Letter thickness - 1 1/4 inches <p>Size of Philippine Letters: with line in between</p> <ul style="list-style-type: none"> iv. Ht. - 2 1/2 inches v. Width - in proportion to the height vi. Letter thickness - in proportion to the height with line in between <p>Philippines Letters- at least 1/4 inch</p> <p>f. With DOH and Bagong Pilipinas Logo</p> <ul style="list-style-type: none"> i. Computer embroidered patch at the upper back of the vest, color of logo- full color, Size: diameter at least 2x2 inches or proportion to the size of the jacket <p>7. The size shall be sewn at the back of the neck Quantity per sizes : XXXL- 150 pcs, XXL - 200 pcs., XL - 300 pcs, L - 450 pcs, M- 300 pcs, S-100 pcs</p>			
II. <u>Additional Requirement in the Technical Specifications form, arranged, numbered, and tabbed as enumerated below:</u>			
<ol style="list-style-type: none"> 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. Sworn Statement using the prescribed form 			
III. <u>Upon delivery the following shall be complied with:</u>			
<ol style="list-style-type: none"> 1. Packaging Instructions: individually packed with plastic, 10 pieces per bundle , 10 bundle per corrugated carton 			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 3	Vest Navy Blue	Qty./Unit	1,500 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Item No.3: PhP1,200,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	

IV. Instruction before mass production:

1. Instruction before mass production- Sample for approval of End-User Unit before mass production.

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Checklist of Technical and Financial Documents Arranged numbered and tabbed as it appears below:

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR.;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Schedule of Requirements and Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after- sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (i) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

III. ADDITIONAL DOCUMENTARY REQUIREMENT(S) TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM

- (a) **One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation**
- (b) Sworn Statement using the prescribed form

Note:

- 1) Please refer to <https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf> for the following requirements:
 - a) Sworn Statement;
 - b) Computation of NFCC;
 - c) Manufacturer's Authorization;
 - d) Secretary's Certificate;
 - e) Special Power of Attorney;
 - f) Statement of Ongoing Contracts; and
 - g) Statement of SLCC.
- 2) For the following requirements, please refer to **GPPB Resolution No. 16-2020**:
 - a) Bid Form;
 - b) Price Schedule;
 - c) Bid Securing Declaration; and
 - d) Omnibus Sworn Statement