



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 4
06 December 2023

**PROCUREMENT OF BAGS, RUBBER BOOTS, UMBRELLA, PONCHO AND
WOODEN BALL PEN FOR HEALTH EMERGENCY MANAGEMENT BUREAU
IB No. 2024-115**

This Bid Bulletin is being issued to announce the new schedule of activities and to amend or modify the bidding document posted in the PhilGEPS and DOH websites for the Procurement of Bags, Rubber Boots, Umbrella, Poncho and Wooden Ball Pen for Health Emergency Management Bureau under IB No. 2024-115. This Bid Bulletin shall form an integral part of the bidding document. Listed below are the corresponding modifications/changes, to wit:

1. New Schedule of Activities:

PARTICULAR	Date and Time		VENUE
	From	To	
Submission and Opening of Bids	13 December 2023; 09:00 A.M.	14 December 2023; 09:00 A.M.	COBAC Conference Room., Ground Floor, Bldg. No. 6, Department of Health, San Lazaro Compound, Sta. Cruz, Manila and through video conferencing via Cisco WebEx

2. Changes in Section II. Instructions to Bidders:

From	To
Option 3 - One Project having several items, which shall be awarded as separate contracts per item.	Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

3. Changes in Section VI. Schedule of Requirements:

From	To
xxx Upon approval of final sample, goods must be delivered within sixty (60) calendar days.	xxx Upon approval of final sample, goods must be delivered within seventy-five (75) calendar days.

4. Changes in Section VII. Technical Specifications:

PARTICULAR	RESPONSE
Lot No. 1 - Medical Emergency Responder Kit Bags	Please refer to the attached revised Technical Specifications.
Lot No. 2 - Family First Aid Kit Bags	
Lot No. 3 - Emergency Medical Kit Bags	
Lot No. 4 Item No. 1 - Umbrella Item No. 2 – Wooden Ballpen with Case	
Lot No. 5 Item No. 1 – Military Rubber Boots Item No. 2 - Poncho	

The revised Technical Specifications Form, Schedule of Requirements and Checklist of Technical and Financial Documents are enclosed for the Prospective Bidder's reference and use.

All other provisions of the bidding documents which are not affected shall remain in effect.

For guidance and information of all concerned.

Sgd.
MARIA FRANCIA M. LAXAMANA, MD, MHSA, CHS
Undersecretary of Health
COBAC – F Chairperson

Section VI. Schedule of Requirements

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Description	Qty.	Unit	ABC (PhP)	Delivery Site	Delivered, Calendar Days	
1	Medical Emergency Responder Kit Bag	2,000	piece	6,000,000.00	DOH Warehouse in Metro Manila	Actual sample and lay-out must be submitted to the End-User within ten (10) calendar days upon receipt of approved Notice to Proceed (NTP).	
2	Family First Aid Kit Bag	5,000	piece	900,000.00			
3	Emergency Medical Kit Bag	3,000	piece	8,400,000.00			
4	4.1) Umbrella	1,000	piece	300,000.00		The end-user shall evaluate the sample within twenty (20) calendar days.	
	4.2) Wooden Ballpen with Case	1,000	piece				
5	5.1) Military Rubber Boots	200	pair	245,000.00			Upon approval of final sample, goods must be delivered within seventy five (75) calendar days.
	5.2) Poncho	500	piece				

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 1	Medical Emergency Responder Kit Bags	Quantity / Unit	2,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 1: PhP6,000,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>I. Detailed Technical Specifications:</p> <p>1. Job Title: Procurement of Medical Emergency Responders Kit Bags</p> <p>2. Description:</p> <p>A. Features:</p> <p>i. Scratch and water resistant</p> <p>ii. Three-way design/ use: duffle, handbag, and suitcase</p> <p>iii. With adjustable and detachable shoulder strap (at least 140cm length x 4cm width); with shoulder pad</p> <p>B. Top side: with handle strap (for easy grip); with D-Ring for the adjustable duffle bag shoulder strap</p> <p>C. Bottom side: With handle strap (for easy grip); with D-Ring for adjustable shoulder strap</p> <p>D. Front side:</p> <p>i. With middle zippered pocket (at least 30x17x8cm)</p> <p>ii. With Velcro handle straps in the middle</p> <p>iii. With fix buckle strap at each side of the middle zippered pocket</p> <p>iv. Logo: with DOH and Bagong Pilipinas embroidered patch logos; at least 3 inches in diameter</p> <p>v. Markings: With "MEDICAL EMERGENCY RESPONDER KIT" words at the upper part of the bag</p> <p>a. Height of the letter: at least 1 x 0.3in thickness</p> <p>b. MEDICAL EMERGENCY RESPONDER KIT printed in white color</p> <p>c. Length of the words must be proportionate; height is at least 1in.; Font Type is Arial</p> <p>d. With HEMB logo patch at the left side of the word "MEDICAL EMERGENCY RESPONDER KIT"</p>			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Lot No. 1	Medical Emergency Responder Kit Bags	Quantity / Unit	2,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 1: PhP6,000,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>E. Back Side:</p> <ul style="list-style-type: none"> i. Air mesh fabric ii. With two (2) adjustable shoulder strap iii. With adjustable buckle strap at the shoulder strap iv. With adjustable buckle strap at the bottom (waist to hips level) v. With hidden compartment for the two (2) adjustable straps <p>F. Two Sides:</p> <ul style="list-style-type: none"> i. With at least four (4) loops each side ii. One zippered compartment (both sides) with two (2) mesh pockets inside <p>G. Inside the Bag:</p> <ul style="list-style-type: none"> i. Internal Compartment: With two (2) dividers With two (2) slash pockets With two (2) zippered mesh pocket on the slap <p>H. With waterproof rain cover; size must be proportionate to the bag</p> <ul style="list-style-type: none"> i. Color: Black ii. With printed DOH Logo printed in full color iii. Size of the DOH Letters: at least 4in diameter <p>3. Size: Dimension: at least 65 (L)x35 (W)x 25 (H) cm</p> <p>4. Type of Material: Waterproof 600D Polyester + 210D Lining</p> <p>5. Color: Black</p> <p>6. DOH Logo: With DOH Logo Embroidered Patch</p> <p>7. Program Logo: With HEMB Logo Embroidered Patch</p> <p>8. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to attached sample and photo or illustration in softcopy</p>			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Lot No. 1	Medical Emergency Responder Kit Bags	Quantity / Unit	2,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 1: PhP6,000,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below: 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form.			
III. <u>Upon delivery the following shall be complied with:</u> 1. Packaging Instructions: Standard packaging of the manufacturer			
IV. <u>Instruction before mass production:</u> Sample subject for approval of End-User Unit before mass production			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 2	Family First Aid Kit Bags	Quantity / Unit	5,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 2: PhP900,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: 1. Job Title: Family First Aid Kit Bag 2. Description: a. With strap: 6" (Length), 1" (Width) b. With dark blue nylon zipper on the top of the bag c. Color of the bag: Dark blue d. Inside the bag: one pocket, 5 divider garter on the other side e. Printing: a. Font Style: Arial b. Front side of the bag: i. FAMILY FIRST AID KIT on the middle of the 2 logos ii. Full color for logos iii. Height of the letter - 1" iv. Width of the letter – proportionate to the height of the letter v. Color of the word FAMILY FIRST AID KIT white print; length of the word FAMILY FIRST AID KIT- 4 ½", height of letters- 1"; width of the letter- proportionate to the height of the letter vi. Back Side of the bag Size of DOH Letters embossed: white print at the back of the bag D - Ht. - 2"; Width - proportionate to the height of the letter O - Ht. - 2"; Width - proportionate to the height of the letter H – Ht. - 2"; Width - proportionate to the height of the letter Size of the Bagong Pilipinas logo – at least 2 ½" diameter with color print; on the bottom of DOH letters print 3. Approximate weight capacity: at least 1.5kg 4. Size a. Width - 8 1/2" x 5 1/2" length,			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Lot No. 2	Family First Aid Kit Bags	Quantity / Unit	5,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 2: PhP900,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
b. Thickness - 2 1/2" 5. Type of Material: Polyfine canvass with black lining 6. Color: Dark blue 7. DOH Logo: Size of the DOH logo embossed - 1 1/2" diameter with color print; on the left side of Family First Aid Kit print 8. Program Logo: Size of HEMB logo - 1 1/2" diameter with color; on the right side of Family First Aid Kit print			
II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below: 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form.			
III. <u>Upon delivery the following shall be complied with:</u> 1. Packaging Instructions: Standard packaging of the manufacturer			
IV. <u>Instruction before mass production</u> 1. Sample subject for approval of EUU before mass production			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 3	Emergency Medical Kit Bags	Quantity / Unit	3,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 3: PhP8,400,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>I. Detailed Technical Specifications:</p> <ol style="list-style-type: none"> 1. Job Title: Procurement of Emergency Medical Kit Bags 2. Description: <ol style="list-style-type: none"> a. Features: <ol style="list-style-type: none"> i. Scratch and water resistant, easy to clean ii. With adjustable and detachable shoulder strap (at least 140cm length x 4cm width); with shoulder pad b. Front and Back Side: <ol style="list-style-type: none"> i. With straight horizontal silver reflectorized at the lower portion ii. With two (2) layer zippered compartment iii. With black nylon zipper (for the compartment) iv. With elastic multiple fixed band (at least 14) (inside) v. With compartment for records at the back side of the bag c. Markings and Logo: <ol style="list-style-type: none"> i. Front side: <p>Embossed DOH and HEMB Logo embossed on the left and right side respectively, full color print</p> <p>Size of the DOH logo – at least 1 ½in diameter with color print</p> <p>Size of the HEMB logo– at least 1 ½in diameter</p> <p>EMERGENCY MEDICAL KIT on the middle of the two (2) logos</p> <p>Height of the letter – at least 1 x 0.3in thickness, width: proportionate to the height</p> <p>EMERGENCY MEDICAL KIT printed in white color; length of the words must be proportionate; height is at least 1in; Font Type is Arial</p> ii. Back Side of the bag: 			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Lot No. 3	Emergency Medical Kit Bags	Quantity / Unit	3,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 3: PhP8,400,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>With embossed DOH Letters printed in white color Size of the DOH Letters: at least 2in Height; 1.6in Width, and 0.2in thickness</p> <p>d. Top side: with black Velcro type handle strap (for easy grip) Bottom side: With at least (4) black anti-wear stand</p> <p>e. Two sides:</p> <p style="padding-left: 20px;">i. With one zippered compartment on both sides</p> <p style="padding-left: 20px;">ii. With straight horizontal silver reflectorized at the lower portion</p> <p style="padding-left: 20px;">iii. With Bagong Pilipinas logo at the left side of the pocket- size- at least 1 ½ in diameter with color print</p> <p>f. Inside the Bag:</p> <p style="padding-left: 20px;">i. With two (2) vertical and one (1) horizontal detachable collapsible dividers</p> <p style="padding-left: 20px;">ii. With three (3) clear PVC type detachable zippered compartments at the flap; can be attached using velcro</p> <p>3. Size: At least 45 (L) x 33 (W) x 29(H) cm</p> <p>4. Type of Material: Waterproof 1000D Polyester; 8MM PPE Foam; and 200D Oxford Fabric</p> <p>5. Color: Green</p> <p>6. DOH Logo: With DOH logo on the left front of the bag</p> <p>7. Program Logo: With HEMB logo on the right front of the bag</p>			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Lot No. 3	Emergency Medical Kit Bags	Quantity / Unit	3,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 3: PhP8,400,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below:			
1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation			
2. <i>Sworn Statement</i> using the prescribed form.			
III. Upon delivery the following shall be complied with:			
1. Packaging Instructions: Standard packaging of the manufacturer			
IV. Instruction before mass production:			
1. Sample subject for approval of EUU before mass production			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 4- Item No. 1	Umbrella	Quantity / Unit	1,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 4: PhP300,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: HEMB Umbrella 2. Description: <ol style="list-style-type: none"> a. Handle: Black plastic straight handle b. Type: 3-fold, automatic (open and close), wind-breaker capability c. With Silver UV Inner Lining and UV Protection d. With logo of Bagong Pilipinas, DOH and HEMB e. Logo size and location: size proportionate in one rib, printed on the canopy part f. Others: with sling and case g. Instructions: Please see attached copy of actual photo for reference. Actual sample to be submitted by the service provider and shall be subject to approval of the end user prior to mass production 2. Size: at least 42 inches (diameter) 3. Weight: <p>Product weight: (closed) 6x5x30cm/0.30-0.35kg</p> 4. Type of Material: 8 ribs made of fiber, rust-proof, lightweight aluminum body, high quality, Pongee fabric with silver bucking or with UV Protection 5. Color: Alternate royal blue (#030972) and orange (#ff4d00) 			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Lot No. 4- Item No. 1	Umbrella	Quantity / Unit	1,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 4: PhP300,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below:</p> <ol style="list-style-type: none"> 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form. 			
<p><u>III. Upon delivery the following shall be complied with:</u></p> <ol style="list-style-type: none"> 1. Packaging Instructions: Individually wrapped in plastic 2. Secondary Packaging: Fifty (50) pieces per box 			
<p><u>IV. Instruction before mass production</u></p> <ol style="list-style-type: none"> 1. Sample subject for approval of EUU before mass production 			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 4 Item No. 2	Wooden Ballpen with Case	Quantity / Unit	1,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 4: PhP300,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: Wooden Ballpen with case 2. Description: <ol style="list-style-type: none"> a. Color of ink: Blue b. Ballpoint- at least 0.5mm c. INSTRUCTIONS: Please see attached copy of actual photo for reference. Actual sample to be submitted by the service provider and shall be subject to approval of the end user prior to mass production 3. Size: at least 13.9 cm (L) × 2.2 cm (W) x 2.0 cm (H) 4. Type of Material: Wood 5. DOH Logo On Wood Case: DOH-Health Emergency Management Bureau in the middle of DOH and Bagong Pilipinas Logo (Engrave) Size: proportionate to the size of the case 6. Program Logo: Ballpen (body) - HEMB logo (proportionate to the size of the ballpen, Engrave) Health Emergency Management Bureau (proportionate to the size of the ballpen, Engrave) 			
II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below: <ol style="list-style-type: none"> 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form. 			
III. Upon delivery the following shall be complied with: <ol style="list-style-type: none"> 1. Packaging Instructions: Standard packaging of the manufacturer 			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Lot No. 4 Item No. 2	Wooden Ballpen with Case	Quantity / Unit	1,000 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 4: PhP300,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<u>IV. Instruction before mass production</u>			
1. Sample subject for approval of EEU before mass production			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 5 Item No. 1	Military Rubber Boots	Quantity / Unit	200 pairs
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 5: PhP245,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Knee high tuff durable rubber sole 2. Water proof for rainy days' necessities 3. Can stand alone 4. Color: Black Material Natural rubber 5. Imprinted with HEMB Logo (outer-upper side of the boots) 6. Quantity per size: <ol style="list-style-type: none"> a. size 7 - 50 pairs b. size 8 - 50 pairs c. size 9 - 50 pairs d. size 10- 50 pairs 			
II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below: <ol style="list-style-type: none"> 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form. 			
III. Upon delivery the following shall be complied with: <ol style="list-style-type: none"> 1. Packaging Instructions: individually packed, 20 pairs per carton 			
IV. Instruction before mass production <ol style="list-style-type: none"> 1. Sample subject at HEMB for approval before mass production/ delivery 			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Lot No. 5 Item No. 2	Poncho	Quantity / Unit	500 pieces
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC for Lot No. 5: PhP245,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
I. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Made of waterproof materials such as nylon plastic/ PVC 2. Heavy duty materials of the poncho 3. No sleeves instead drape it over your body like a drape 4. Waist tie makes it easier to handle in windy conditions 5. Adjustable drawstring hood 6. Includes carry bag with drawstring for storing 7. Provide sewn tag 1/2" x 1" "Handwash only" 8. One size fits all (free size) 9. Color: transparent (white) 			
II. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below: <ol style="list-style-type: none"> 1. One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation 2. <i>Sworn Statement</i> using the prescribed form. 			
III. Upon delivery the following shall be complied with: <ol style="list-style-type: none"> 1. Packaging Instruction: 100 pieces per corrugated carton 2. Labelling Instruction: Each carton the following shall be imprinted or stickered with a non-removable or permanent sticker or label that is binding and with residue and tearing, if removed: Philippine Government Property- Department of Health Not For Sale 			
IV. Instruction before mass production <ol style="list-style-type: none"> 1. Sample subject for approval of EUU before mass production and delivery. 			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Checklist of Technical and Financial Documents Arranged numbered and tabbed as it appears below:

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR.;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Schedule of Requirements and Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after- sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (i) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

III. ADDITIONAL DOCUMENTARY REQUIREMENT(S) TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM

- (a) **One original sample of manufacturer's product (excluding print/ logo) to be returned after evaluation**
- (b) Sworn Statement using the prescribed form

Note:

- 1) Please refer to <https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf> for the following requirements:
- a) Sworn Statement;
 - b) Computation of NFCC;
 - c) Manufacturer's Authorization;
 - d) Secretary's Certificate;
 - e) Special Power of Attorney;
 - f) Statement of Ongoing Contracts; and
 - g) Statement of SLCC.
- 2) For the following requirements, please refer to **GPPB Resolution No. 16-2020**:
- a) Bid Form;
 - b) Price Schedule;
 - c) Bid Securing Declaration; and
 - d) Omnibus Sworn Statement