Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 3
07 December 2023

PROCUREMENT OF SPLINT
IB NO. 2024-108

This Bid Bulletin is being issued to respond to the queries during the Pre-Bidding Conference, to respond to the letter of the Prospective Bidder (PB), and to amend or modify the bidding documents posted on the PhilGEPS and DOH websites for the above-cited project. This Bid Bulletin shall form an integral part of the bidding document. Listed below are the corresponding modifications/changes:

1. **Query from the PBs:**

Query from the PBs		**End-User Unit's (EUU's) Response**
Particular	**Query**	
Delivered, Calendar Days Thirty (30) calendar days upon receipt of approved Notice to Proceed (NTP).	One of the PB requested to consider revising the delivery period to "Sixty (60) calendar days upon receipt of approved NTP".	Acceptable. Please see revised Technical Specifications.
Labeling instructions: i. On each pack, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed: Philippine Government Property – Department of Health **NOT FOR SALE** ii. On each bigger box/carton, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed: Philippine Government Property – Department of Health **NOT FOR SALE**	One of the PB asked if the labeling requirement will be imprinted or stickered on the actual item.	Refer to changes.

Query from the PBs		End-User Unit's (EUU's) Response
Particular	**Query**	
Additional Requirements	SuperMax Enterprise Trading Corp. (SETC) requested for clarification if the following document (s) will be required as part of the additional requirements since the SLCC requirements is "medical supplies": Additional Requirement to be attached to Technical Specifications: 1. Valid and current LTO for Medical Device Importer/Wholesaler issued by PFDA. Also, to ensure that offered item is at par with the required standards, we sincerely request for consideration the submission of the following: 2. Valid and current Declaration of Conformity with appropriate ISO/IEC/PNS and Good Manufacturing Practice issued to the manufacturer by an ISO certifying body or any appropriate agency or body; 3. Product Insert/Product Information downloaded from the internet and other manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the	Acceptable. Please see revised Technical Specifications.

Query from the PBs		End-User Unit's (EUU's) Response
Particular	**Query**	
	technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of Bidding Documents.	
	VMED Medical Company (VMEDMC) requesting to accept the Official Receipt as documentary requirements as proof that they are in the process of applying for CMDN.	Not acceptable. Not in the list of FDA Circular No. 2020-001. No changes.

2. Section VI. Schedule of Requirements

From	To
Delivered, Calendar Days • Thirty (30) calendar days upon receipt of the approved Notice to Proceed (NTP).	**Delivered, Calendar Days** • ***Sixty (60)*** calendar days upon receipt of the approved Notice to Proceed (NTP).

3. Section VII. Technical Specifications

From	To
Labeling instructions: ii. On each pack, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed: Philippine Government Property – Department of Health **NOT FOR SALE** xxx	**Labeling instructions:** ii. On each ***item***, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed: Philippine Government Property – Department of Health **NOT FOR SALE** xxx
Additional Requirements: 1. The bidder shall submit any of the following whichever is applicable: a. If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or b. If the bidder is an Exclusive/Authorized Distributor or Dealer of the	**Additional Requirements:** 1. Valid and current LTO for Medical Device Importer/Wholesaler issued by PFDA; 2. Valid and current Declaration of Conformity with appropriate ISO/IEC/PNS and Good Manufacturing Practice issued to the manufacturer by an ISO certifying body or any appropriate agency or body; 3. The bidder shall submit any of the following whichever is applicable:

products/items, a Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or c. If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and ii. Certificate or Contract/ Dealership Agreement between the distributor/dealer and the bidder. 2. Sworn Statement using the prescribed form.	a. If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or b. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, a Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or c. If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and ii. Certificate or Contract/ Dealership Agreement between the distributor/dealer and the bidder. 4. Product Insert/Product Information downloaded from the internet and other manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of Bidding Documents. 5. Sworn Statement using the prescribed form

4. Section VIII. Checklist of Technical and Financial Documents

From	To
Additional Requirements: **Check numbering** 6. The bidder shall submit any of the following whichever is applicable: a. If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or b. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, a Certificate or Contract from the manufacturer must be provided	**Additional Requirements:** 1. Valid and current LTO for Medical Device Importer/Wholesaler issued by PFDA; 2. Valid and current Declaration of Conformity with appropriate ISO/IEC/PNS and Good Manufacturing Practice issued to the manufacturer by an ISO certifying body or any appropriate agency or body; 3. The bidder shall submit any of the following whichever is applicable: a. If the bidder is a manufacturer,

as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or c. If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and ii. Certificate or Contract/ Dealership Agreement between the distributor/dealer and the bidder. 7. Sworn Statement using the prescribed form.	certificate that the bidder manufactures the products/item; or b. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, a Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or c. If the bidder is an agent of the exclusive distributor or dealer, the following must be provided: i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and ii. Certificate or Contract/ Dealership Agreement between the distributor/dealer and the bidder. 4. Product Insert/Product Information downloaded from the internet and other manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of Bidding Documents. 5. Sworn Statement using the prescribed form

The revised Schedule of Requirements, Technical Specifications, and Checklist of Technical and Financial Documents are enclosed for the Prospective Bidder's reference and use.

All other provisions indicated in the bidding documents which are not affected shall remain in force and in effect.

For guidance and information of all concerned.

KENNETH G. RONQUILLO, MD, MPHM, CESO III
Undersecretary of Health
Chairperson, COBAC – E

Section VI. Schedule of Requirements

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Quantity/ Unit	Total ABC (PhP)	Delivery Site	Delivery period in, Calendar Days
1	Splint	5,000 pieces	1,250,000.00	DOH warehouse(s) within Metro Manila	**Sixty (60)** calendar days upon receipt of approved Notice to Proceed (NTP).

_____
Signature over Printed Name
[date of signing]

In the capacity of: *[title or other appropriate designation]*
Duly authorized to sign bid for and on behalf of: *[Name of Company]*
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Technical Specifications

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 1	**Splint**	Quantity / Unit	**5,000 pieces**
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC: **PhP1,250,000.00**			

PURCHASER'S SPECIFICATION	**STATEMENT OF COMPLIANCE**
A. <u>Detailed Technical Specifications:</u> 1. Flexible Splint 2. Material: Aluminum + Polymer 3. Color: Orange and Blue 4. Size: At least 4.33 (w) x 36.22 (L) inches 5. Application: Fracture Fixation, Dislocation Fixation	

B. <u>Additional Requirements to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below:</u>

1. **Valid and current LTO for Medical Device Importer/Wholesaler issued by PFDA;**

2. **Valid and current Declaration of Conformity with appropriate ISO/IEC/PNS and Good Manufacturing Practice issued to the manufacturer by an ISO certifying body or any appropriate agency or body;**

3. The bidder shall submit any of the following whichever is applicable:

    a. If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or
    b. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, a Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or
    c. If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:

        i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and
        ii. Certificate or Contract/ Dealership Agreement between the distributor/dealer and the bidder.

4. **Product Insert/Product Information downloaded from the internet and other manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of Bidding Documents;**

5. Sworn Statement using the prescribed form

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 1	**Splint**	Quantity / Unit	**5,000 pieces**
Name of Manufacturer:		Country of Origin:	
Brand:			
Total ABC: **PhP1,250,000.00**			
PURCHASER'S SPECIFICATION		**STATEMENT OF COMPLIANCE**	

C. Additional Requirements to be submitted by the Lowest/Single Calculated Bidder (S/LCB):

1. Submit one (1) sample, for evaluation.

D. Upon delivery the following shall be complied with:

1. **Packaging instructions:** Standard packaging of the manufacturer
2. **Labeling instructions:**

   i. On each **item**, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed:

   Philippine Government Property – Department of Health
   NOT FOR SALE

   ii. On each bigger box/carton, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed:

   Philippine Government Property – Department of Health
   NOT FOR SALE

E. Product Recall & Disposal:

1. The Supplier must ensure the quality of products and if there will be problems in the quality, the Supplier will recall and replace the products distributed in the regions/hospitals/treatment hubs/RHU/HC/BHSS based on Guidelines on Product Recall, FDA Circular No. 2016-012;

_____
Signature over Printed Name
[date of signing]
In the capacity of: *[title or other appropriate designation]*
Duly authorized to sign bid for and on behalf of: *[Name of Company]*
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Checklist of Technical and Financial Documents Arranged numbered and tabbed as it appears below:

TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the 2016 Revised IRR of RA No. 9184;

Technical Documents

☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

☐ (e) Conformity with the Schedule of Requirements and Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**

☐ (f) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

☐ (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

☐ (i) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

☐ (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**

☐ (b) Original of duly signed and accomplished Price Schedule(s).

III. ADDITIONAL DOCUMENTARY REQUIREMENTS TO BE ATTACHED IN THE TECHNICAL SPECIFICATIONS FORM:

☐ (1) **Valid and current License to Operate (LTO) for Medical Device Importer/ Wholesaler issued by PFDA;**

☐ (2) **Valid and current Declaration of Conformity with appropriate ISO/IEC/PNS and Good Manufacturing Practice issued to the manufacturer by an ISO certifying body or any appropriate agency or body;**

☐ (3) The bidder shall submit any of the following whichever is applicable:

a) If the bidder is a manufacturer, a certificate that the bidder manufactures the products/item; or

b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, a Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or

c) If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:
   i. Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and
   ii. Certificate or Contract/Dealership Agreement between the distributor/dealer and the bidder.

☐ (4) Product Insert/Product Information or downloaded from the internet and other manufacturer's un-amended sales literature, unconditional statements of specification

and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII. Technical Specifications of the Bidding Documents

☐ (5) Sworn Statement using the prescribed form**.**

Note:

1) Please refer to **https://doh.gov.ph/sites/default/files/basic-page/COBAC-Sample-Forms.pdf** for the following requirements:

   a) Sworn Statement;
   b) Computation of NFCC;
   c) Manufacturer's Authorization;
   d) Secretary's Certificate;
   e) Special Power of Attorney;
   f) Statement of Ongoing Contracts; and
   g) Statement of SLCC.

2) For the following requirements, please refer to **GPPB Resolution No. 16-2020:**
   a) Bid Form;
   b) Price Schedule;
   c) Bid Securing Declaration; and
   d) Omnibus Sworn Statement