



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 3
12 December 2023

**PROCUREMENT OF MOUSE PAD, POLO SHIRTS, AND JACKET FOR
PHARMACEUTICAL DIVISION
IB No. 2023-288**

This Bid Bulletin is being issued to announce the new schedule of activities and to amend or modify the bidding document posted in the PhilGEPS and DOH websites for the Procurement of Mousepad, Polo Shirts, and Jacket for Pharmaceutical Division under IB No. 2023-288. This Bid Bulletin shall form an integral part of the bidding document. Listed below are the corresponding modifications/changes, to wit:

1. New Schedule of Activities:

PARTICULAR	Date and Time		VENUE
	From	To	
Submission and Opening of Bids	14 December 2023; 09:00 A.M.	21 December 2023; 09:00 A.M.	COBAC Conference Room., Ground Floor, Bldg. No. 6, Department of Health, San Lazaro Compound, Sta. Cruz, Manila and through video conferencing via Cisco WebEx

2. Changes in Section VI. Schedule of Requirements:

From	To
xxx Upon approval of the final sample, goods must be delivered within forty-five (45) calendar days.	xxx Upon approval of the final sample, goods must be delivered within sixty (60) calendar days.

3. Changes in Section VII. Technical Specifications:

Particular	Response
1. Purchase and printing of DOH Jacket	Please refer to the attached revised Technical Specifications.
2. Purchase and Printing of Polo Shirt (Annual Training of Pharmacist)	
3. Purchase and Printing of Polo Shirt (Generics Advocacy)	
4. Purchase and Printing of Mouse Pad	

The revised Schedule of Requirements and Technical Specifications Form are enclosed for the Prospective Bidder's reference and use.

All other provisions of the bidding documents which are not affected shall remain in effect.

For guidance and information of all concerned.

Sgd.
MARIA FRANCIA M. LAXAMANA, MD, MHSA, CHS
Undersecretary of Health
COBAC – F Chairperson

Section VI. Schedule of Requirements

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Qty.	Unit	ABC (PhP)	Delivery Site	Delivered, Calendar Days
1	Purchase and printing of DOH Jacket	100	Piece	150,000.00	Pharmaceutical Division, 4 th Floor Philippine Blood Center Bldg., Lung Center Cmpd., Quezon Ave., Diliman, Quezon City	Actual layout and sample must be submitted to the End-user within fifteen (15) calendar days upon receipt of the approved Notice to Proceed. The End-User shall evaluate the sample within seven (7) calendar days. Upon approval of the final sample, goods must be delivered within sixty (60) calendar days.
2	Purchase and Printing of Polo Shirt (Annual Training of Pharmacist)	400	Piece	320,000.00		
3	Purchase and Printing of Polo Shirt (Generics Advocacy)	500	Piece	400,000.00		
4	Purchase and Printing of Mouse Pad	500	Piece	125,000.00		

Signature over Printed Name
[date of signing]

In the capacity of:
Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]
[Name of Company]
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 1	Jacket	Quantity / Unit	100 pieces
Total ABC of Item No. 1: PhP150,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
A. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: Purchase and Printing of DOH Jacket 2. Description <ol style="list-style-type: none"> a. With hood b. With DOH Logo on upper left side (embroidered) c. With Bagong Pilipinas Logo at the upper back (embroidered) d. With pockets at the front 3. Size <ol style="list-style-type: none"> a. Small: 15 pcs. b. Medium: 30 pcs. c. Large: 35 pcs. d. XL: 10 pcs. e. XXL: 5 pcs. f. XXXL: 5 pcs. 4. Type of Material: Cotton (Brush) 5. Item Color: Black 6. Logos and Content <ol style="list-style-type: none"> a. DOH Logo DOH logo (embroidered) Size: 2 in. (Diameter) b. Program Logo Bagong Pilipinas logo (embroidered) Size: 2 in. (Height) 7. Program message/writings/inscriptions/scripts PHARMACEUTICAL DIVISION <ol style="list-style-type: none"> a. Font Style: Copperplate Gothic Bold b. Font Size: 0.75 cm c. Color: White 8. Process: Embroidered 9. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to the attached sample and photo or illustration in softcopy 			

Republic of the Philippines
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Item No. 1	Jacket	Quantity / Unit	100 pieces
Total ABC of Item No. 1: PhP150,000.00			
B. <u>Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below:</u> 1. Sworn Statement <i>using the prescribed form.</i>			
C. <u>Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of Post Qualification:</u> 1. Submit actual sample based on the prototype			
D. <u>Instruction before delivery and/or mass production:</u> Sample subject for approval of EUU before mass production.			
E. <u>Upon delivery the following shall be complied with:</u> Packaging instructions: 1. Primary Packaging (individual): Each piece is individually wrapped in plastic 2. Secondary: Each bundle shall contain five (5) pieces tied with string 3. Tertiary packaging: Each big plastic shall contain five (5) bundles			
F. <u>Replacement of Sample:</u> The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH.			

Signature over Printed Name

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[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 2	Purchase and printing of Polo Shirt (Annual Training of Pharmacists)	Quantity / Unit	400 pieces
Total ABC of Item No. 2: PhP320,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>A. Detailed Technical Specifications:</p> <ol style="list-style-type: none"> 1. Job Title: Purchase and Printing of Polo Shirt (Annual Training of Pharmacists) 2. Description: With DOH and Bagong Pilipinas embroidered logos 3. Size <ol style="list-style-type: none"> a. Small: 50 pcs. b. Medium: 100 pcs. c. Large: 125 pcs. d. XL: 50 pcs. e. XXL: 50 pcs. f. XXXL: 25 pcs. 4. Type of Material: Honeycomb 5. Item Color: Tri-color (please refer to the attached layout) 6. Logos and Content <ol style="list-style-type: none"> a. DOH Logo DOH logo (embroidered) Size: 2 in. (height) b. Program Logo Bagong Pilipinas logo (embroidered) Size: 2 in. (height) 7. Program message/writings/inscriptions/scripts Department of Health Pharmaceutical Division 8. Process: Embroidered 9. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to the attached sample and photo or illustration in softcopy 			

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 2	Purchase and printing of Polo Shirt (Annual Training of Pharmacists)	Quantity / Unit	400 pieces
Total ABC of Item No. 2: PhP320,000.00			
B. <u>Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below:</u> 1. Sworn Statement <i>using the prescribed form.</i>			
C. <u>Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of post qualification:</u> 1. Submit actual sample based on the prototype			
D. <u>Instruction before delivery and/or mass production:</u> Sample subject for approval of EEU before mass production.			
E. <u>Upon delivery the following shall be complied with:</u> Packaging instructions: 1. Primary Packaging (individual): Each piece is individually wrapped in plastic 2. Secondary (Pack): Each pack shall contain ten (10) pieces wrapped in paper 3. Secondary (Pack): Each pack shall contain one hundred (100) pieces wrapped in plastic			
F. <u>Replacement of Sample:</u> The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH.			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines Department of Health TECHNICAL SPECIFICATIONS			
Item No. 3	Purchase and Printing of Polo Shirt (Generics Advocacy)	Quantity / Unit	500 pieces
Total ABC of Item No. 3: PhP400,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
A. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: Purchase and Printing of Polo Shirt for Generics advocacy 2. Description: With DOH and Bagong Pilipinas embroidered logos 3. Size <ol style="list-style-type: none"> a. Small: 50 pcs. b. Medium: 150 pcs. c. Large: 150 pcs. d. XL: 75 pcs. e. XXL: 50pcs. f. XXXL: 25 pcs. 4. Type of Material: Honeycomb 5. Logos and Content <ol style="list-style-type: none"> a. DOH Logo Official DOH logo (embroidered) Size: 2 in. (diameter) b. Program Logo Bagong Pilipinas logo at the back (embroidered) Size: 2 in. (height) 6. Process: Embroidered 7. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to the attached sample and photo or illustration in softcopy 			
B. Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below: <ol style="list-style-type: none"> 1. Sworn Statement <i>using the prescribed form.</i> 			
C. Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of Post Qualification: <ol style="list-style-type: none"> 1. Submit actual sample based on the prototype 			
D. Instruction before delivery and/or mass production: Sample subject for approval of EEU before mass production.			

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Item No. 3	Purchase and Printing of Polo Shirt (Generics Advocacy)	Quantity / Unit	500 pieces
Total ABC of Item No. 3: PhP400,000.00			

E. Upon delivery the following shall be complied with:

Packaging instructions:

1. Primary Packaging (individual): Each piece is individually wrapped in plastic
2. Secondary packaging: Ten (10) pieces per bundle

F. Replacement of Sample: The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH.

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines
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TECHNICAL SPECIFICATIONS

Item No. 4	Mouse Pad	Quantity / Unit	500 pieces
Total ABC of Item No. 4: PhP125,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>A. <u>Detailed Technical Specifications:</u></p> <ol style="list-style-type: none"> 1. Job Title: Purchase and Printing of Extended Mouse Pad for Generics campaign 2. Description: <ol style="list-style-type: none"> a. Material: Rubber + Fabric b. Surface: Polyester Fabric c. Bottom: Rubber (Anti Slip) d. Thickness: 3mm e. Stitched Edges 3. Size <ol style="list-style-type: none"> a. Width 30 cm. b. Length 60 cm. 4. Item Color: Black 5. Logos and Content <ol style="list-style-type: none"> a. DOH Logo b. Size: 2 in. (Diameter) Color: Official DOH green and yellow (refer to sample) 6. Program Logo Size: 2 in. (Diameter) 7. Program message/writings/ inscriptions/ scripts: Kalusugan ay Palakasin, Generics Ating Tangkilikin 8. Process: Sublimation 9. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to the attached sample and photo or illustration in softcopy 			
<p>B. <u>Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below:</u></p> <ol style="list-style-type: none"> 1. Sworn Statement <i>using the prescribed form.</i> 			
<p>C. <u>Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of Post Qualification:</u></p> <ol style="list-style-type: none"> 1. Submit actual sample based on the prototype 			

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Item No. 4	Mouse Pad	Quantity / Unit	500 pieces
Total ABC of Item No. 4: PhP125,000.00			
D. <u>Instruction before delivery and/or mass production:</u> Sample subject for approval of EUU before mass production.			
E. <u>Upon delivery the following shall be complied with:</u> Packaging instructions: 1. Primary Packaging (individual): Each piece is individually wrapped in plastic 2. Secondary packaging: Each pack shall contain twenty five (25) pieces placed in a box			
F. <u>Replacement of Sample:</u> The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH.			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]