



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 1
28 November 2023

**PROCUREMENT OF JACKET, POLO SHIRT, TOTE BAG, UMBRELLA FOR
EPIDEMIOLOGY BUREAU
IB No. 2023-286**

This Bid Bulletin is being issued to announce the new schedule of Submission and Opening of Bids, to clarify the issues and concerns raised during the Pre-Bidding Conference conducted last 16 November 2023 and to amend or to modify the bidding documents posted in the PhilGEPS and DOH websites for the Procurement of Jacket, Polo Shirt, Tote Bag, Umbrella for Epidemiology Bureau under IB No. 2023-286. This Bid Bulletin shall form an integral part of the bidding document.

Listed below are the corresponding modifications/changes, to wit:

1. New Schedule of Submission and Opening of Bids:

ACTIVITY	FROM	TO	VENUE
Submission and Opening of Bids	07 December 2023; 9:00 AM	14 December 2023; 9:00 AM	COBAC Conference Room, Ground Floor, Building No. 6, Department of Health, San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila and through video conferencing via Cisco Webex

2. Changes in Section III. Bid Data Sheet

FROM						TO				
ITB Clause 19.3						ITB Clause 19.3				
The ABC is Two Million Seven Hundred Ninety-One Thousand Philippine Pesos (PhP2,791,000.00). Any bid with a financial component exceeding this amount shall not be accepted, to wit:						The ABC is Two Million Seven Hundred Ninety-One Thousand Philippine Pesos (PhP2,791,000.00). Any bid with a financial component exceeding each amount shall not be accepted, to wit:				
Lot No.	Description	Qty.	Unit	ABC per Item (PhP)	ABC for the Lot (PhP)	Item No.	Description	Qty.	Unit	ABC per Item (PhP)
1	1.1) Corporate Jacket	1,000	Piece	966,000.00	2,791,000.00	1	Corporate Jacket	1,000	Piece	966,000.00
	1.2) Polo Shirt	2,000	Piece	960,000.00		2	Polo Shirt	2,000	Piece	960,000.00
	1.3) Tote Bag	1,500	Piece	465,000.00		3	Tote Bag	1,500	Piece	465,000.00
	1.4) Umbrella	1,000	Piece	400,000.00		4	Umbrella	1,000	Piece	400,000.00
						Total ABC				2,791,000.00

3. Changes in Section VI. Schedule of Requirements

FROM						TO				
The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.						The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.				
Lot No.	Description	Qty.	Unit	ABC per Item (Php)	ABC for the Lot (Php)	Item No.	Description	Qty.	Unit	ABC per Item (Php)
1	1.1) Corporate Jacket	1,000	Piece	966,000.00	2,791,000.00	1	Corporate Jacket	1,000	Piece	966,000.00
	1.2) T-Shirt	2,000	Piece	960,000.00		2	Polo Shirt	2,000	Piece	960,000.00
	1.3) Tote Bag	1,500	Piece	465,000.00		3	Tote Bag	1,500	Piece	465,000.00
	1.4) Umbrella	1,000	Piece	400,000.00		4	Umbrella	1,000	Piece	400,000.00
XXX						XXX				

4. Changes in Section VII. Technical Specifications:

PARTICULAR	FROM	TO
Item No. 1: Corporate Jacket	A. Detailed Technical Specifications: xxx Not indicated	A. Detailed Technical Specifications: xxx 8. Process: Embroidery
Item No. 2: Polo Shirt	A. Detailed Technical Specifications: xxx Not indicated	A. Detailed Technical Specifications: xxx 8. Process: Embroidery
Item No. 3: Tote Bag	A. Detailed Technical Specifications: xxx 5. Item Color: Body: Standard white canvas fabric Handle: Green (#285c4d) xxx Not indicated	A. Detailed Technical Specifications: xxx 5. Item Color: Body: Standard white canvas fabric Handle: Green (#285c4d) preferably closer to the dark shade of cited color code xxx 8. Process: Embroidery
Item No. 4: Umbrella	A. Detailed Technical Specifications: xxx 4. Type of Material: Nylon Polyester Moss	A. Detailed Technical Specifications: xxx 4. Type of Material: Nylon Polyester Moss Ribs: Fiberglass

PARTICULAR	FROM	TO
	XXX 7. Process: Direct to Film (DTF) Printing	XXX 7. Process: Digital Printing

The revised Technical Specifications forms and Schedule of Requirements are attached for prospective bidders' reference and use.

All other provisions indicated in the bidding documents which are not affected by this Bid Bulletin shall remain in force and in effect.

For guidance and information of all concerned.

Sgd.
MARIA FRANCIA M. LAXAMANA, MD, MHSA, CHS
 Undersecretary of Health
 Chairperson, COBAC-F

Section VI. Schedule of Requirements

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Qty.	Unit	ABC per Item (PhP)	Delivery Site	Delivered, Calendar Days
1	Corporate Jacket	1,000	Piece	966,000.00	DOH Central Office Warehouse, Sta. Cruz, Manila	Final sample must be submitted to the End-User within ten (10) calendar days upon receipt of approved Notice to Proceed (NTP). The end-user shall evaluate the sample within three (3) calendar days. Upon approval of final sample, goods must be delivered within sixty (60) calendar days.
2	Polo Shirt	2,000	Piece	960,000.00		
3	Tote Bag	1,500	Piece	465,000.00		
4	Umbrella	1,000	Piece	400,000.00		

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

Technical Specifications

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No.1	Corporate Jacket	Quantity / Unit	1,000 pieces
Total ABC for Item No.1: PhP966,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>A. Detailed Technical Specifications:</p> <ol style="list-style-type: none"> 1. Job Title: Procurement of customized corporate jackets for distribution during Epidemiology Bureau (EB) face-to-face trainings, and EB hosted events 2. Description: Unisex Corporate Jacket with clothing care label attached inside 3. Size: Range/Size: Small: 125 pieces Medium: 300 pieces Large: 300 pieces XL: 200 pieces 2XL: 50 pieces 3XL: 25 pieces 4. Type of Material: Body: Polyester Viscose / Microtwill Lightweight, non-stretch Inside: good quality of padding Sleeves are with cuff (with black button) same material with the body Pocket Lining: 100% Polyester 5. Item Color: Color: Black 6. Logos and Content DOH Logo: <ol style="list-style-type: none"> a. DOH and Bagong Pilipinas logo placed at the upper back (Color: Silver) Size for both logos: 3 in 3 in x 3 b. EB logo placed at the right chest Size: 3 in do not distort Color: follow the original color *Please see the attached item layout for reference 7. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to attached sample and photo or illustration in softcopy 8. Process: Embroidery 			
<p>B. Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below:</p> <ol style="list-style-type: none"> 1. Sworn Statement <i>using the prescribed form.</i> 			
<p>C. <u>Instruction before delivery and/or mass production:</u></p> <p>Sample subject for approval of EUU before mass production.</p>			
<p>D. <u>Replacement of Sample:</u></p> <p>The supplier shall promptly replace the equivalent quantity of the goods taken as sample without cost to the DOH.</p>			
<p>E. <u>Upon delivery the following shall be complied with:</u></p> <p>Packaging instructions:</p>			

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Item No.1	Corporate Jacket	Quantity / Unit	1,000 pieces
Total ABC for Item No.1: PhP966,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>1. Packaging: Individual packed with plastic, 10 pieces per bundle, 10 bundle per corrugated boxes</p> <p style="margin-left: 40px;">Small: 125 pieces Medium: 300 pieces Large: 300 pieces XL: 200 pieces 2XL: 50 pieces 3XL: 25 pieces</p> <p>2. Labeling Instruction: In addition to labeling requirements on each box, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed. Also insert the name of the product or item in the box</p> <p style="margin-left: 40px;">Philippine Government Property – Department of Health NOT FOR SALE</p>			
F. <u>Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of post-qualification:</u>			
1. Lowest Calculated Bidder should submit a sample for approval and evaluation.			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

[Name of Company]

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]



Technical Specifications

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No.2	Polo Shirt	Quantity / Unit	2,000 pieces
Total ABC for Item No.2: PhP960,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
A. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: Procurement of customized unisex polo shirt for distribution during Epidemiology Bureau (EB) face-to-face trainings, and EB hosted events 2. Description: Unisex Polo Shirt 3. Size: Small: 300 pieces Medium: 600 pieces Large: 600 pieces XL: 300 pieces 2XL: 100 pieces 3XL:100 pieces 4. Type of Material: Breathable honeycomb fabric, with clothing care label attached inside 5. Item Color: Main color: white Side linings color: Blue (#285780) Collar: knitted; with linings – green (#285c4d) and blue (#285780) color Button: 3 pcs White 6. Logos and Content DOH Logo: <ol style="list-style-type: none"> a DOH logo and Bagong Pilipinas Logo (located at the upper back, follow the original colors) (Size: Both 2.5 in x 2.5 in) b EB logo (located at the right chest, follow the original color) (Size: 3 in do not distort) *Please see the attached item layout for reference 7. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to attached sample and photo or illustration in softcopy 8. Process: Embroidery 			
B. Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below: <ol style="list-style-type: none"> 1. Sworn Statement <i>using the prescribed form.</i> 			
C. <u>Instruction before delivery and/or mass production:</u> Sample subject for approval of EUU before mass production.			
D. <u>Replacement of Sample:</u> The supplier shall promptly replace the equivalent quantity of the goods taken as sample without cost to the DOH.			
E. <u>Upon delivery the following shall be complied with:</u> Packaging instructions: <ol style="list-style-type: none"> 1. Packaging: Individual packed with plastic, 10 pieces per bundle, 10 bundle per corrugated boxes Small: 300 pieces Medium: 600 pieces 			

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Item No.2	Polo Shirt	Quantity / Unit	2,000 pieces
Total ABC for Item No.2: PhP960,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>Large: 600 pieces XL: 300 pieces 2XL: 100 pieces 3XL: 100 pieces</p> <p>2. Labeling Instruction: In addition to labeling requirements on each box, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed. Also insert the name of the product or item in the box Philippine Government Property – Department of Health NOT FOR SALE</p>			
F. <u>Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of post-qualification:</u>			
<p>1. Lowest Calculated Bidder should submit sample for approval and evaluation.</p>			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

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Technical Specifications

Republic of the Philippines
Department of Health
TECHNICAL SPECIFICATIONS

Item No. 3	Tote Bag	Quantity / Unit	1,500 pieces
Total ABC for Item No.3: PhP465,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
A. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: Procurement of customized canvas tote bag for distribution during Epidemiology Bureau (EB) face-to-face trainings, and EB hosted events 2. Description: Canvas tote bag including the handle 3. Size: Dimensions: 16 in Height x 17 in Length x 6 in Width 4. Type of Material: Cotton canvas fabric Pockets: Cotton canvas fabric Features: Full binding/ piping on the whole bag for durability and stance 5. Item Color: Body: Standard white canvas fabric Handle: Green (#285c4d) preferably closer to the dark shade of cited color code 6. Logos and Content DOH Logo: Embroidered follow the original colors, Placed at the lower right side of the tote bag, DOH logo (Size: 4 in x 4 in) Bagong Pilipinas logo (Size: 4 in x 4 in) *Please refer to the attached item layout 7. Process: Embroidery 8. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to attached sample and photo or illustration in softcopy 			
B. Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below: <ol style="list-style-type: none"> 1. Sworn Statement <i>using the prescribed form.</i> 			
C. <u>Instruction before delivery and/or mass production:</u> <p style="padding-left: 40px;">Sample subject for approval of EUU before mass production.</p>			
D. <u>Replacement of Sample:</u> <p style="padding-left: 40px;">The supplier shall promptly replace the equivalent quantity of the goods taken as sample without cost to the DOH.</p>			
E. <u>Upon delivery the following shall be complied with:</u> <p>Packaging instructions: Labelling Instructions in addition to the labelling requirements: On each box, the following shall be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed Philippine Government Property – Department of Health NOT FOR SALE</p>			

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Item No. 3	Tote Bag	Quantity / Unit	1,500 pieces
Total ABC for Item No.3: PhP465,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
F. <u>Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of post-qualification:</u>			
1. Lowest Calculated Bidder should submit sample for approval and evaluation.			

Signature over Printed Name

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Technical Specifications

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TECHNICAL SPECIFICATIONS

Item No. 4	Umbrella	Quantity / Unit	1,000 pieces
Total ABC for Item No.4: PhP400,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
A. Detailed Technical Specifications: <ol style="list-style-type: none"> 1. Job Title: Procurement of Umbrella for distribution during trainings 2. Description: Straight Umbrella with 8 panels Windproof 3. Size: 27 inches in diameter; Height – 30 inches 4. Type of Material: Nylon Polyester Moss Ribs: Fiberglass 5. Item Color: Item Color: Blue (#285780) One Panel containing the print: White (#fffbea) Color of Handle: Black 6. Logos and Content DOH Logo: DOH Logo and Bagong Pilipinas Logo (Size: Both 3.5 in x 3.5 in) *Please refer to the attached item layout 7. Process: Digital Printing 8. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out: Refer to attached sample and photo or illustration in softcopy 			
B. Additional Requirement/s to be attached to Technical Specifications form arranged, numbered and tabbed as enumerated below: <ol style="list-style-type: none"> 1. Sworn Statement <i>using the prescribed form.</i> 			
C. <u>Instruction before delivery and/or mass production:</u> Sample subject for approval of EEU before mass production.			
D. <u>Replacement of Sample:</u> The supplier shall promptly replace the equivalent quantity of the goods taken as sample without cost to the DOH.			
E. <u>Upon delivery the following shall be complied with:</u> Packaging instructions: <ol style="list-style-type: none"> 1. Packaging: Individually wrapped in plastic and packed, standard packaging of manufacturer 			
F. <u>Additional requirement for the Single/Lowest Calculated Bid (S/LCB) as part of post-qualification:</u> <ol style="list-style-type: none"> 1. The Single/Lowest Calculated Bidder should submit sample for approval and evaluation. 			

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

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