SUPPLEMENTAL ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

*Note: Consistent with **Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25**, the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019**.*

Department/Bureau/Office: DEPARTMENT OF HEALTH - MAIN
Region: MAIN & NCR
Address: San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila

Agency Account Code: K001
Organization Type: National Government Agency (NGA)

Contact Person: James Remar Y. Fajardo
Position: Administrative Officer III
E-mail : jfajardo.doh@gmail.com
Telephone/Mobile Nos: 8651-7800 local 1627

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
COVID-19 RESPONSE																										
03		PERSONAL PROTECTIVE EQUIPMENT (PPE)	set			1,000,000	1,000,000	1,500,000,000.00				0	0.00				0	0.00				0	0.00	1,000,000.00	1,500.00	1,500,000,000.00
PART II. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
A. TOTAL																								₱		1,500,000,000.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								₱		150,000,000.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)																										
D. GRAND TOTAL (A + B+ C)																								₱		1,650,000,000.00
E. APPROVED BUDGET BY THE AGENCY HEAD																								₱		-
F. MONTHLY CASH REQUIREMENTS																								₱		-
G.1 Available at Procurement Service Stores							1,500,000,000.00					-					-					-		₱		1,500,000,000.00
G.2 Other Items not available at PS but regulary purchased from other sources																								₱		-
TOTAL MONTHLY CASH REQUIREMENTS							1,500,000,000.00					-					-					-		₱		1,500,000,000.00

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

CRISPINITA A. VALDEZ, CESO III
DIRECTOR IV, Procurement Service

Date Prepared: 26 March 2020

Certified Funds Available / Certified Appropriate Funds Available:

ROWENA C. LORA, CPA, MM
OIC- Director IV, Financial and Management Service

By Authority of the Secretary of Health:

MA. CAROLINA VIDAL-TAINO, CPA, MGM, CESO I
Undersecretary of Health
Procurement and Supply Chain Management Team