



**Republic of the Philippines  
Department of Health  
HEALTH FACILITIES AND SERVICES REGULATORY BUREAU**

ANNEX H-3a  
A.O. No. 2016-0042

**CHECKLIST FOR REVIEW OF FLOOR PLANS  
RESIDENTIAL DRUG ABUSE TREATMENT AND REHABILITATION CENTER**

Name of Health Facility \_\_\_\_\_  
Address \_\_\_\_\_  
Date \_\_\_\_\_ Review 1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_

**1 PHYSICAL PLANT (420 sq. m.)**

- \_\_\_ 1.1 Administrative Office
- \_\_\_ 1.2 Registration/Waiting/Reception Area
- \_\_\_ 1.3 Consultation and Counseling Room
- \_\_\_ 1.4 Intervention and Psychological Evaluation Testing Room
- \_\_\_ 1.5 Emergency Clinic with examining table
- \_\_\_ 1.6 Living quarters (at least 7.43 m<sup>2</sup> per bed)
- \_\_\_ 1.7 Toilet and bath
- \_\_\_ 1.8 Staff toilet
- \_\_\_ 1.9 Multipurpose Area/Recreational Area (at least 1.40 sq.m./person)
- \_\_\_ 1.10 Outdoor Activity Area (at least 1.40 sq.m./person)
- \_\_\_ 1.11 Dining Area
- \_\_\_ 1.12 Kitchen (enclosed with screen)
- \_\_\_ 1.13 Medical Records Room (at least 9.0 sq.m.)

**2 PLANNING AND DESIGN**

- \_\_\_ 2.1 Floor plans properly identified and completely labeled
- \_\_\_ 2.2 Conforms to applicable codes as part of normal professional service:
  - \_\_\_ 2.2.1 Exits restricted to the following types: door leading directly outside the building, interior stair, ramp, and exterior stair
  - \_\_\_ 2.2.2 Minimum of two (2) exits, remote from each other, for each floor of the building
  - \_\_\_ 2.2.3 Exits terminate directly at an open space to the outside of the building
- \_\_\_ 2.3 Meets prescribed functional programs:
  - \_\_\_ 2.3.1 Main entrance of the facility directly accessible from public road
  - \_\_\_ 2.3.2 Assignment of function areas follows logical flow
    - \_\_\_ 2.3.2.1 Client reception area located near entrance and immediately accessible to client
    - \_\_\_ 2.3.2.2 Examination and treatment room near reception area
    - \_\_\_ 2.3.2.3 Counseling and testing room near the reception area (door should have provision for visual observation)
    - \_\_\_ 2.3.2.4 Administrative office near the entrance
  - \_\_\_ 2.3.3 Separate toilets/baths and living quarters for male and female residents
  - \_\_\_ 2.3.4 Ratio of toilet and bath to residents is 1:8
  - \_\_\_ 2.3.5 Provision of perimeter fence

**COMMENTS:**

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\_\_\_\_\_  
\_\_\_\_\_



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Name of Health Facility \_\_\_\_\_

Address \_\_\_\_\_

**COMMENTS:**

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**HEALTH FACILITIES EVALUATION AND REVIEW COMMITTEE (HFERC)**

Approved       Disapproved

\_\_\_\_\_  
Assigned Chairperson, HFERC

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Vice-Chairperson, HFERC

\_\_\_\_\_  
Member

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Member

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Member

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