



Republic of the Philippines
Department of Health
HEALTH FACILITIES AND SERVICES REGULATORY BUREAU

Annex H-8
A.O. No. 2016- 0042

CHECKLIST FOR REVIEW OF FLOOR PLANS
MEDICAL FACILITY FOR OVERSEAS WORKERS AND SEAFARERS

Name of Health Facility: _____

Address: _____

Date: _____ Review: 1st _____ 2nd _____ 3rd _____

1. PHYSICAL PLANT

___ **1.1 Medical Facility**

- ___ 1.1.1 Waiting/Reception Area
- ___ 1.1.2 Business Office
- ___ 1.1.3 Medical Director's Office
- ___ 1.1.4 Medical Records Room
- ___ 1.1.5 Counselling/ECG/Follow-up Room
- ___ 1.1.6 Physical Examination Room (separate for male and female)
- ___ 1.1.7 Psychological Testing Room
- ___ 1.1.8 Interview Area
- ___ 1.1.9 Audiometry Room
- ___ 1.1.10 Dental Clinic
- ___ 1.1.11 Optical Room
- ___ 1.1.12 Toilet (separate for male and female)
- ___ 1.1.13 Staff Pantry
- ___ 1.1.14 Supply Storage Room
- ___ 1.1.15 Waste Holding Area
- ___ 1.1.16 Janitor's Closet

___ **1.2 Secondary Clinical Laboratory**

- ___ 1.2.1 Clinical Work Area with Sink (minimum of 20 square meters in floor area)
- ___ 1.2.2 Pathologist Area (may be part of or separate from the Clinical Work Area)
- ___ 1.2.3 Access to Toilet
- ___ 1.2.4 Waiting/Reception Area
- ___ 1.2.5 Extraction Area (separate from Clinical Work Area)

___ **1.3 Radiology**

- ___ 1.3.1 X-Ray Room with Control Booth and Dressing Area
- ___ 1.3.2 Access to Toilet
- ___ 1.3.3 Area for Digital Film Processing Equipment
- ___ 1.3.4 Radiologist Area

2. PLANNING AND DESIGN

- ___ 2.1 Floor plans properly identified and completely labelled
- ___ 2.2 Meets prescribed functional programs

COMMENTS:



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Name of Health Facility: _____

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COMMENTS:

HEALTH FACILITIES EVALUATION AND REVIEW COMMITTEE (HFERC)

Approved Disapproved

Chairperson, HFERC

Vice-Chairperson, HFERC

Member Member Member

Member Member Member

