



Republic of the Philippines
 Department of Health
OFFICE OF THE SECRETARY
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 Sta. Cruz, Manila 1003 Philippines
 ☎ (+632) 743-8301 Loc. 4226 Fax : 743-1776



APPLICATION FOR LICENSURE EXAMINATION FOR EMBALMERS

Name: _____ , _____ , _____
Last Name First Name Middle Name

Address: _____ , _____ , _____ , _____
No. Street Municipality/City Province

Contact Number: _____ Civil Status: _____ Sex: _____

Place of Birth: _____ , _____
Municipality/City Province

Date of Birth: _____ Age: _____ Nationality: _____

Highest degree/educational completed: _____

Name & Address of school last attended: _____

Name & Address of Accredited Training Institution for Embalmers:
 Name: _____ Reg. Cert. No. _____
 Address: _____

Have you completed the following courses under the Embalmers curriculum? Yes / No

| COURSE CODE | COURSE TITLE | Total Number of Hours |
|------------------------------|--|-----------------------|
| ANA-PHY | Anatomy – General and Organ System Anatomy as Applied in Embalming Physiology – General and Organ System Physiology as Applied in Embalming | 10 Hours |
| MIC-PARA | Microbiology – General Microbiology as Applied to Embalming Parasitology – General Parasitology as Applied to Embalming | 10 Hours |
| EM I | Embalming I – Practice of Embalming | 30 Hours |
| EM II | Embalming II – Hygiene and Sanitation | 10 Hours |
| EM III | Embalming III – Ethics and Jurisprudence | 20 Hours |
| PR | Practical – actual exposure / cases | 60 Hours |
| TOTAL NUMBER OF HOURS | | 140 Hours |

Republic of the Philippines
 Province: _____
 Town: _____

I, _____ , _____
Printed Name Designation

hereby certify that the attached statement and documents required for Licensure of Embalmers are true and correct to the best of my knowledge.

 Printed Name over Signature

SUBSCRIBED AND SWORN before me this _____ day of _____ 20 _____ at _____
 _____, Affiant exhibited to me his/her Residence Certificate No. _____ issued at _____
 _____ on _____, 20 _____.

NOTARY PUBLIC

Doc No. _____
 Page No. _____
 Notarized Reg. No. _____
 Series of _____

GUIDELINES IN THE CONDUCT OF LICENSURE EXAMINATION FOR EMBALMERS:

1. Filing of application should be done 1st week to 3rd week of February for March examination and 1st week to 3rd week of August for September examination. INCOMPLETE REQUIREMENTS WILL NOT BE ACCEPTED.
2. Theoretical Examination. The theoretical examination includes basic questions on Anatomy and Physiology; Microbiology and Parasitology; Sanitation and Hygiene; and Ethics and Jurisprudence. The examination will start at 8:30 AM; hence, all examinees are expected to be at the venue at least thirty (30) minutes before the scheduled time. Examination permits will be checked by the Committee Secretariat. Those who do not have examination permit will not be allowed to take the examination. Instructions will be given by the Committee of Examiners for Undertakers and Embalmers before the start of the examination. The result of the theoretical examination will be announced in the afternoon of the following day.
3. Oral/Practical Examination. Only those who passed the theoretical examination are qualified to take the oral/practical examination. Schedule of the oral/practical examination will be announced after the announcement of the result of theoretical examination. All are required to report on the given schedule. Failure to do so will mean failure in the oral/practical examination. Examinees may request for a change in schedule provided the Committee was informed in advance with valid reasons. Results of the Oral/Practical exam will be announced in the afternoon of the following day.
4. The Certificate of Registration for newly licensed embalmers will be awarded during the Oathtaking Ceremonies.
5. APPLICATION REQUIREMENTS:
 - a) Certified True Copy of Birth Certificate;
(At least eighteen (18) years old at the time of the examination)
 - b) Certificate of Good Moral Character from Barangay Captain of the community where the applicant resides;
 - c) Certification or Clearance from the National Bureau of Investigation or Provincial Fiscal that s/he is not convicted by the court of any case involving moral turpitude;
 - d) Medical Certificate from a Government physician that the applicant is **fit to take the licensure examination**.
 - e) Certified True Copy of Diploma or Transcript of Record;
(At least High school graduate)
 - f) Marriage Contract of female married applicant;
 - g) Certification from an accredited training institution that s/he has received 60 hours of basic instructions in Anatomy & Physiology, Microbiology and Parasitology, Sanitation & Hygiene, Ethics & Jurisprudence or certification that he/she has received instruction on the above subjects (except Ethics & Jurisprudence) from recognized school or college and a Certification of Training that he/she has skillfully embalmed at least 10 cadavers within one year period under his/her supervision;
 - h) Filled application form (1 copy); and
 - i) Passport size photograph taken within the last six months (4 copies)

