

**ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
 The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
 - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
 - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
 - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. app.deped.ps@gmail.com- For primary and secondary schools
 - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Office: DEPARTMENT OF HEALTH - MAIN
 Region: MAIN & NCR
 Address: San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila

Agency Account Code: K001

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Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
A. AVAILABLE AT PROCUREMENT SERVICE STORES																				
COMMON ELECTRICAL SUPPLIES																				
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	701			701				0				0				0	701	20.28	14,216.28
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	783			783				0				0				0	783	19.20	15,033.60
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0				0				0				0	0	91.94	-
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube				0				0				0				0	0	40.97	-
5 Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0				0				0				0	0	75.39	-
6 TAPE, ELECTRICAL, 18mm x 16M min	roll	256			256				0				0				0	256	18.93	4,846.08
COMMON OFFICE SUPPLIES																				
1 ACETATE, thickness: 0.075mm min (gauge #3)	roll	42			42				0				0				0	42	766.73	32,202.66
2 AIR FRESHENER, aerosol, 280ml/150g min	can	1230			1230				0				0				0	1230	88.69	109,088.70

3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	2020			2020				0				0			0	2020	49.73	100,454.60
4	CARBON FILM, PE, black, size 210mm x 297mm	box	25			25				0				0			0	25	205.48	5,137.00
5	CARBON FILM, PE, black, size 216mm x 330mm	box				0				0				0			0	0	210.91	-
6	CARTOLINA, assorted colors	pack	287			287				0				0			0	287	67.06	19,246.22
7	CHALK, molded, white, dustless, length: 78mm min	box				0				0				0			0	0	26.89	-
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece	508			508				0				0			0	508	38.19	19,400.52
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	515			515				0				0			0	515	40.47	20,842.05
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	1017			1017				0				0			0	1017	7.87	8,003.79
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	1028			1028				0				0			0	1028	13.94	14,330.32
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	775			775				0				0			0	775	19.88	15,407.00
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	870			870				0				0			0	870	41.10	35,757.00
14	CORRECTION TAPE, film base type, UL 6m min	piece	2446			2446				0				0			0	2446	18.26	44,663.96
15	DATA FILE BOX, made of chipboard, with closed ends	box	1670			1670				0				0			0	1670	72.57	121,191.90
16	DATA FOLDER, made of chipboard, taglia lock	piece	1704			1704				0				0			0	1704	71.39	121,648.56
17	ENVELOPE, DOCUMENTARY, for A4 size document	box				0				0				0			0	0	424.47	-
18	ENVELOPE, DOCUMENTARY, for legal size document	box	127			127				0				0			0	127	538.80	68,427.60
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	288			288				0				0			0	288	667.84	192,337.92
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	3626			3626				0				0			0	3626	28.71	104,102.46
21	ENVELOPE, MAILING, white, 80gsm (-5%)	box	20			20				0				0			0	20	341.79	6,835.80
22	ENVELOPE, mailing, white, with window	box	215			215				0				0			0	215	427.23	91,854.45
23	ERASER, FELT, for blackboard/whiteboard	piece	236			236				0				0			0	236	11.55	2,725.80
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	499			499				0				0			0	499	6.23	3,108.77
25	FASTENER, METAL, 70mm between prongs	box	759			759				0				0			0	759	59.37	45,061.83
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	185			185				0				0			0	185	73.59	13,614.15
27	FILE TAB DIVIDER, bristol board, for A4	set	261			261				0				0			0	261	12.98	3,387.78
28	FILE TAB DIVIDER, bristol board, for legal	set	191			191				0				0			0	191	17.31	3,306.21

29	FOLDER, FANCY, for A4 size documents	bundle			0				0				0	0	258.50	-
30	FOLDER, FANCY, for legal size documents	bundle	31		31				0				0	31	302.85	9,388.35
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	396		396				0				0	396	177.92	70,456.32
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	208		208				0				0	208	222.27	46,232.16
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	110		110				0				0	110	776.59	85,424.90
34	FOLDER, TAGBOARD, for A4 size documents	pack	185		185				0				0	185	226.05	41,819.25
35	FOLDER, TAGBOARD, for legal size documents	pack	259		259				0				0	259	208.38	53,970.42
36	GLUE, all purpose, gross weight: 200 grams min	jar	421		421				0				0	421	49.73	20,936.33
37	INDEX TAB, self-adhesive, transparent	box	284		284				0				0	284	53.74	15,262.16
38	LOOSELEAF COVER, made of chipboard, for legal	bundle	53		53				0				0	53	676.00	35,828.00
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	671		671				0				0	671	43.26	29,027.46
40	MARKER, FLUORESCENT, 3 assorted colors per set	set	1176		1176				0				0	1176	36.97	43,476.72
41	MARKER, whiteboard, black, felt tip, bullet type	piece	388		388				0				0	388	10.69	4,147.72
42	MARKER, whiteboard, blue, felt tip, bullet type	piece	1243		1243				0				0	1243	10.69	13,287.67
43	MARKER, whiteboard, red, felt tip, bullet type	piece	600		600				0				0	600	10.69	6,414.00
44	MARKER, PERMANENT, bullet type, black	piece	2196		2196				0				0	2196	10.04	22,047.84
45	MARKER, PERMANENT, bullet type, blue	piece	925		925				0				0	925	10.04	9,287.00
46	MARKER, PERMANENT, bullet type, red	piece			0				0				0	0	10.04	-
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	5650		5650				0				0	5650	12.52	70,738.00
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	851		851				0				0	851	32.45	27,614.95
49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	1260		1260				0				0	1260	44.32	55,843.20
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	1276		1276				0				0	1276	59.49	75,909.24
51	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad			0				0				0	0	18.99	-
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	970		970				0				0	970	6.91	6,702.70
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	996		996				0				0	996	14.04	13,983.84
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	13845		13845				0				0	13845	137.66	1,905,902.70

55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	2655		2655			0			0			0	2655	160.94	427,295.70
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	870		870			0			0			0	870	119.09	103,608.30
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	730		730			0			0			0	730	123.08	89,848.40
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	398		398			0			0			0	398	95.18	37,881.64
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll			0			0			0			0	0	34.29	-
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	1997		1997			0			0			0	1997	20.40	40,738.80
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece			0			0			0			0	0	319.07	-
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book			0			0			0			0	0	62.73	-
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book			0			0			0			0	0	97.34	-
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	75		75			0			0			0	75	267.14	20,035.50
65	RUBBER BAND, 70mm min lay flat length (#18)	box	217		217			0			0			0	217	97.04	21,057.68
66	RULER, plastic, 450mm (18"), width: 38mm min	piece	30		30			0			0			0	30	16.10	483.00
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	3846		3846			0			0			0	3846	35.99	138,417.54
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	3858		3858			0			0			0	3858	35.99	138,849.42
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	652		652			0			0			0	652	35.99	23,465.48
70	STAMP PAD INK, purple or violet	bottle	206		206			0			0			0	206	25.62	5,277.72
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	154		154			0			0			0	154	28.77	4,430.58
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box	119		119			0			0			0	119	21.51	2,559.69
73	STAPLE WIRE, STANDARD, (26/6)	box	1580		1580			0			0			0	1580	19.68	31,094.40
74	TAPE, MASKING, width: 24mm (±1mm)	roll	1160		1160			0			0			0	1160	57.32	66,491.20
75	TAPE, MASKING, width: 48mm (±1mm)	roll			0			0			0			0	0	109.24	-
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	1815		1815			0			0			0	1815	29.08	52,780.20
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	1456		1456			0			0			0	1456	11.36	16,540.16
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	180		180			0			0			0	180	27.58	4,964.40
79	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack	1969		1969			0			0			0	1969	70.30	138,420.70
80	TWINE, plastic, one (1) kilo per roll	roll	160		160			0			0			0	160	51.92	8,307.20

81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	179			179				0				0			0	179	133.99	23,984.21
82	Airline Travel	ticket				0				0				0			0	0	0.00	-
COMMON OFFICE DEVICES																				
1	CUTTER BLADE, for heavy duty cutter	tube	57			57				0				0			0	57	10.22	582.54
2	CUTTER KNIFE, for general purpose	piece	625			625				0				0			0	625	20.55	12,843.75
3	DATING AND STAMPING MACHINE, heavy duty	piece	8			8				0				0			0	8	497.52	3,980.16
4	PENCIL SHARPENER, manual, single cutter head	piece	113			113				0				0			0	113	194.69	21,999.97
5	PUNCHER, paper, heavy duty, with two hole guide	piece	261			261				0				0			0	261	123.42	32,212.62
6	SCISSORS, symmetrical, blade length: 65mm min	pair	750			750				0				0			0	750	14.28	10,710.00
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	521			521				0				0			0	521	85.45	44,519.45
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece	14			14				0				0			0	14	913.95	12,795.30
9	STAPLE REMOVER, PLIER-TYPE	piece	707			707				0				0			0	707	18.91	13,369.37
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	184			184				0				0			0	184	51.57	9,488.88
11	WASTEBASKET, non-rigid plastic	piece	285			285				0				0			0	285	25.96	7,398.60
COMMON JANITORIAL SUPPLIES																				
1	BROOM, soft (tambo)	piece				0				0				0			0	0	91.94	-
2	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0				0				0			0	0	24.88	-
3	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0				0				0			0	0	43.26	-
4	CLEANSER, SCOURING POWDER, 350g min./can	can	48			48				0				0			0	48	24.88	1,194.24
5	DETERGENT POWDER, all purpose, 1kg	pouch				0				0				0			0	0	38.93	-
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	434			434				0				0			0	434	125.20	54,336.80
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0				0				0			0	0	28.12	-
8	FLOOR WAX, PASTE, RED	can				0				0				0			0	0	280.13	-
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can	735			735				0				0			0	735	90.85	66,774.75
10	INSECTICIDE, aerosol type, net content: 600ml min	can	872			872				0				0			0	872	142.77	124,495.44
11	MOP BUCKET, heavy duty, hard plastic	piece				0				0				0			0	0	1,987.44	-

12	MOPHANDLE, heavy duty, aluminum, screw type	piece			0				0				0	0	148.18	-
13	MOPHEAD, made of rayon, weight: 400 grams min	piece			0				0				0	0	110.32	-
14	RAGS, all cotton, 32 pieces per kilogram min	bundle			0				0				0	0	51.68	-
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack			0				0				0	0	107.08	-
16	TRASHBAG, plastic, transparent	roll	100		100				0				0	100	145.48	14,548.00
17	DETERGENT BAR, 140 grams as packed	bar			0				0				0	0	7.57	-
COMMON OFFICE EQUIPMENT																
1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit			0				0				0	0	10,816.00	-
2	CALCULATOR, compact, 12 digits	unit	185		185				0				0	185	140.61	26,012.85
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece			0				0				0	0	273.10	-
4	CHAIR, monobloc, white, with backrest, w/o armrest	piece			0				0				0	0	273.10	-
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	20		20				0				0	20	6,828.14	136,562.80
6	DOCUMENT CAMERA, 3.2M pixels	unit			0				0				0	0	26,391.04	-
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0				0				0	0	1,091.33	-
8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit			0				0				0	0	1,372.55	-
9	ELECTRIC FAN, STAND type, plastic blade	unit			0				0				0	0	1,046.65	-
10	ELECTRIC FAN, WALL type, plastic blade	unit			0				0				0	0	782.00	-
11	FACSIMILE MACHINE, uses thermal paper	unit			0				0				0	0	3,642.83	-
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit			0				0				0	0	1,123.78	-
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit			0				0				0	0	5,191.68	-
14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit			0				0				0	0	27,542.94	-
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit			0				0				0	0	8,411.60	-
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit			0				0				0	0	5,927.17	-
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit			0				0				0	0	19,457.98	-
18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit			0				0				0	0	6,064.78	-
19	PRINTER, LASER, monochrome, network-ready	unit			0				0				0	0	744.14	-

20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit			0			0			0			0	0	1,379.04	-	
21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit			0			0			0			0	0	1,379.04	-	
22	Desktop Computer, branded	unit			0			0			0			0	0	35,887.49	-	
23	Laptop Computer, branded	unit			0			0			0			0	0	36,587.28	-	
COMMON COMPUTER SUPPLIES																		
1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box			0			0			0			0	0	709.53	-	
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box			0			0			0			0	0	1,070.78	-	
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			0			0			0			0	0	796.06	-	
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0			0			0			0	0	1,352.00	-	
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box			0			0			0			0	0	620.67	-	
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0			0			0			0	0	1,076.19	-	
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	4590		4590			0			0			0	4590	22.66	104,009.40	
8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	88		88			0			0			0	88	3,152.86	277,451.68	
9	FLASH DRIVE, 16 GB capacity	piece	1387		1387			0			0			0	1387	261.75	363,047.25	
10	MOUSE, optical, USB connection type	unit	198		198			0			0			0	198	140.39	27,797.22	
HANDBOOK ON PROCUREMENT																		
1	HANDBOOK (RA 9184), 7th Edition	piece			0			0			0			0	0	48.13	-	
CONSUMABLES																		
1	DRUM CART, BROTHER DR-3455	cart			0			0			0			0	0	7,138.56	-	
2	INK CART, CANON CL-741, Col.	cart			0			0			0			0	0	1,041.58	-	
3	INK CART, CANON CL-811, Colored	cart	11		11			0			0			0	11	1,070.78	11,778.58	
4	INK CART, CANON PG-740, Black	cart			0			0			0			0	0	784.16	-	
5	INK CART, CANON PG-810, Black	cart	11		11			0			0			0	11	811.20	8,923.20	
6	INK CART, EPSON C13T664100 (T6641), Black	cart	15		15			0			0			0	15	264.99	3,974.85	
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart	10		10			0			0			0	10	264.99	2,649.90	
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart	10		10			0			0			0	10	264.99	2,649.90	

9	INK CART, EPSON C13T664400 (T6644), Yellow	cart	10			10				0				0			0	10	264.99	2,649.90
10	INK CART, HP C2P04AA (HP62) Black	cart				0				0				0			0	0	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart				0				0				0			0	0	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart	15			15				0				0			0	15	676.00	10,140.00
13	INK CART, HP C9352AA, (HP22), Tri-color	cart	15			15				0				0			0	15	782.00	11,730.00
14	INK CART, HP C9363WA, (HP97), Tri-color	cart				0				0				0			0	0	1,552.10	-
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0				0				0			0	0	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0				0				0			0	0	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0				0				0			0	0	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0				0				0			0	0	0.00	-
19	INK CART, HP C9401A (HP72) 69ml Gray	cart				0				0				0			0	0	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0				0				0			0	0	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart				0				0				0			0	0	665.18	-
22	INK CART, HP CC643WA, (HP60), Tri-color	cart				0				0				0			0	0	784.16	-
23	INK CART, HP CD887AA, (HP703), Black	cart	4			4				0				0			0	4	373.15	1,492.60
24	INK CART, HP CD888AA, (HP703), Tri-color	cart	2			2				0				0			0	2	373.15	746.30
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0				0				0			0	0	654.37	-
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0				0				0			0	0	654.37	-
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0				0				0			0	0	654.37	-
28	INK CART, HP CD975AA, (HP 920XL), Black	cart				0				0				0			0	0	1,292.51	-
29	INK CART, HP CH561WA, (HP61), Black	cart				0				0				0			0	0	670.59	-
30	INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0			0	0	859.87	-
31	INK CART, HP CH565A (HP82) Black	cart				0				0				0			0	0	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart				0				0				0			0	0	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart				0				0				0			0	0	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart				0				0				0			0	0	0.00	-

35	INK CART, HP CN045AA, (HP950XL), Black	cart				0				0					0	0	1,616.99	-
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0					0	0	1,222.21	-
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0					0	0	1,227.62	-
38	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0				0					0	0	1,227.62	-
39	INK CART, HP CN692AA, (HP704), Black	cart				0				0					0	0	373.15	-
40	INK CART, HP CN693AA, (HP704), Tri-color	cart				0				0					0	0	373.15	-
41	INK CART, HP CZ107AA, (HP678), Black	cart	20			20				0					0	20	379.64	7,592.80
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart	20			20				0					0	20	379.64	7,592.80
43	INK CART, HP CZ121A (HP685A), Black	cart				0				0					0	0	380.72	-
44	INK CART, HP CZ122A (HP685A), Cyan	cart				0				0					0	0	259.58	-
45	INK CART, HP CZ123A (HP685A), Magenta	cart				0				0					0	0	259.58	-
46	INK CART, HP CZ124A (HP685A), Yellow	cart				0				0					0	0	259.58	-
47	INK CART, HP F6V26AA (HP680) Tri-color	cart				0				0					0	0	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart				0				0					0	0	0.00	-
49	INK CART, HP LoS51AA (HP955) Cyan Original	cart				0				0					0	0	0.00	-
50	INK CART, HP LoS54AA (HP955) Magenta Original	cart				0				0					0	0	0.00	-
51	INK CART, HP LoS57AA (HP955) Yellow Original	cart				0				0					0	0	0.00	-
52	INK CART, HP LoS60AA (HP955) Black Original	cart				0				0					0	0	0.00	-
53	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart				0				0					0	0	0.00	-
54	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart				0				0					0	0	0.00	-
55	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart				0				0					0	0	0.00	-
56	INK CART, HP LoS72AA (HP955XL) Black Original	cart				0				0					0	0	0.00	-
57	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0				0					0	0	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0				0					0	0	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0				0					0	0	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart				0				0					0	0	0.00	-

61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart			0				0					0	0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart			0				0					0	0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart			0				0					0	0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart			0				0					0	0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart			0				0					0	0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart			0				0					0	0	753.88	-
67	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart			0				0					0	0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart	8		8				0					0	8	2,658.57	21,268.56
69	TONER CART, BROTHER TN-2130, Black	cart	8		8				0					0	8	1,892.80	15,142.40
70	TONER CART, BROTHER TN-2150, Black	cart	3		3				0					0	3	2,720.22	8,160.66
71	TONER CART, BROTHER TN-3320, Black	cart			0				0					0	0	3,059.63	-
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart			0				0					0	0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart	5		5				0					0	5	2,914.91	14,574.55
74	TONER CART, HP CB540A, Black	cart			0				0					0	0	3,444.90	-
75	TONER CART, HP CE255A, Black	cart			0				0					0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart	25		25				0					0	25	3,239.39	80,984.75
77	TONER CART, HP CE285A (HP85A), Black	cart	15		15				0					0	15	3,009.01	45,135.15
78	TONER CART, HP CE310A, Black	cart			0				0					0	0	2,482.27	-
79	TONER CART, HP CE311A, Cyan	cart			0				0					0	0	2,590.43	-
80	TONER CART, HP CE312A, Yellow	cart			0				0					0	0	2,590.43	-
81	TONER CART, HP CE313A, Magenta	cart			0				0					0	0	2,590.43	-
82	TONER CART, HP CE320A, Black	cart			0				0					0	0	2,968.99	-
83	TONER CART, HP CE321A, Cyan	cart			0				0					0	0	3,131.23	-
84	TONER CART, HP CE322A, Yellow	cart			0				0					0	0	3,131.23	-
85	TONER CART, HP CE323A, Magenta	cart			0				0					0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart			0				0					0	0	7,998.43	-

87	TONER CART, HP CE400A, Black	cart				0				0					0	0	7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart				0				0					0	0	10,377.95	-
89	TONER CART, HP CE402A, Yellow	cart				0				0					0	0	10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart				0				0					0	0	10,377.95	-
91	TONER CART, HP CE410A, (HP305), Black	cart				0				0					0	0	3,942.43	-
92	TONER CART, HP CE411A, (HP305), Cyan	cart				0				0					0	0	5,618.91	-
93	TONER CART, HP CE412A, (HP305), Yellow	cart				0				0					0	0	5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart				0				0					0	0	5,618.91	-
95	TONER CART, HP CE505A, Black	cart				0				0					0	0	4,158.75	-
96	TONER CART, HP CE505X, Black, high cap	cart				0				0					0	0	7,349.47	-
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0				0					0	0	0.00	-
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0				0					0	0	0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0				0					0	0	0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0				0					0	0	0.00	-
101	TONER CART, HP CF280XC	cart				0				0					0	0	7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0				0					0	0	0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0				0					0	0	0.00	-
104	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0				0					0	0	0.00	-
105	TONER CART, HP CF287A (HP87) black	cart				0				0					0	0	0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart				0				0					0	0	0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart				0				0					0	0	0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart				0				0					0	0	0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart				0				0					0	0	0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0				0					0	0	0.00	-
111	TONER CART, HP CF350A Black LJ	cart				0				0					0	0	0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart				0				0					0	0	0.00	-

113	TONER CART, HP CF352A Yellow LJ	cart			0			0				0			0	0	0.00	-
114	TONER CART, HP CF353A Magenta LJ	cart			0			0				0			0	0	0.00	-
115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart			0			0				0			0	0	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart			0			0				0			0	0	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart			0			0				0			0	0	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart			0			0				0			0	0	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart			0			0				0			0	0	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart			0			0				0			0	0	0.00	-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart			0			0				0			0	0	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart			0			0				0			0	0	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart			0			0				0			0	0	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart			0			0				0			0	0	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart			0			0				0			0	0	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart			0			0				0			0	0	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart			0			0				0			0	0	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart			0			0				0			0	0	0.00	-
129	TONER CART, HP CF411A (HP410A) cyan	cart			0			0				0			0	0	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart			0			0				0			0	0	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart			0			0				0			0	0	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart			0			0				0			0	0	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart			0			0				0			0	0	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart			0			0				0			0	0	0.00	-
135	TONER CART, HP Q2612A, Black	cart	15		15			0				0			0	15	3,228.58	48,428.70
136	TONER CART, HP Q5942A, Black	cart			0			0				0			0	0	7,782.11	-
137	TONER CART, HP Q7553A, Black	cart	10		10			0				0			0	10	4,050.59	40,505.90
138	TONER CART, LEXMARK E360H1P, Black	cart	12		12			0				0			0	12	9,229.29	110,751.48

139	TONER CART, LEXMARK T650A11P, Black	cart			0			0			0		0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart	18		18			0			0		0	18	2,747.26	49,450.68
141	TONER CART, SAMSUNG MLT-D103S, Black	cart	20		20			0			0		0	20	3,028.48	60,569.60
142	TONER CART, SAMSUNG MLT-D104S, Black	cart			0			0			0		0	0	2,541.76	-
143	TONER CART, SAMSUNG MLT-D105L, Black	cart			0			0			0		0	0	2,898.69	-
144	TONER CART, SAMSUNG MLT-D108S, Black	cart			0			0			0		0	0	2,855.42	-
145	TONER CART, SAMSUNG MLT-D203E, Black	cart	22		22			0			0		0	22	7,403.55	162,878.10
146	TONER CART, SAMSUNG MLT-D203L, Black	cart	80		80			0			0		0	80	4,802.30	384,184.00
147	TONER CART, SAMSUNG MLT-D203U, black	cart			0			0			0		0	0	9,842.56	-
148	TONER CART, SAMSUNG MLT-D205E, Black	cart			0			0			0		0	0	9,572.16	-
149	TONER CART, SAMSUNG MLT-D205L, Black	cart	14		14			0			0		0	14	5,267.39	73,743.46
150	TONER CART, SAMSUNG SCX-D6555A, Black	cart			0			0			0		0	0	4,531.90	-
151	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart			0			0			0		0	0	6,312.22	-
152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart			0			0			0		0	0	13,935.33	-

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES																
1	Battery, dry cell C, medium	pack	160		160			0			0		0	160	185.00	29,600.00
2					0			0			0		0	0		-
3					0			0			0		0	0		-
4					0			0			0		0	0		-
5					0			0			0		0	0		-
COMMON OFFICE EQUIPMENT																
1					0			0			0		0	0		-
2					0			0			0		0	0		-
3					0			0			0		0	0		-
4					0			0			0		0	0		-

5					0				0				0			0	0		
COMMON OFFICE SUPPLIES																			
1	Acetate A4 (Thickness: 0.1)	box	15		15				0				0			0	15	300.00	4,500.00
2	Ballpoint Pen, fine point, black	pc	8357		8357				0				0			0	8357	11.00	91,927.00
3	Ballpoint Pen, fine point, blue	pc	7262		7262				0				0			0	7262	11.00	79,882.00
4	Ballpoint Pen, fine point red	pc	888		888				0				0			0	888	11.00	9,768.00
5	Ballpoint Pen, green	pc	150		150				0				0			0	150	11.00	1,650.00
6	Ballpoint Pen, Gel Pen, 0.5mm point Black	pc	1118		1118				0				0			0	1118	23.00	25,714.00
7	Ballpoint Pen, Gel Pen, 0.5mm point Blue	pc	646		646				0				0			0	646	23.00	14,858.00
8	Ballpoint Pen, Gel Pen, 0.5mm point Green	pc	22		22				0				0			0	22	23.00	506.00
9	Binder, 3-Ring, D-Type, 64mm (2.5"), A4	pc	75		75				0				0			0	75	170.00	12,750.00
10	Binder, 3-Ring, D-Type, 64mm (2.5"), Legal	pc	50		50				0				0			0	50	230.00	11,500.00
11	Binder, document, 1.5" thick, A4 size, 3 rings	pc	27		27				0				0			0	27	110.00	2,970.00
12	Binder, document, 3" thick, A4 size, 3 rings	pc	280		280				0				0			0	280	150.00	42,000.00
13	Binder, 3-Rings, 1.5, PVC, Legal	pc	15		15				0				0			0	15	150.00	2,250.00
14	Binder, 2 1/2 3 rings, PVC, A4 size	pc	10		10				0				0			0	10	194.00	1,940.00
15	CERTIFICATE HOLDER, 9" x 12" vinyl, for 8 1/2 x 11 (A4) size certificate, documents, or photo	pc	2600		2600				0				0			0	2600	50.00	130,000.00
16	CLIP, Bulldog, all metal, clamping: 76mm, 3"	pc	170		170				0				0			0	170	25.00	4,250.00
17	CORRECTIBLE FILM RIBBON, Nakajima AX200 8mm x 185m	pc	40		40				0				0			0	40	133.00	5,320.00
18	MARKING PEN, for transparency, fine point, 6 colors per set	set	100		100				0				0			0	100	400.00	40,000.00
19	"SIGN HERE" sticker	pad	1525		1525				0				0			0	1525	65.00	99,125.00
20	Post-it flags, Plain, 25.5mm x 43.2mm, 50pcs/pack	pad	261		261				0				0			0	261	77.25	20,162.25
21	PUSH PIN, flat head type	case	27		27				0				0			0	27	22.00	594.00
22	RING BINDER, 10mm x 1.12m, 80 rings, 0.30(min) thickness, assorted colors, ten (10) pieces per bundle	bundle	80		80				0				0			0	80	67.00	5,360.00
23	RING BINDER, 11mm x 1.12m, 80 rings, 0.30(min) thickness, assorted colors, ten (10) pieces per bundle	bundle	32		32				0				0			0	32	80.00	2,560.00
24	RING BINDER, 12.7mm x 1.12 meters, (1/2"x44"), plastic, 80 rings, assorted colors (10's)	bundle	102		102				0				0			0	102	95.00	9,690.00

25	RING BINDER, 14mm x 1.12m, 80 rings, 0.30(min) thickness, assorted colors, ten (10) pieces per bundle	bundle	20	20	0	0	0	0	0	0	0	0	0	0	0	20	107.00	2,140.00
26	RING BINDER, plastic, 19mm x 1.12 meters, 80 rings, 0.55mm thickness, assorted colors, (3/4" x 44") (10's)	bundle	1	1	0	0	0	0	0	0	0	0	0	0	0	1	145.00	145.00
27	RING BINDER (2" x 44"), Plastic, 80 rings	pc	30	30	0	0	0	0	0	0	0	0	0	0	0	30	45.00	1,350.00
28	RULER, Plastic, 300mm (12"), width: 28mm min	pc	335	335	0	0	0	0	0	0	0	0	0	0	0	335	7.00	2,345.00
29	STAMP PAD INK, Red, 50ml, with applicator	bottle	35	35	0	0	0	0	0	0	0	0	0	0	0	35	24.63	862.05
30	STAMP PAD INK, Black, 50 ml with applicator	bottle	31	31	0	0	0	0	0	0	0	0	0	0	0	31	24.63	763.53
31	STAMP PAD INK, Blue, 50 ml with applicator	bottle	18	18	0	0	0	0	0	0	0	0	0	0	0	18	24.63	443.34
32	Tape, Double adhesive, foam type, 24mm x 5 m	roll	261	261	0	0	0	0	0	0	0	0	0	0	0	261	120.00	31,320.00
33	Tape, Double adhesive, tissue type, 12mm x 10 m	roll	289	289	0	0	0	0	0	0	0	0	0	0	0	289	25.00	7,225.00
34	Tape, Magic tape, 24mm x 50m	roll	53	53	0	0	0	0	0	0	0	0	0	0	0	53	165.00	8,745.00
35	Cloth Tape, 1", heavy duty, duct type	roll	105	105	0	0	0	0	0	0	0	0	0	0	0	105	145.00	15,225.00
36	Cloth Tape, 2" heavy duty, duct type	roll	131	131	0	0	0	0	0	0	0	0	0	0	0	131	170.00	22,270.00

COMMON JANITORIAL SUPPLIES

1	ALL-PURPOSE CLEANER, for vinyl, computer peripherals & other plastic 7 metal surface 145 grams	jar	36	36	0	0	0	0	0	0	0	0	0	0	0	36	60.00	2,160.00
2	LIQUID HAND SOAP, in bottle, 800 ml. anti-bacterial	bottle	100	100	0	0	0	0	0	0	0	0	0	0	0	100	75.00	7,500.00
3	SOAP, BATHROOM , 70grams as packed assorted colors, assorted scents	pc	498	498	0	0	0	0	0	0	0	0	0	0	0	498	17.00	8,466.00
4				0	0	0	0	0	0	0	0	0	0	0	0	0		-
5				0	0	0	0	0	0	0	0	0	0	0	0	0		-

CONSUMABLES

1	TONER CARTRIDGE, Brother TN-3250 Black, Page Yield: Up to 8,000 A4 copies; compatible with Models: HL-5340, HL-5350, HL-5380 & MFC Toner Cartridge, Brother TN-3145, yield 3,500	cart	45	45	0	0	0	0	0	0	0	0	0	0	0	45	4,550.00	204,750.00
2	pages compatible printers: HL-5240 HL-5250DN HL-5270DN MFC-8460N MFC-8860N	cart	12	12	0	0	0	0	0	0	0	0	0	0	0	12	3,109.60	37,315.20
3	Brother DR-3215 Page yield (Black): up to 25 000 pages, for use with Brother HL-5350DN, MFC-8880 MFC-8370 and MFC-8380 (for TN3250)	cart	7	7	0	0	0	0	0	0	0	0	0	0	0	7	6,910.00	48,370.00
4	Brother Ink BT5000CMY Black for Printer (CYAN/MAGENTA/YELLOW)	cart	3	3	0	0	0	0	0	0	0	0	0	0	0	3	2,500.00	7,500.00
5	Ink, Duplo DP 514	pc	15	15	0	0	0	0	0	0	0	0	0	0	0	15	1,100.00	16,500.00
6	TONER CARTRIDGE, Epson Part No. C13S050440, Std Capacity, for Aculaser M 2010D & DN	cart	15	15	0	0	0	0	0	0	0	0	0	0	0	15	5,681.52	85,222.80
7	TONER CARTRIDGE, HP Part No. C7115A, original, black, for HP Laserjet model 3300mfp series/3380 All-in-One, 1000/1200 series printers	pc	10	10	0	0	0	0	0	0	0	0	0	0	0	10	3,284.32	32,843.20

8	INK CART, HP CC660AA, (HP702), Black	cart	10			10				0				0			0	10	1,086.80	10,868.00
9	HP 703 Ink Cartridge (Black)	pc	4			4				0				0			0	4	410.00	1,640.00
10	Toner Cartridge, Lexmark E260A11P	pc	15			15				0				0			0	15	9,500.00	142,500.00
11	Toner Cartridge, Samsung MLT-D103L, Black, for Samsung ML-2950ND	cart	80			80				0				0			0	80	2,912.00	232,960.00
12						0				0				0			0	0		-
13						0				0				0			0	0		-
14						0				0				0			0	0		-
15						0				0				0			0	0		-
16						0				0				0			0	0		-
17						0				0				0			0	0		-
18						0				0				0			0	0		-
19						0				0				0			0	0		-
20						0				0				0			0	0		-
21						0				0				0			0	0		-
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23						0				0				0			0	0		-
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25						0				0				0			0	0		-
26						0				0				0			0	0		-
27						0				0				0			0	0		-
28						0				0				0			0	0		-
29						0				0				0			0	0		-
30						0				0				0			0	0		-

Office Equipment and Accessories

1	GLUE GUN (15 watts, big)	pc	22			22				0				0			0	22	150.00	3,300.00
2	Glue Gun Stick, big	pc	80			80				0				0			0	80	10.00	800.00

3	STAPLE REMOVER, twin jaws, made of metal or combination of plastic and metal	pc	250			250				0			0			0	250	16.00	4,000.00
4	WHITEBOARD, with aluminum frame, size 3'x 4', plywood backing	pc	3			3				0			0			0	3	1,200.00	3,600.00
5	WHITEBOARD, magnetic, with aluminum frame, 3 x 6, plywood backing, with stand	pc	1			1				0			0			0	1	3,500.00	3,500.00
6	WHITEBOARD, magnetic, with aluminum frame, 4 x 6, plywood backing, with stand	pc	4			4				0			0			0	4	3,800.00	15,200.00
7	WHITEBOARD, magnetic, with aluminum frame, 4 x 6, plywood backing	pc	6			6				0			0			0	6	2,280.00	13,680.00
8	WHITEBOARD, magnetic, with aluminum frame, 2 x 3, plywood backing	pc	1			1				0			0			0	1	1,000.00	1,000.00
9						0				0			0			0	0		-
10						0				0			0			0	0		-

Office Supplies

1	ID Jacket Name Card Holder plastic horizontal with plastic clip per piece	pc	9000			9000				0			0			0	9000	8.00	72,000.00
2	ID Jacket Name Card Holder plastic with individual lace	pc	4700			4700				0			0			0	4700	9.00	42,300.00
3	Corkboard, size 18" x 20" with aluminum frame	pc	14			14				0			0			0	14	500.00	7,000.00
4	Corkboard, size 36"x48" (3 ft x 4 ft.) with aluminum frame	pc	5			5				0			0			0	5	1,100.00	5,500.00
5	Corkboard, size 24" x 18" with wood frame	pc	3			3				0			0			0	3	463.00	1,389.00
6	Corkboard, size 24" x 36" (2 ft x 3 ft) with wooden frame	pc	7			7				0			0			0	7	600.00	4,200.00
7	Transparency Acetate Film, size-A4, 100 Sheets per box/pack	box	36			36				0			0			0	36	950.00	34,200.00
8	Laminating film A4 , 100 per box	box	7			7				0			0			0	7	858.00	6,006.00
9	Laminating film A4 , 250 MIC, 7 inches, 100 meter	roll	3			3				0			0			0	3	800.00	2,400.00
10	Laminating film 125 MIC, 4 inches, 100 meter	roll	10			10				0			0			0	10	650.00	6,500.00
11	Laminating film 125 MIC, 12 inches, 100 meter	roll	10			10				0			0			0	10	1,600.00	16,000.00
12	Laminating film 150 MIC, 4 inches, 100 meter	roll	10			10				0			0			0	10	1,300.00	13,000.00
13	Laminating film 125 MIC, 12 inches, 100 meter	roll	10			10				0			0			0	10	3,200.00	32,000.00

Audio and visual presentation and composing equipment

1	Wireless Presenter with Laser Pointer, pointer up to 60 feet away, wireless USB receiver	pc	5			5				0			0			0	5	1,350.00	6,750.00
2						0				0			0			0	0		-
3						0				0			0			0	0		-

4					0				0				0			0	0			-
5					0				0				0			0	0			-
6					0				0				0			0	0			-
7					0				0				0			0	0			-
8					0				0				0			0	0			-
9					0				0				0			0	0			-
10					0				0				0			0	0			-

Photographic or filming or video equipment

1					0				0				0			0	0			-
2					0				0				0			0	0			-
3					0				0				0			0	0			-
4					0				0				0			0	0			-
5					0				0				0			0	0			-
6					0				0				0			0	0			-
7					0				0				0			0	0			-
8					0				0				0			0	0			-
9					0				0				0			0	0			-
10					0				0				0			0	0			-

Cleaning Equipment and Supplies

1					0				0				0			0	0			-
2					0				0				0			0	0			-
3					0				0				0			0	0			-
4					0				0				0			0	0			-
5					0				0				0			0	0			-
6					0				0				0			0	0			-
7					0				0				0			0	0			-

8					0				0					0	0			-
9					0				0					0	0			-
10					0				0					0	0			-

Paper Materials and Products

1	COLUMNAR NOTEBOOK, 12 columns, 52.95 gsm, non-blot, lines and columns numbered, 50 sheets	pc	11		11				0					0	11	25.00	275.00
2	COLUMNAR PAD, Yellow, 18 Columns, 50 gsm min	pad	50		50				0					0	50	57.00	2,850.00
3	Envelope, long, transparent, without handle, assorted colors	pc	142		142				0					0	142	64.00	9,088.00
4	Envelope, long, transparent, with handle, assorted colors	pc	300		300				0					0	300	90.00	27,000.00
5	FOLDER, Tagboard, A4 size, 240mm x 320mm leaf dimension, 13mm tab, 20mm scoring, smooth finished and no blot on both sides	pack	42		42				0					0	42	280.00	11,760.00
6	FOLDER, Tagboard/carrier board, Legal, for Legal size paper/document, 240mm x 365mm leaf dimension, colored, 100 pieces per pack	pack	19		19				0					0	19	345.00	6,555.00
7	ILLUSTRATION BOARD, 760mm x 1000 mm, 860gsm, 1.30mm thickness, double face (black and white), smooth finish	pc	110		110				0					0	110	45.00	4,950.00
8	INDEX CARD, PLAIN, size: 127mm x 203mm, (5"x8"), 100 pcs/pack	pack	121		121				0					0	121	110.00	13,310.00
9	INDEX CARD, RULED, size: 127mm x 203mm, (5"x8"), 100 pcs/pack	pack	15		15				0					0	15	150.00	2,250.00
10	INDEX CARD BOX, for 127mm x 203mm (5"x8")	pc	79		79				0					0	79	60.00	4,740.00
11	INDEX CARD BOX, for 127mm x 203mm (3"x5")	pc	66		66				0					0	66	50.00	3,300.00
12	MANILA PAPER, 1200mm x 900mm 60gsm., 0.14mm thickness, pale yellow, 10 sheets per pack	pack	201		201				0					0	201	35.00	7,035.00
13	NOTE PAD, 2" x 2", stick on, 50mm x 50mm min, 72 gsm., min basis weight, 400 sheets per cube, assorted colors	pad	400		400				0					0	400	135.00	54,000.00
14	Photo Paper glossy A4, 200 gsm 20 sheets/pack	pack	175		175				0					0	175	70.00	12,250.00
15	Photo Paper matte 8.5" x 11", A4, 20 sheets/pack	pack	25		25				0					0	25	88.00	2,200.00
16	Paper Sticker pad, Matte, 210mm x 297mm (A4) 80 gsm, 10 sheets per pack	pack	513		513				0					0	513	40.00	20,520.00
17	Paper, Laid for Certificate, 8 1/2"x11", 85gsm, (shades of pink, blue, yellow, green, cornfield cream or ivory)	ream	30		30				0					0	30	1,000.00	30,000.00
18	Paper Laid, for certificate, A4, 100gsm, 500's per ream	ream	4		4				0					0	4	1,100.00	4,400.00
19	Paper Linen, Ivory A4 120 gsm 20/pack	pack	50		50				0					0	50	85.00	4,250.00
20	Special Paper, Legal (Work X-Pale Cream) 8.5x13, 200 gsm, 10 sheets per pack	pack	40		40				0					0	40	28.00	1,120.00
21	Paper, copy paper, A4, colored (assorted colors) one color per ream, 80 gsm	ream	620		620				0					0	620	315.00	195,300.00
22	Paper, copy paper, Legal, colored (assorted colors) one color per ream, 80 gsm	ream	203		203				0					0	203	385.00	78,155.00

23	Paper, copy paper A3 70 gsm	ream	20			20				0				0			0	20	420.00	8,400.00
24	Board Specialty Paper, 8 1/2" x 11", 220 gsm, 20 sheets/pack, White, Vellum	pack	475			475				0				0			0	475	60.00	28,500.00
25	Board Specialty Paper, 8 1/2" x 13", (Legal) 220 gsm, 10 sheets per pack	pack	110			110				0				0			0	110	35.00	3,850.00

Lighting and fixtures and accessories

1						0				0				0			0	0		-
2						0				0				0			0	0		-
3						0				0				0			0	0		-
4						0				0				0			0	0		-
5						0				0				0			0	0		-
6						0				0				0			0	0		-
7						0				0				0			0	0		-
8						0				0				0			0	0		-
9						0				0				0			0	0		-
10						0				0				0			0	0		-

Electrical equipment and components and supplies

1						0				0				0			0	0		-
2						0				0				0			0	0		-
3						0				0				0			0	0		-
4						0				0				0			0	0		-
5						0				0				0			0	0		-
6						0				0				0			0	0		-
7						0				0				0			0	0		-
8						0				0				0			0	0		-
9						0				0				0			0	0		-
10						0				0				0			0	0		-

Computer Supplies

1	COMPACT DISC REWRITABLE(CD-RW), 700MBminimum capacity, 80 minutes recording time, 4x-10x minimum speed, packed in	pc	2050		2050				0			0			0	2050	18.00	36,900.00
2	COMPACT DISC RECORDABLE (CD-R), 700MB min	pc	600		600				0			0			0	600	10.00	6,000.00
3	CD LABEL, 2 labels/sheets, 20 sheets/pack	pack	5		5				0			0			0	5	92.00	460.00
4	DVD RECORDABLE, speed: 16x min, 4.7GB capacity	pc	500		500				0			0			0	500	15.00	7,500.00
5					0				0			0			0	0		-
6					0				0			0			0	0		-
7					0				0			0			0	0		-
8					0				0			0			0	0		-
9					0				0			0			0	0		-
10					0				0			0			0	0		-
Computer Equipment and Accessories																		
1					0				0			0			0	0		-
2					0				0			0			0	0		-
3					0				0			0			0	0		-
4					0				0			0			0	0		-
5					0				0			0			0	0		-
6					0				0			0			0	0		-
7					0				0			0			0	0		-
8					0				0			0			0	0		-
9					0				0			0			0	0		-
10					0				0			0			0	0		-
*Other Categories																		
1	Box, corrugated, standard, 14.17"W x 22" L x 12.2" H	pc	1000		1000				0			0			0	1000	38.00	38,000.00
2	Box, corrugated, 12.5" x 15.5" x 10.5" H	pc	1000		1000				0			0			0	1000	48.00	48,000.00
3	Box, Store and Save 12.5 x 15.5 x 10.10	pc	30		30				0			0			0	30	441.00	13,230.00
4					0				0			0			0	0		-

5					0				0				0			0	0			-
6					0				0				0			0	0			-
7					0				0				0			0	0			-
8					0				0				0			0	0			-
9					0				0				0			0	0			-
10					0				0				0			0	0			-

C. TOTAL (A + B):																			P	10,411,074.12		
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			P	1,041,107.41		
E. GRAND TOTAL (C + D)																			P	11,452,181.53		
F. APPROVED BUDGET BY THE AGENCY HEAD																						
G. MONTHLY CASH REQUIREMENTS																						
G.1 Available at Procurement Service Stores					7,850,295.75				-				-							P	7,850,295.75	
G.2 Other Items not available at PS but regularly purchased from other sources					2,560,778.37				-				-								P	2,560,778.37
TOTAL MONTHLY CASH REQUIREMENTS					10,411,074.12				-				-								P	10,411,074.12

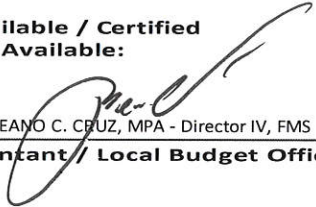
*Other categories that are not indicated herein
 **Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

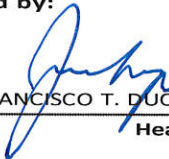
Prepared by:


 JAMES REMAR Y. FAJARDO , RN, MM - Administrative Officer III, PS
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 LAUREANO C. CRUZ, MPA - Director IV, FMS
 Accountant/ Local Budget Officer

Approved by:


 FRANCISCO T. DUQUE III, MD, MSc - Secretary of Health
 Head of Office/Agency
lyn 11/20 g

Date: 11/20/2017