

Republic of the Philippines Department of Health

OFFICE OF THE SECRETARY

October 16, 2018

DEPARTMENT MEMORANDUM

No. 2018 - **0369**

FOR:

REGIONAL SECRETARY OF DOH-ARMM, ALL

CENTERS FOR HEALTH DEVELOPMENT DIRECTORS, REGIONAL ORAL HEALTH COORDINATORS AND

OTHERS CONCERNED

SUBJECT:

Use of Revised Oral Health Forms 1 (Individual Patient

Treatment Record) and 2 (Consolidated Oral Health Status,

Services and Medical History Report)

With reference to the abovementioned subject, DOH-ARMM, all Centers for Health Development, Provincial Health Offices (PHOs), City Health Offices (CHOs), and Municipal Health Offices (MHOs) are hereby informed regarding the use of revised oral health forms 1 and 2 as the official National Oral Health Program (NOHP) standard reporting forms for assessing the medical history and oral health status of the patients including the oral health services they have received.

The following guidelines are to be followed:

- 1. All oral health services in all levels of health delivery namely: rural, hospital, sanitaria, provincial, city, municipal, puericulture center under DOH or Local Government Units are required to record findings of yearly oral examinations and oral health services rendered to each patient in the oral health form 1 (OHF1) also known as the Individual Patient Treatment Record. (Please see Annex for reference).
- 2. All operating dental units are required to accomplish and submit a monthly report on a quarterly basis, quarterly and annual consolidated report of oral diseases and services using the oral health form 2 (OHF2) also known as the Consolidated Oral Health Status, Services and Medical History Report. (Please see Annex for reference).
- 3. **Health Centers and Hospitals** each Public Health Dentist shall accomplish OHF2 in four (4) copies; one copy for his/her file, one copy for the facility, two copies to be submitted to the Provincial/City Health Officer every third week of the first month of the succeeding quarter.
- 4. **Provincial/City** the Provincial Health Officer through the Provincial Oral Health Coordinator shall consolidate health facility report in four (4) copies; one copy for his/her file, one copy for the facility, two copies to be submitted to the DOH-ROs or DOH-ARMM every 4th week of the 1st month of the succeeding quarter.
- 5. **Region** The Regional Secretary of DOH-ARMM or the Center for Health Development Director through the Regional Oral Health Coordinator shall consolidate provincial/city reports in four (4) copies; one copy for his/her file,



one copy for the DOH-RO or DOH-ARMM and two copies to be submitted to the Disease Prevention and Control Bureau (DPCB), Department of Health

– Central Office (DOH-CO) every 2nd week of the 2nd month of the succeeding quarter.

This Department Memorandum hereby directs all recipients to strictly adhere to the abovementioned guidelines and shall take effect immediately.

By Authority of the Secretary of Health:

MYRNA C. CABOTAJE, MD, MPH, CESO III OIC-Undersecretary of Health

Public Health Services Team

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	Medical (Last Admission						
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	Periodontal Disease						
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Republic of the Philippines Department of Health Regional Office__



File No. _____

(Municipality/City/Province)

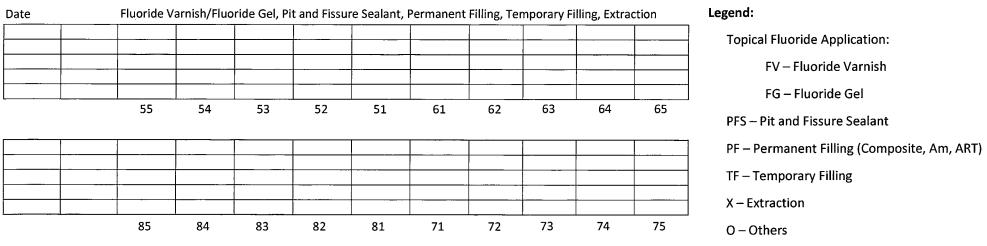
Individual Patient Treatment Record

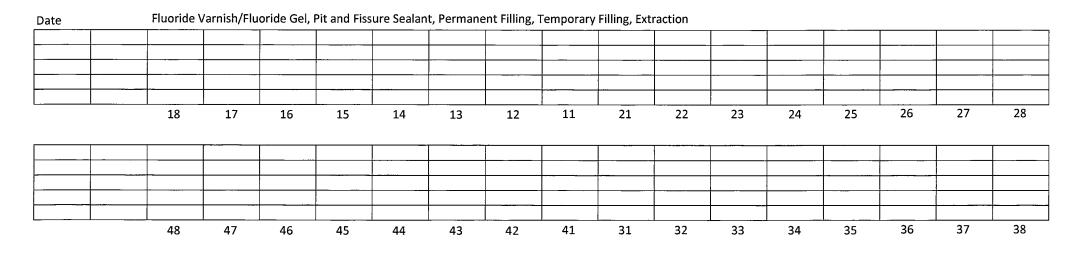
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A. Oral Health Condition

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B. Services Monitoring Chart







Individual Patient Treatment

Record of Services Rendered

- For Oral Prophylaxis, Fluoride Varnish/Gel Check (✓) if rendered
 For Permanent & Temporary Filling, Pit and Fissure Sealant and Extraction Indicate Number

Date	Oral Prophylaxis	Fluoride Varnish/ Fluoride Gel	Pit and Fissure Sealant	Permanent Filling	Temporary Filling	Extraction	Consultation	Remarks / Others (Specify)	Dentist's Signature
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						494.00			

Month/Quarter/Year Center for Health Development	
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CONSOLIDATED ORAL HEALTH STATUS, SERVICES AND MEDICAL HISTORY MONTHLY REPORT

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Prepared By:

Signature Over Printed Name
Designation