



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

SEP 16 2022

**ADMINISTRATIVE ORDER**

No. 2022- 0001-A

**SUBJECT : Amendment to Administrative Order No. 2022-0001 entitled “Guidelines for COVID-19 Risk Exposure Classification of Healthcare Workers”**

To provide a more comprehensive classification of healthcare workers in accordance with the current COVID-19 situation in the country, pertinent provisions of Section V of Administrative Order No. 2022-0001 dated 14 January 2022 entitled “Guidelines for COVID-19 Risk Exposure Classification of Healthcare Workers” are hereby amended as follows:

**V. GUIDELINES**

...

**B. COVID-19 exposure shall be classified into three risk categories: low risk, moderate risk, and high risk based on the following definition from Republic Act No. 11712 or the Public Health Emergency Benefits and Allowances for Health Care Workers Act:**

1. **High Risk** - *health workers entering a COVID-19 patient's room to directly provide care for patients involving aerosol-generating procedures such as intubation, cough induction procedures, bronchoscopes, dental procedures and exams, or invasive specimen collection, as well as those collecting or handling specimens from known or suspected COVID-19 patients;*
2. **Medium Risk** - *health workers within the health facility that are providing direct physical care to the general public who are not known or suspected COVID-19 patients and are working at busy staff work areas within a health facility; and*
3. **Low Risk** - *health workers performing administrative duties in non-public areas of health facilities, away from other staff members or away from patients, otherwise known as “non-infectious or clean areas”.*

**C. Based on the type of health facility where the HCW is employed, assigned, or detailed, risk shall be classified as follows:**

Type of Health Facility	Points
Hospital, regardless of level of service	3
Temporary Treatment and Monitoring Facility (TTMF), Isolation/Quarantine facility	3
Testing Center and/or Laboratory, Swabbing Site	3

<i>Vaccination Site, duly authorized by the DOH or local government units</i>	2
Rural Health Unit, Barangay Health Station, Primary Care Facilities (including infirmary), Treatment and Rehabilitation Centers, Birthing Clinic, Ambulatory Clinic, and Health-Related Establishment	2
DOH-Central Office (CO), Center for Health Development (CHD), Attached Agencies, Provincial/City Health Office, and Local Government Health Office	1

- D. Based on the work setting where the HCW performs their assigned functions, risk shall be classified as follows:

Work Setting	Points
Clinical Area	
a. COVID-19 Area ( <i>catering to confirmed COVID-19 patients</i> )	3
b. Other Clinical Area ( <i>catering to non-COVID-19 patients, including suspect or probable</i> )	2
Non-Clinical Area (including administrative offices)	1

1. For the purposes of this issuance, **clinical area** is defined as specific areas in a health facility devoted to the diagnosis, treatment, and care of patients on an in-patient, out-patient, or day-care basis.

- E. Based on the nature of work done by the HCW, risk shall be classified as follows:

Nature of Work	Points
<i>Direct Care to confirmed COVID-19 Patients</i>	3
<i>Direct Care to Non-COVID-19 (including suspect or probable) Patients</i>	2
<i>Technical and Support Staff</i>	1

1. For the purposes of this issuance, **direct care** is defined as performance of clinical procedures or custodial care to patients face-to-face for the purpose of diagnosis, treatment or ongoing care.
2. Specific details on the classification of risk based on the nature of work are found in Annex A.

- F. The overall COVID-19 Risk Exposure Classification of the HCW shall be derived from the total scores of the above mentioned parameters guided by the following:

<b>Total Score</b>	<b>Over-all Risk Classification</b>
<i>3-4 points</i>	Low
<i>5-7 points</i>	<i>Medium</i>
<i>8-9 points</i>	High

- G.** *The CREC Scorecard results and subsequent CREC Report of the health facility shall be the basis of health resource allocation and provision of the COVID-19 Health Emergency Allowance (HEA), subject to the pertinent conditions and guidelines of relevant issuances. The HCW and non-HCW listed in the CREC Report as submitted by the health facility shall be subject for validation through the Health Emergency Allowance Processing System (HEAPS) in accordance to eligibility criteria of pertinent guidelines.*

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- I.** *DOH-CO and Centers For Health Development (CHD) shall be considered as one health facility and shall be classified as Low Risk. In cases where personnel may be classified as having medium or high risk based on the criteria specified above, their respective head of office shall submit an attestation form confirming their risk and involvement in COVID-19 response.*

All other provisions stipulated in the said issuance not affected by this amendment shall remain in effect.

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 Officer-in-Charge  
 Department of Health

**ANNEX A. COVID-19 Risk Exposure Classification Based on Nature of Work**

HEALTH FACILITY AND HEALTH RELATED ESTABLISHMENTS	POINTS		
	3 <i>Direct Care to <b>confirmed</b> COVID-19 Patients</i>	2 <i>Direct Care to Non-COVID-19 (including suspect or probable) Patients</i>	1 <i>Technical and Support Staff</i>
<b>HOSPITAL</b>	<ul style="list-style-type: none"> <li>• Medical and allied health personnel on duty in COVID-19 areas, triage, emergency rooms, hemodialysis units, rooms</li> <li>• Swabbers performing collection of specimen for testing (i.e, surveillance officers)</li> <li>• HCWs in molecular laboratories handling specimens for testing</li> <li>• HCWs performing disinfection and cleaning <ul style="list-style-type: none"> <li>○ Orderlies and Utility workers</li> <li>○ Laundry staff</li> </ul> </li> <li>• Biomedical staff performing repair and maintenance of medical equipment used by COVID-19 patients</li> <li>• HCWs performing conduction / transport of COVID-19 patients to COVID-19 facilities <ul style="list-style-type: none"> <li>○ Health emergency staff conducting COVID patients</li> <li>○ Ambulance drivers</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Medical and allied health personnel on duty in non-COVID-19 areas such as pharmacy, dietary</li> <li>• HCWs in laboratories handling non-COVID-19-related specimens</li> <li>• HCWs on duty in triaging and other wards / areas of the hospital / HF such as: <ul style="list-style-type: none"> <li>○ Emergency Room</li> <li>○ Outpatient Services</li> <li>○ Surgery, OB-Gyne, Pediatrics, Medical, etc.</li> </ul> </li> <li>• Social worker</li> <li>• Security personnel</li> </ul>	<ul style="list-style-type: none"> <li>• Administrative staff on duty in admission/clerks, social services, records, HRD/HRM, financial, billing, cashiering, supply / logistics, etc.</li> <li>• Liaison officer/staff</li> <li>• Maintenance staff (electrician, plumber, aircon technician, carpenter, elevator operator, groundsman (grasscutter), grounds cleaners, oxygen monitor)</li> <li>• Other support personnel</li> </ul>
<b>RURAL/URBAN HEALTH UNITS, BARANGAY HEALTH STATIONS</b>	<ul style="list-style-type: none"> <li>• HCWs performing conduction / transport of COVID-19 patients to Isolation / TTMF and other COVID Facilities</li> </ul>	<ul style="list-style-type: none"> <li>• HCWs and BHWs assigned in monitoring of COVID-19 patients in the community and their close contacts</li> </ul>	<ul style="list-style-type: none"> <li>• Administrative staff / clerks performing administrative duties</li> </ul>



	<ul style="list-style-type: none"> <li>○ Health emergency staff conducting COVID patients</li> <li>○ Ambulance drivers</li> </ul>	<ul style="list-style-type: none"> <li>● HCWs and BHWs managing and performing tasks for non-COVID-19-related programs</li> </ul>	
<b>TEMPORARY TREATMENT AND MONITORING FACILITY, ISOLATION/ QUARANTINE FACILITY</b> , including Treatment and Rehabilitation Centers converted to TTMFs	<ul style="list-style-type: none"> <li>● Medical and allied health personnel on duty in quarantine &amp; isolation facilities <ul style="list-style-type: none"> <li>○ Doctors</li> <li>○ Nurses</li> <li>○ Nursing attendants / aides</li> <li>○ Respiratory Therapists</li> <li>○ Other allied health professionals (midwives, etc)</li> </ul> </li> <li>● HCWs performing disinfection and cleaning <ul style="list-style-type: none"> <li>○ Utility workers, Orderlies</li> <li>○ Laundry staff</li> <li>○ Janitorial staff</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Admitting Staff</li> <li>● Security officer</li> <li>● Contact tracers</li> </ul>	<ul style="list-style-type: none"> <li>● Administrative staff / clerks performing administrative duties</li> </ul>
<b>VACCINATION SITES</b>		<ul style="list-style-type: none"> <li>● Vaccination Team, Security Officer, Registration Officer</li> </ul>	<ul style="list-style-type: none"> <li>● Orderlies and utility workers</li> </ul>
<b>SWABBING/ TESTING SITES</b>	<ul style="list-style-type: none"> <li>● Swabbers performing collection and transport of specimen for testing (i.e, surveillance officers)</li> </ul>		<ul style="list-style-type: none"> <li>● Administrative staff / clerks performing administrative duties</li> </ul>
<b>TREATMENT AND REHABILITATION CENTERS</b>	<ul style="list-style-type: none"> <li>● HCWs directly providing care to confirmed COVID-19 cases on duty in community isolation unit; collecting, handling and transporting specimens for testing <ul style="list-style-type: none"> <li>○ Doctors</li> <li>○ Dentists</li> <li>○ Nurses</li> <li>○ Nursing Attendants</li> <li>○ Dental Aide</li> <li>○ Medical Technologists</li> <li>○ Medical Laboratory Technicians</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● HCW assigned within the facility that are exposed to patients / general public who are not known or suspected COVID-19 patients and working at busy staff work areas: <ul style="list-style-type: none"> <li>○ Safety Officers assigned in triage, checking and monitoring</li> <li>○ Outpatient and Aftercare Staff and Personnel providing services to Outpatient and aftercare clients</li> <li>○ Psychologists</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Administrative staff / clerks performing administrative duties, or assigned in social services, records, HRD/HRM, financial, billing, cashiering, supply / logistics, etc.</li> <li>● Dorm Manager / House Parents / Internal Security</li> </ul>

	<ul style="list-style-type: none"> <li>● HCWs performing disinfection and cleaning <ul style="list-style-type: none"> <li>○ Utility workers, Orderlies</li> <li>○ Laundry staff</li> <li>○ Janitorial staff</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Medical Social Workers</li> <li>○ Nutritionists and Dietitians</li> <li>○ Radiology Technicians</li> <li>○ Occupational Therapists / Occupational Therapist Tech</li> <li>○ Ambulance Drivers</li> </ul>	
<b>DOH CENTRAL OFFICE</b>	<ul style="list-style-type: none"> <li>● HCWs performing conduction / transport of suspect, probable or confirmed COVID-19 patients to Isolation / TTMF and other COVID Hospitals/Facilities such as but not limited to: <ul style="list-style-type: none"> <li>○ Health emergency staff conducting COVID Patients</li> <li>○ Ambulance drivers</li> </ul> </li> <li>● HCWs performing collection and transport of specimen for testing</li> </ul>	<ul style="list-style-type: none"> <li>● HCWs physically monitoring, inspecting and providing technical assistance to TTMFs, Isolation /Quarantine and other COVID-related facilities (including hotels, etc)</li> <li>● Central Office Staff/HCW augmenting CHDs/LGUs in contact tracing, surveillance activities and conduct M&amp;E in COVID-19 facilities</li> <li>● HCWs participating in Vaccination activities</li> </ul>	<ul style="list-style-type: none"> <li>● Administrative and technical staff / clerks performing administrative duties / assigned in records, HRD/HRM, financial, billing, cashiering, supply / logistics, etc.</li> <li>● Orderlies and utility workers</li> </ul>
<b>CENTERS FOR HEALTH DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>● HCWs performing conduction / transport of confirmed COVID-19 patients to Isolation / TTMF and other COVID Facilities such as but not limited to: <ul style="list-style-type: none"> <li>○ Health emergency staff conducting COVID Patients</li> <li>○ Ambulance drivers</li> </ul> </li> <li>● Swabbers performing collection and transport of specimen for testing (i.e, surveillance officers)</li> </ul>	<ul style="list-style-type: none"> <li>● HCWs physically monitoring, inspecting and providing technical assistance to TTMFs, Isolation /Quarantine and other COVID-related facilities (including hotels, etc)</li> <li>● CHD Staff/HCW augmenting CHDs/LGUs in contact tracing, surveillance activities and conduct M&amp;E in COVID-19 facilities.</li> <li>● HCWs participating in vaccination activities</li> </ul>	<ul style="list-style-type: none"> <li>● Administrative and technical staff / clerks performing administrative duties / assigned in records, HRD/HRM, financial, billing, cashiering, supply / logistics, etc.</li> <li>● Orderlies and utility workers</li> </ul>
<b>PROVINCIAL/ CITY/MUNICIPAL HEALTH OFFICE</b>	<ul style="list-style-type: none"> <li>● Swabbers performing collection and transport of specimen for testing (i.e, surveillance officers)</li> </ul>	<ul style="list-style-type: none"> <li>● HCWs physically monitoring, inspecting and providing technical assistance to TTMFs, Isolation</li> </ul>	<ul style="list-style-type: none"> <li>● Administrative Officer</li> <li>● Engineering/Program Coordinator</li> </ul>

	<ul style="list-style-type: none"> <li>• HCWs performing conduction / transport of confirmed COVID-19 patients to Isolation / TTMF and other COVID Facilities such as but not limited to: <ul style="list-style-type: none"> <li>○ Health emergency staff conducting COVID Patients</li> <li>○ Ambulance drivers</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• /Quarantine and other COVID-related facilities (including hotels, etc)</li> <li>• HCWs physically monitoring, inspecting and providing technical assistance to Vaccination Sites/Team</li> <li>• HCWs conducting contact tracing activity</li> <li>• HCWs accepting volunteer donors and collecting blood from the community during Mobile/In house Blood Donation that are exposed to the general public who are not known or suspected COVID-19 patients.</li> </ul>	<ul style="list-style-type: none"> <li>• Disease Surveillance Officers</li> <li>• Public Health Assistant</li> <li>• DOH-deployed HRH assigned at the RHU</li> <li>• Administrative and Program Support providing technical assistance to the RHU</li> <li>• Orderlies and utility workers</li> </ul>
<b>MOLECULAR LABORATORIES/ DIAGNOSTIC FACILITIES</b>	<ul style="list-style-type: none"> <li>• Swabbers or those assigned in collection of specimen for testing</li> <li>• HCW performing swab sample preparation and processing prior to submission to laboratory</li> <li>• HCWs performing disinfection and cleaning <ul style="list-style-type: none"> <li>○ Orderlies and Utility workers</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>• Administrative staff assigned in admission / clerks, records, financial, billing, cashiering, supply / logistics, etc.</li> <li>• Maintenance staff (electrician, plumber, aircon technician, carpenter, elevator operator, groundsman (grasscutter), grounds cleaners, oxygen monitor)</li> <li>• Other support personnel laboratory</li> </ul>
<b>AMBULATORY SURGICAL CLINICS, DIALYSIS CLINICS</b>	<ul style="list-style-type: none"> <li>• HCWs directly providing care to COVID-19 patients and are exposed in and performing aerosol generating procedures</li> <li>• HCWs performing disinfection and cleaning <ul style="list-style-type: none"> <li>○ Orderlies and Utility workers</li> <li>○ Laundry staff</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• HCWs directly providing care to non-COVID-19 patients</li> </ul>	<ul style="list-style-type: none"> <li>• Administrative staff assigned in admission / clerks, records, financial, billing, cashiering, supply / logistics, etc.</li> <li>• Maintenance staff (electrician, plumber, aircon technician, carpenter, elevator operator, groundsman (grasscutter),</li> </ul>

			grounds cleaners, oxygen monitor) • Other support personnel
<b>HEALTH-RELATED ESTABLISHMENTS</b> involved in COVID-19 response as designated and/or certified by the DOH		• HCWs directly providing care to the general public who are not known or suspected COVID-19 patients. • HCWs participating in vaccination activities	• Administrative staff / clerks performing administrative duties
<b>INFIRMARIES AND BIRTHING FACILITIES</b>	• HCWs directly providing care to COVID-19 patients and are exposed in and performing aerosol generating procedures • HCWs performing disinfection and cleaning <ul style="list-style-type: none"> <li>○ Orderlies and Utility workers</li> <li>○ Laundry staff</li> </ul>	• HCWs directly providing care to non-COVID-19 patients	• Administrative staff assigned in admission / clerks, records, financial, billing, cashiering, supply / logistics, etc. • Maintenance staff (electrician, plumber, aircon technician, carpenter, elevator operator, groundsman (grasscutter), grounds cleaners, oxygen monitor) • Other support personnel