



COMPLETENESS CHECKLIST FOR UNSOLICITED PROPOSALS

ANNEX A

1. Cover Letter indicating basic information:
 - a. Expected Output and Outcome
 - b. Implementation Period
 - c. General Description of New Technology/New Concept
 - d. Other relevant information
2. Company Profile
3. Complete Feasibility Study (Annex B)
4. Draft Contract consistent with Sec.4.4 of BOT Law IRR (Annex C)
5. Other document needed submitted in a sealed envelope of proprietary in nature

ANNEX B

Complete Feasibility Study

- I. Project Background/Description
 - a. Sector
 - b. Project Location
 - c. Proposed payment scheme
 - d. Contractual arrangement and length of concession/cooperation period
 - e. Project Scope
 - f. Total Project Cost
 - g. Area impacted by the Project
 - h. Project linkage with the national and regional development thrusts, goals, gender and development and the environment
 - i. Estimated economic life of the project
 - j. Legal and Institutional Analysis
 - k. Stakeholder Analysis
 - l. Project proponent composition
- II. Technical Study
 - a. New Technology/New Concept
 - b. Technical Design
 - c. Demand Forecasting
 - d. Technical and Operational Analysis/Feasibility
 - e. Construction Schedule and Implementation Timeline
 - f. Operational Plan
- III. Financial Viability Assessment
 - a. Complete financial model (cash flow, income statement, balance sheet, traffic/demand forecast, assumption sheets, etc.)
 - b. Project financing milestones
- IV. Project Economic Viability Assessment
 - a. Estimated Economic Cost and Benefits
 - b. Methodology Employed
 - c. Economic Internal Rate of Return(EIRR)
 - d. Benefit-Cost Ration (B/C Ratio)
 - e. Net Present Value (NPV) of Net Benefits
 - f. Sensitivity Analysis
- V. Value for Money Analysis
 - a. Assumptions and sources of data
 - b. Public Sector Comparator
 - c. Results of VFM Analysis

- VI. Risk Allocation Matrix
 - a. Site Risk (Geotechnical Site Conditions, Permits/Approval and Site Preparation, Environmental Liabilities prior to project implementation, Environmental liabilities during implementation, cultural heritage, site availability)
 - b. Design, Construction, Commissioning Risk
 - c. Sponsor and Financial Risk
 - d. Operating Risk
 - e. Demand Risk
 - f. Network and Interface Risk
 - g. Legislative and Government Policy Risk
 - h. Force Majeure Risk
 - i. Asset Ownership Risk
- VII. Initial Environmental Impact Assessment

ANNEX C

Draft Contract

- a. Specific contractual arrangement, term and scope of work
- b. Project technical specifications and system features
- c. Implementation milestones including those for securing other approvals, project completion date
- d. Cost recovery scheme
- e. Liquidated damages as contemplated under Section 12.14 of the BOT IRR
- f. Performance and Warranty Bonds contemplate under Section 12.8 and 12.9 of BOT IRR
- g. Minimum Insurance Coverage as may be required for the project (i.e Contractor's All Risk, Comprehensive General Liability Insurance and etc.)
- h. Acceptance tests and procedures
- i. Warranty period and procedures (after transfer)
- j. Ground for and effects of contract termination including modes for settling disputes
- k. Manner and procedures for the resolution of warranty against corruption
- l. Compliance with all other applicable laws, rules and regulations
- m. Minimum Performance Specification and Standards (MPSS) and Key Performance Indicators (KPIs)