



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**REQUEST FOR BEST AND FINAL OFFER**

This is in reference to the Department of Health's Negotiated Procurement (Two Failed Biddings) of Malaria Test Kit (Antigen Assay) with Machine Tie-up under NP No. 2020-051.

The Central Office Bids and Awards Committee (COBAC)- C is requesting for the submission of Best and Final Offer for the item listed below with a Total Approved Budget for the Contract of Three Million Two Hundred Eighty Thousand Philippine Pesos (PhP3,280,000.00):

Item No.	Particular	Quantity/ Unit	Total ABC (PhP)
1	Malaria Test Kit (Antigen Assay) with Machine Tie-up	72 kits (480 tests per kit)	3,280,000.00

Attached are the Schedule of Requirements and Technical Specification forms indicating the actual requirements for this engagement.

The following shall be submitted in sealed envelopes, one (1) original and two (2) duplicate copies, marked as Original, Copy 1 and Copy 2 and shall be true copy of the original certified by the bidder or his duly authorized signatory at the **COBAC Conference Room, Ground Floor, Bldg. 6, Department of Health, San Lazaro Compound, Sta. Cruz, Manila** on or before **03 December 2020 at 9:00 AM**, addressed to the undersigned:

1. Price Quotation, inclusive of taxes using the attached form;
2. Duly accomplished and signed Technical Specifications using the attached form;

**NOTE:** The supplier shall indicate the page(s) where the specific technical data in each technical specification can be found and attach these documents referred to with this form.

3. Duly signed Schedule of Requirements using the attached form;
4. Valid and current Certificate of **PhilGEPS Registration and Membership – Platinum**

OR:

*Class "A" Eligibility Documents*

- a. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives;
- b. Mayor's / Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for Executive Economic zones or areas (2016 Revised IRR of RA9184) together with corresponding copy of the receipt of payment of the said permit;

*In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, Acceptability of the recently expired Mayor's or Business permits and the*

Official Receipt as proof that the Bidder has applied and paid for the renewal of the permit; Provided that, the current and valid Mayor's or Business Permit as renewed, will be submitted by the bidder with the LRCB after the award of contract but before payment (GPPB Circular 09-2020)

- c. *Tax clearance per Executive Order No. 398, Series of 2005 issued by BIR main office Accounts Receivable Monitoring Division (ARMD), as finally reviewed and approved by the BIR pursuant to RR 01-2016 of BIR;*

NOTE: In case of a foreign JV Partner either Delinquency Verification Certification to Non-Resident Foreign Corporations (NRFC) or Non-Resident Aliens Not Engaged in Trade or Business (NRANETB), the Tax Clearance form required under BIR RR 3-2005, the CED of the BIR issues NRFC / NRANETB attesting to the fact that the taxpayer has no outstanding Final Assessment Notice and/or delinquent account or may be substituted by the appropriate equivalent documents, if any, issued by the country of the foreign bidder concerned.

- d. **Audited financial statements, showing, among others, the Total and Current Assets and Liabilities,** stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from the *date of bid submission*;

**NOTE:**

- *Bidders may still submit the Class "A" Eligibility Documents required to be uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2. of the 2016 Revised IRR; or*
- *If already registered in the PhilGEPS under Platinum category, the Certificate of Registration and Membership in lieu of the uploaded file of Class "A" Eligibility Documents;*  
*or*
- *A combination thereof in case any of the earlier uploaded Class "A" Eligibility Documents has been expired;*

*In the event the bidder opted to submit only the Class "A" Eligibility Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (Pursuant to GPPB Circular 07-2017 DATED 31 July 2017)*

5. Statement of **ALL** its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid *within two (2) years from the Submission and Opening of Bids, must be at least twenty-five percent (25%) of the ABC.*

For this purpose, similar contracts shall refer to *various laboratory/ hospital/ radiological/ medical supplies, devices, reagents, and test kits.*

The two (2) *statements* required shall indicate for each contract the following **using the attached prescribed COBAC Standard Form Nos. 1 and 2:**

- a. Name of contract;
- b. Date of the contract;
- c. Contract duration;
- d. Owner's name and address;
- e. Kinds of Goods;
- f. For Statement of Ongoing Contracts - amount of contract and value of outstanding contracts;
- g. For Statement of SLCC - amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement;
- h. Date of delivery; and
- i. End-user's acceptance or official receipt or sales invoice for the contract, if completed, which shall be attached to the statements.

*Note: Failure to include an immaterial ongoing contract or failure to disclose complete information in the statement of contracts shall result in the following (GPPB Resolution No. 29-2012 dated 23 November 2012:*

- (a) Disqualification of the bidder for non-compliance with the eligibility requirement under Section 23.1 or 24.1 of the revised IRR.
  - (b) Blacklisting under Section 65.3 (a) or (b) of the revised IRR.
6. The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC to be bid, calculated as follows **using the attached prescribed COBAC Standard Form No. 3:**

NFCC = [(Current Assets minus Current Liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

**OR**

If the prospective bidder submits a Committed Line of Credit (CLC), it must be at least equal to ten percent (10%) of the ABC to be bid issued by Universal or Commercial Bank; Provided, that if the same is issued by a foreign Universal or Commercial Bank, it shall be confirmed or authenticated by a local Universal or Commercial Bank.

**NOTE:**

In case of a Joint Venture Agreement (JVA), the entity using its Audited Financial Statement (AFS) shall submit a statement of its on-going contracts including contracts awarded and not yet started, if any, provided that, its on-going contracts shall be reflected in the computation of NFCC. Provided further, that the Current Assets and Current Liabilities of foreign bidders shall be based on their AFS accomplished in compliance with International Financial Reporting Standards (Circular 02-2014 dated 20 June 2014 pursuant to GPPB Resolution 14-2014 dated 20 June 2014).

7. If applicable, valid Joint Venture Agreement (JVA) in case of the joint venture is already in existence. *In the absence of a JVA, duly notarized statements from all the potential joint venture partners should be included in the bid*, stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. *Failure to enter into a Joint Venture in the event of a contract award shall be ground for the forfeiture of the bid security (2016 IRR of RA 9184).*

**NOTE:**

**Based on ITB Clause 24.6, in case of a JVA, each partner shall submit the following documents. All the documents shall be submitted arranged, numbered and tabbed as enumerated below:**

- (1) Valid and current Certificate of PhilGEPS Registration and Membership – Platinum

OR

Class “A” Eligibility Documents:

- a) SEC/DTI or appropriate equivalent documents, if any, issued by the country of the foreign bidder concerned;
- b) Mayor’s / Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for Executive Economic zones or areas (2016 Revised IRR of RA9184) together with corresponding copy of the receipt of payment of the said permit;

*In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, Acceptability of the recently expired Mayor’s or Business permits and the Official Receipt as proof that the Bidder has applied and paid for the renewal of the permit; Provided that, the current and valid Mayor’s or Business Permit as renewed, will be submitted by the bidder with the LRCB after the award of contract but before payment (GPPB Circular 09-2020)*

- c) *Tax Clearance per Executive Order No. 398, Series of 2005 issued by BIR main office Accounts Receivable Monitoring Division (ARMD), as finally reviewed and approved by the BIR pursuant to RR 01-2016 of BIR or Delinquency Verification Certificate for Non-Resident Foreign Corporations (NRFC) or Non-Resident Aliens Not Engaged in Trade or Business (NRANETB) (GPPB NPM 045-2013, dated 07 June 2013).*
- d) Audited financial statements, **showing among others, the Total and Current Assets and Liabilities**, stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should *not be earlier than two (2) years from the date of bid submission*;

**NOTE:** The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided that the partner responsible submits a computation of its NFCC and shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.*

**NOTE:**

- *Bidders may still submit the Class "A" Eligibility Documents required to be uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2. of the 2016 Revised IRR; or*
- *If already registered in the PhilGEPS under Platinum category, the Certificate of Registration and Membership in lieu of the uploaded file of Class "A" Eligibility Documents;*  
*or*
- *A combination thereof in case any of the earlier uploaded Class "A" Eligibility Documents has been expired;*

*In the event the bidder opted to submit only the Class "A" Eligibility Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (Pursuant to GPPB Circular 07-2017 DATED 31 July 2017)*

8. The Omnibus Sworn Statement executed by the Bidder or its duly authorized representative using the attached prescribed format;
9. Duly notarized authority of the signatory, whichever is applicable:
  1. Secretary's Certificate (i.e. Corporation; Joint Venture Agreement); or
  2. Special Power of Attorney (i.e. Sole Proprietor; Partnership).*(Please refer to the attached prescribed forms)*

**Acceptability of Unnotarized Omnibus Sworn Statement and Authority of the Signatory subject to compliance therewith after award of contract but before payment, for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the PE or of the Bidder. (GPPB Resolution 09-2020)**

**NOTE:** Bidders may submit their bid proposal on or before **03 December 2020, 9:00 AM.** to the COBAC-D Secretariat through any of the following options:

1. In printed copy to be submitted at the *G/F, Bldg. 6, Department of Health, San Lazaro Compound*; or
2. In soft copy via e-mail to [cobac.csecretariat@gmail.com](mailto:cobac.csecretariat@gmail.com) **provided that it complies with the following condition:**
  - i. It should be in a clear .PDF/.IMG/.JPG/.TIFF/.GIF/.PNG format, and shall be in password protected Bidding Documents in compressed archive folders *pursuant to GPPB Resolution No. 09-2020 and Section 25.1 of the 2016 IRR of RA 9184;*
  - ii. A generated bid receipt page or email acknowledgement indicating the time of submission must be secured and printed as a reference;
  - iii. The documentary requirements are arranged accordingly based on the Eligibility Checklist using the standard file name indicated therein.

- iv. *For electronic bid submission, the password for accessing the Bidding Documents will be disclosed by the Bidders only during the actual bid opening which may be done in person or face-to-face through videoconferencing, webcasting or similar technology (GPPB Resolution No. 09-2020 and Section 29 of the 2016 IRR of RA 9184)*

*The BAC shall open the bid envelopes using a non-discretionary "pass/fail" criterion. In case of electronic bid submission, Bidding Documents not in compressed archive folders and are not password protected, shall be rejected. However, bid envelopes that are not properly sealed and marked or not properly compressed and password-protected, as required in the Request for Best and Final Offer, shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or improperly compressed or password-protected folder, or for its premature opening. (GPPB Resolution No. 09-2020 and Section 25.9 of the 2016 IRR of RA 9184)*

Further, once the General Community Quarantine is lifted or the Bidder is determined as the Single/Lowest Calculated and Responsive Quotation, whichever comes first, the Bidder shall submit three (3) sets of printed copies of the eligibility documents, certified as such by the bidder or his duly authorized representative.

The S/LCB shall submit **two (2) copies and shall be true copy of the original certified by the bidder or his duly authorized signatory** of the following documentary requirements within a **non-extendible period of five (5) calendar days** from receipt of the notification.

- (a) Latest Annual Tax Return filed thru Electronic Filing and Payment Systems (EFPS) and must be duly validated with the tax payments made thereon for the preceding Tax Year be it on a calendar or fiscal year income (per Revenue Regulations 3-2005);
- (b) Latest Business Tax Return filed thru Electronic Filing and Payment System (EFPS) duly validated with the tax payments made thereon also refers to the Value Added Tax (VAT) or Percentage Tax Returns covering the previous **six (6) months** (per Revenue Regulations 3-2005);

*The latest income and business tax returns are those within the last six months preceding the date of bid submission*

- (c) Articles of Incorporation and General Information Sheet (GIS), in case the Bidder has submitted a SEC registration as part of the Eligibility Documents, if applicable;
- (d) Valid and current Certificate of PhilGEPS Registration and Membership – Platinum (In the event the bidder opted to submit only the Class "A" Eligibility Documents (Pursuant to GPPB Circular 07-2017 dated 31 July 2017)

**NOTE:**

- 1. *In case of a JVA, each partner shall submit letter (a) to (e) Post-qualification Documentary Requirements (GPPB NPM 006-2010 dated 04 February 2010).*
- 2. *In case of award, kindly send a soft copy of the Technical Specifications being offered (in "Word" and "PDF") to this email address: [cobac.secretariat.cf@gmail.com](mailto:cobac.secretariat.cf@gmail.com).*

*Failure of the Bidder declared as LCB to duly submit the requirements stated above or a finding against the veracity of such shall be ground for forfeiture of the bid security and disqualify the Bidder for award.*



Posting of Performance Security is required upon issuance of Notice of Award. Performance security shall be limited to the following categories below that bidder may opt to use, denominated in the Philippine Pesos and posted in favor of the Procuring Entity not less than the required percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the required Percentage of the Total Contract Price)
a) Cash/Cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

*In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, bidders are allowed to submit Performance Securing Declaration (PSD) in lieu of a performance security to guarantee the winning bidder's faithful performance of obligations under the contract, for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the PE or of the Bidder, subject to the following using the prescribed form:*

- (a) Similar to the PSD used in Framework Agreement, such declaration shall state, among others, that the winning bidder shall be blacklisted from being qualified to participate in any government procurement activity for one (1) year, in case of first offense or two (2) years, if with prior similar offense, in the event it violates any of the conditions stated in the contract. A copy of the PSD form is attached hereto in Section VIII. Bidding Forms;
- (b) An unnotarized PSD may be accepted, subject to submission of a notarized PSD before payment, unless the same is replaced with a performance security in the prescribed form, as stated above; and
- (c) The end-user may require the winning bidder to replace the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 upon lifting of the State of Calamity, or community quarantine or similar restrictions, as the case may be. **(GPPB Resolution No. 09-2020)**

The Performance Security shall be valid until the issuance of the Certificate of Inspection and Acceptance Report by the Department of Health (DOH) which must form part of the terms and conditions of the *Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank or Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security* when opted to be used by the bidder. Otherwise, the award of contract shall be cancelled without prejudice of the institution of blacklisting proceeding or other administrative cases, civil or criminal cases with the forfeiture of the bid security.


Pursuant to Section 62.1 of the 2016 Revised Implementing Rules and Regulations of Republic Act of 9184 a warranty security shall be required from the contract awardee for a minimum period of three

(3) months, in case of Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies.

The Obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, after the consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been full met.

**For one (1) time delivery:** Terms of Payment/billing shall be made upon complete delivery and acceptance upon presentation of signed Invoice Receipts and submission of relevant documents as stipulated in the contract.

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**ROMEO A. ONG, MD**  
*Assistant Secretary of Health*  
Chairperson, COBAC-C



## PRICE QUOTATION

### PROCUREMENT OF MALARIA TEST KIT (ANTIGEN ASSAY) WITH MACHINE TIE-UP NP NO. 2020-051

Item No.	Item Description	Qty/ Unit	Unit Cost	Total Cost
1	Malaria Test Kit (Antigen Assay) with Machine Tie-up	72 kits (480 tests per kit)		
TOTAL				

- All price offered (unit price and total bid price) must be typed or written in indelible ink.
- Price validity shall be for a period of Ninety (90) calendar days.

After having carefully read and accepted your conditions, I / We quote you on the item/s at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

*[date of signing]*

In the capacity of :  
Duly authorized to sign bid for and on behalf of :

*[title or other appropriate designation]*

*[Name of Company]*

*[Complete office address]*

*[Telephone No. / Fax No.]*

*[Email Address:]*

## ***Schedule of Requirements***

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Particular	Qty/ Unit	Delivery Site	Delivery Schedule
1	Malaria Test Kit (Antigen Assay) with Machine Tie-up	72 kits (480 tests per kit)	Department of Health Central Office Warehouse, San Lazaro Compound, Sta. Cruz Manila	<i><b>Sixty (60) calendar days</b></i> upon receipt of approved Notice to Proceed (NTP)

\_\_\_\_\_  
Signature over Printed Name  
[date of signing]

In the capacity of : [title or other appropriate designation]  
Duly authorized to sign bid for and on behalf of : [Name of Company]  
[Complete office address]  
[Telephone No. / Fax No.]  
[Email Address:]

# Technical Specifications

Republic of the Philippines Department of Health			
TECHNICAL SPECIFICATIONS			
Item No.		Quantity	
ABC:			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
		<p>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. <u>Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.</u></p>	

\_\_\_\_\_  
Signature over Printed Name  
[date of signing]

In the capacity of :  
Duly authorized to sign bid for and on behalf of :

[title or other appropriate designation]  
[Name of Company]  
[Complete office address]  
[Telephone No. / Fax No.]  
[Email Address:]

# Technical Specifications

Republic of the Philippines Department of Health			
TECHNICAL SPECIFICATIONS			
Item No. 1	<b>Malaria Test Kit (Antigen Assay)          with Machine Tie-up</b>	Qty. / Unit	72 kits (480 test per kit)
Name of Manufacturer:		Country of Origin:	
Brand:		Model: (if applicable)	
Total ABC: <b>Php3,280,000.00</b>			
<b>PURCHASER'S SPECIFICATION</b>		<b>STATEMENT OF COMPLIANCE</b>	
<b>A. Detailed Technical specifications:</b> <ol style="list-style-type: none"> <li>1. Principle: Employs Enzyme –linked Immunosorbent Assay (ELISA) or Enzyme Immunoassay (EIA) for the detection of Antigens for Plasmodium falciparum, P. vivax, preferably to include P. knowlesi , P. malariae and P. Ovale antigen</li> <li>2. Other requirement: the product must be accompanied with Positive and Negative control solutions, consumables and water requirement</li> <li>3. Terms and Condition for Reagent Tie-up:               <ol style="list-style-type: none"> <li>a. The winning bidder shall provide a fully/semi-automated analyzer</li> <li>b. Can be connected with Laboratory Information System (LIS) e.g. BBIS, NBBNetS complete with middleware</li> <li>c. Can be plugged at a power supply of 220-240 VAC, 60 Hz with provision of an Uninterrupted Power Supply (UPS) unit</li> <li>d. With provision of two (2) hard copies and a soft copy of operation and service manuals in English</li> <li>e. Provision of Technical support on 24 hours/7 days assistance from engineer and/or product specialist. Immediate (within 8 hours upon notification) on-site repair of the equipment if resolution is possible by remote troubleshooting</li> <li>f. Provision of semi-annual Preventive Maintenance and Calibration with certificate and calibration sticker or as need arises</li> <li>g. Provision of actual demonstration and</li> </ol> </li> </ol>			

Republic of the Philippines  
Department of Health

**TECHNICAL SPECIFICATIONS**

Item No. 1	<b>Malaria Test Kit (Antigen Assay) with Machine Tie-up</b>	Qty. / Unit	72 kits (480 test per kit)
Name of Manufacturer:		Country of Origin:	
Brand:		Model: (if applicable)	
Total ABC: <b>PhP3,280,000.00</b>			
adequate training for all technical staff			
h. Provision of regular printer and ink			

**B. Additional Requirements to be attached with this form, arranged, numbered and tabbed as enumerated below:**

1. Valid and current Certificate of Product Exemption issued by Philippine Food and Drugs Administration (PFDA).
2. Valid and current License to Operate (LTO) as Medical Device Importer/ Wholesaler issued by Philippine Food and Drug Administration (PFDA). Provided that in case of expired LTO, the application for renewal was made timely as per PFDA Circular No. 2016-0003.

**In case of expired LTO, the following copies may be submitted:**

- (i) expired LTO;
  - (ii) application for renewal; and
  - (iii) Official Receipt as proof of payment of renewal of LTO.
3. The bidder shall submit any of the following whichever is applicable:
    - a) If the bidder is the manufacturer, certify that the bidder manufactures the products/items; or
    - b) If the bidder is an Exclusive / Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive / Authorized Distributor or Dealer of the products/items; or
    - c) If the bidder is an agent of the exclusive distributor or dealer the following must be provided:
      - i. Certificate or Distributorship/Dealership Agreement by the Manufacturer with the distributor or dealer; and
      - ii. Contract between the distributor/dealer and the bidder.
  4. Product Insert/ Product information or downloaded from the internet and other manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross referencing statement of compliance to the technical specification in accordance to what is indicated in 2nd page of Section VII: Technical Specifications of the Bidding Documents
  5. Valid and current Certificate of Compliance of the Manufacturer with ISO/IEC/PNS standards or its equivalent for quality of reagents, personnel and services.

Republic of the Philippines  
Department of Health

TECHNICAL SPECIFICATIONS

Item No. 1	<b>Malaria Test Kit (Antigen Assay) with Machine Tie-up</b>	Qty. / Unit	72 kits (480 test per kit)
Name of Manufacturer:		Country of Origin:	
Brand:		Model: (if applicable)	
Total ABC: PhP3,280,000.00			

**C. Upon delivery the following shall be complied with:**

1. **Shelf Life:** Must be fresh commercial stocks with a total shelf life of ten (10) months from the date of receipt by the end-user.
2. **Packaging Instructions:** Standard Packaging of the Manufacturer as approved by PFDA.
3. **Labeling Instructions:**  
Each primary packaging, the following should be imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing if removed:

Philippine Government Property-Department of Health

**NOT FOR SALE**

Date of Manufacture: \_\_\_\_\_

Date of Expiry: \_\_\_\_\_

Batch/Lot No.: \_\_\_\_\_

**D. Additional Requirements to be submitted by the Single/Lowest Calculated Bidder (S/LCB):**

1. Guarantee letter from supplier for item replacement as to shelf life, reagent and consumables wastages arising from machine malfunction and product quality

**E. Product Recall, Replacement & Disposal:**

1. In instances of product recall due to failures of the suppliers and manufacturers to comply with the standards of safety and quality, the cost associated with the proper disposal/destruction, handling or pull out from health facilities where these products have already been distributed shall be borne by the supplier (subject to FDA Circular No. 2016-012 or the latest policy for disposal)
2. In cases of expired reagents, the health facility shall bear the cost for disposal. The disposal of the expired goods shall be coordinated through a third-party accredited by the Department of Environment and Natural Resources (DENR), engaged by Administrative Services (AS) of the DOH health facility, subject to compliance to applicable laws.
3. Replacement of reagent and consumable wastages arising from machine malfunction.
4. The End-user shall notify the supplier of the expiring reagents three (3) months prior to its expiration
5. Replacement for delivered stocks with remaining shelf-life of two (2) months shall be replaced by the supplier with shelf life of not less than eight (8) months and deliver such



Republic of the Philippines  
Department of Health

TECHNICAL SPECIFICATIONS

Item No. 1	Malaria Test Kit (Antigen Assay) with Machine Tie-up	Qty. / Unit	72 kits (480 test per kit)
Name of Manufacturer:		Country of Origin:	
Brand:		Model: (if applicable)	
Total ABC: PhP3,280,000.00			
within one (1) month upon notification of the end-user			

Signature over Printed Name  
[date of signing]

In the capacity of : [title or other appropriate designation]  
Duly authorized to sign bid for and on behalf of : [Name of Company]  
[Complete office address]  
[Contact No.]  
[Fax No.]  
[Email Address]

**Statement / List of all Ongoing Government and Private Contracts including contracts awarded but not yet started  
(IF ANY)**

Business Name : \_\_\_\_\_  
Business Address : \_\_\_\_\_

Name of Contract Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works/ Undelivered Portion
			Description	%		Planned	Actual	
<b><u>Government</u></b>								
<b><u>Private</u></b>								
<b>Total Cost</b>								

**Note:** Indicate "no ongoing contracts" if there are none.

\_\_\_\_\_  
Signature over Printed Name  
[date of signing]

In the capacity of : [title or other appropriate designation]  
Duly authorized to sign bid for and on behalf of : [Name of Company]  
[Complete office address]  
[Contact No.]  
[Fax No.]  
[Email Address]

Business Name : \_\_\_\_\_  
Business Address : \_\_\_\_\_

**Note:** This statement shall be supported with any of the following documents:

1. Purchase Order and/or Contract of Agreement;
2. Certificate of Completion or End-user's Acceptance;
3. Official Receipt/s issued for the contract

In the capacity of \_\_\_\_\_ : *[title or other appropriate designation]*  
Duly authorized to sign bid for and on behalf of : *[Name of Company]*  
*[Complete office address]*  
*[Contact No.]*  
*[Fax No.]*  
*[Email Address]*

## COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY

Summary of the Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year.

		Year 20
1	Total Assets	
2	Current Assets	
3	Total Liabilities	
4	Current Liabilities	
5	Net Worth (1-3)	
6	Net Working Capital	

The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

*NFCC = [(Current Assets minus Current Liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract to be bid.*

Where:

K = 15

NFCC = PhP \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name  
[date of signing]

In the capacity of : [title or other appropriate designation]  
Duly authorized to sign bid for and on behalf of : [Name of Company]  
[Complete office address]  
[Contact No.]  
[Fax No.]  
[Email Address]

## Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES     )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized Special Power of Attorney;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory



**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*

IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\* This form will not apply for WB funded projects.

REPUBLIC OF THE PHILIPPINES )  
CITY OF \_\_\_\_\_ ) S.S.  
x-----x

**SECRETARY'S CERTIFICATE**

I, \_\_\_\_\_, a duly elected and qualified Corporate Secretary of \_\_\_\_\_, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office and place of business at [complete office address], **DO HEREBY CERTIFY**, that:

I am familiar with the facts herein certified and duly authorized to certify the same;

At the Regular/Special meeting of the Board of Directors of the said Corporation duly convened and held on [dd mm yy] at which meeting a quorum was present and acted throughout, the following resolution was unanimously approved, and the same have not been annulled, revoked and amended in any way whatever and are in full force and effect on the date hereof:

(Resolution No. \_\_\_\_\_)

**RESOLVED**, that \_\_\_\_\_ be, as it hereby is, authorized to participate in the bidding of the [Name of the Project and reference number] by the **DEPARTMENT OF HEALTH (DOH)**; and that if awarded the project shall enter into a contract with the **DOH**; and in connection therewith hereby appoint \_\_\_\_\_, acting as duly authorized and designated representatives of \_\_\_\_\_, are granted full power and authority to do, execute and perform any and all acts necessary and/or to represent \_\_\_\_\_ in the bidding as fully and effectively as the \_\_\_\_\_ might do if personally present with full power of substitution and revocation and hereby satisfying and confirming all that my said representative shall lawfully do or cause to be done by virtue hereof;

**IN WITNESS WHEREOF**, I/We have hereunto set my/our hands this \_\_\_\_ day of [month] [year] at [place of execution].

\_\_\_\_\_  
[Corporate Secretary]

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, [date issued], [place issued]

IBP No. \_\_, [date issued], [place issued]

Doc. No. \_\_\_\_

Page No. \_\_\_\_

Book No. \_\_\_\_

Series of \_\_\_\_.

REPUBLIC OF THE PHILIPPINES )  
CITY OF \_\_\_\_\_ ) S.S.

X-----X

### SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS that the undersigned [name], [title] of [name of Company], is lawfully authorized to represent and act on behalf of the [name of company], a company registered under the laws of the Republic of the Philippines with its registered office at [complete office address], do hereby APPOINT, NAME and CONSTITUTE, [name], [title] of [name of company] as my true and lawful attorney-in-fact to act for and in my name and stead, to do, execute and perform any and all acts necessary and/or represent in the bidding and perform the following acts:

1. To participate and submit a bid to the **DEPARTMENT OF HEALTH** for the Procurement of [Name of Project and reference number].
2. To make, sign, execute, deliver and receive contracts, agreements and any and all documents pertinent thereto, as may be necessary to carry into effect the foregoing authority and to bind myself with the DOH.

**HEREBY GIVING AND GRANTING** unto my said attorney-in-fact full power and authority to do and perform any and every act and thing whatsoever requisite or necessary or proper to be done in and about the premises as fully to all intents and purposes as I might or could lawfully do if personally present, with power of substitution and revocation, and hereby ratifying and confirming all that my said attorney-in-fact shall lawfully do or cause to done under and by virtue of these presents.

**IN WITNESS WHEREOF**, I/We have hereunto set my/our hands this \_\_\_\_ day of [month] [year] at [place of execution].

\_\_\_\_\_  
[Principal]

\_\_\_\_\_  
[Legal Representative/s]

Attorney-in-Fact SIGNED IN THE PRESENCE OF

\_\_\_\_\_

SUBSCRIBED AND SWORN to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, [date issued], [place issued]

IBP No. \_\_, [date issued], [place issued]

Doc. No. \_\_\_\_

Page No. \_\_\_\_

Book No. \_\_\_\_

Series of \_\_\_\_.