



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

COBAC RESOLUTION NO. 2021-205

08 April 2021

**RECOMMENDING APPROVAL OF THE AWARD OF CONTRACT THROUGH
NEGOTIATED PROCUREMENT EMERGENCY CASES FOR THE PROCUREMENT OF
SERVICE PROVIDER FOR RENTAL OF ISOLATION/ QUARANTINE FACILITY FOR
DEPARTMENT OF HEALTH CENTRAL OFFICE
EP NO. 2021-004**

WHEREAS, the Central Office Bids and Awards Committee (COBAC)-B received a request from the Administrative Service – General Services Division (AS- GSD) for the procurement of the lot listed below in accordance with Republic Act (RA) 9184 and its 2016 Revised Implementing Rules and Regulations (IRR) through the General Appropriations Act of 2021 using Negotiated Procurement-Emergency Cases with a Total Approved Budget for the Contract (ABC) of Four Million Five Hundred Thousand Philippine Pesos (PhP4,500,000.00), to wit:

Lot No.	Particular	Qty.	Unit	Total ABC (PhP)
1	Service Provider for Rental of Isolation/Quarantine Facility for Department of Health Central Office	1	lot	4,500,000.00

WHEREAS, on 29 March 2021, the AS -GSD submitted the Purchase Request (PR), Terms of Reference (TOR) and Supplemental Project Procurement Management Plan (SPPMP);

WHEREAS, on 30 March 2021, the Pre-Procurement Conference took place as scheduled at 10:00AM at the COBAC Conference Room, Bldg. No. 6, DOH and through video conference, to determine the readiness of the procurement at hand. Upon deliberation, the Committee recommended to proceed the procurement through Negotiated Procurement – Emergency Cases, an alternative method of procurement to efficiently procure the cited requirement upon receipt of the Terms of Reference (TOR) and PPMP citing recommended method of procurement as Negotiated Procurement-Emergency Case modality;

WHEREAS, Annex H V.D.2. of the March 31, 2021 updated 2016 RIRR based on GPPB Resolution No. 03-2020, Approving the Adoption of Efficient, Effective and Expedient Procurement Procedures During a State of Public Health Emergency allows either the BAC or the End-user unit or any other appropriate bureau, committee, support or procuring unit to recommend to the HoPE any revision of the Annual Procurement Plan (APP) to cover the Procurement Project that will be resorting to Negotiated Procurement (Emergency Cases) under Section 53.2 of the 2016 Revised IRR and Item V(D)(2a) of Annex “H” of the same IRR subject to the validation by the appropriate office in the Procuring Entity that there are funds in the budget to cover for the same;

WHEREAS, the same GPPB Resolution further states that the cited The Procurement Projects that may be covered by this Section or Negotiated Procurement (Emergency Cases) under Section 53.2 of the 2016 revised IRR include the lease of real property or venue for use as

quarantine centers, evacuation sites, medical relief and aid distribution locations, warehousing facilities, or similar temporary disaster or emergency response facility;

WHEREAS, on 05 April 2021, the TOR, Justification and SPPMP were submitted by AS- GSD;

WHEREAS, the COBAC-B verified the status of the COVID-19 infection whether it is still considered a public health emergency which is defined in RA No. 11332 as an “occurrence of an imminent threat of an illness or health condition, which could pose a high probability of a large number of deaths in an affected population or widespread exposure to an infectious agent that pose a significant risk of substantial harm to a large number of people in the affected population;

WHEREAS, President Rodrigo R. Duterte, on 08 March 2020, recognizing that the COVID-19 public health event constitutes a threat to national security, and to prompt a whole-of-government approach in addressing the COVID-19 outbreak, declared a State of Public Health Emergency throughout the entire Philippines through Proclamation No. 922;

WHEREAS, the President issued Proclamation No. 1021 (s. 2020) on 16 September 2020, extending the period of the State of Calamity throughout the Philippines from 13 September 2020 to 12 September 2021 due to the Corona virus Disease 2019 declared under Proclamation No. 929 s 2020;

WHEREAS, to date, the emergency being sought to be addressed is still existing and the public health emergency status of the country declared by the President;

WHEREAS, the Technical Working Group (TWG) was created through the issuance of Department Personnel Order (DPO) COBAC No. 2021-124 dated 05 April 2021;

WHEREAS, on the same date, the above-cited documents were presented to the COBAC-B. The Committee found the submitted documentary requirements are in order and recommended to proceed with the procurement process;

WHEREAS, on the same date, the Request for Quotation was issued through electronic mail to The Bluelane Hotel Inc. (TBHI) with known technical, legal, and financial capability as service provider for rental of isolation/ quarantine facility for Department of Health Central Office;

WHEREAS, on 07 April 2021, TBHI (SBB) submitted a quotation and documentary requirements and was subsequently forwarded to TWG to review the prospective service provider's (SP) proposal;

WHEREAS, the quotation for the lot listed below was received and ranked by the TWG-Financial, to wit:

Lot No. 1 –Service Provider for Rental of Isolation/Quarantine Facility for Department of Health Central Office

Name of Company	Total ABC (PhP)	Description	Qty.	Unit	Total Cost (PhP)
TBHI (SBB)?	4,500,000.00	Service Provider for Rental of Isolation/Quarantine Facility for Department of Health Central Office	1	Lot	4,500,000.00

WHEREAS, on the same date, the detailed evaluation of the submitted proposal on the legal, technical and financial aspects of the documents of the above-mentioned SP was undertaken by the designated TWG;

WHEREAS, on the same date, the TWG Financial and Technical found TBHI "Complying" with the financial and technical requirements;

WHEREAS, on the same date, the TWG-Legal requested TBHI to clarify its Omnibus Sworn Statement;

WHEREAS, on the same date, the COBAC-B issued a clarification through email to TBHI (SBB) requesting clarification on the said requirement;

WHEREAS, on 08 April 2021, TBHI submitted its response and upon review, the TWG Legal found TBHI (SBB) "Complying";

WHEREAS, on 12 April 2021, the cited TWG reports were presented to the COBAC-B. Upon review and deliberation, the Committee concurred with the TWG recommendation and recommended the award of contract to TBHI;

WHEREAS, upon deliberation, the Committee confirmed the basis of the contract and the rates that will be applied by the DOH and exacted by the SP if the SP will be declared as the technically, legally, financially capable SP with the monthly rate indicated in the proposal but the cumulative cost or amount of the services provided must not exceed PhP4,500,000.00;

Particular	Qty.	Unit	Rate per Month (PhP)	Total Cost (PhP)
Service Provider for Rental of Isolation/Quarantine Facility for Department of Health Central Office	1	Lot	PhP1,500,000.00	PhP4,500,000.00

WHEREAS, at the time of the signing of this resolution, there is no pending incident, no pending Request for Reconsideration, no pending Protest and the COBAC-B strictly observed the requirements set forth in R.A. 9184;

NOW THEREFORE, in consideration of the above premises, the herein members of the COBAC-B **HEREBY RESOLVE** to recommend the award of contract to **The Blulane Hotel Incorporated**, determined as the technically, legally, financially capable service provider for the

lot listed below with a Total Contract Price of Four Million Five Hundred Thousand Philippine Pesos (PhP4,500,000.00) inclusive of taxes with the following rate:

Lot No.	Particular	Qty.	Unit	Rate per Month (PhP) /	Maximum Total Contract Price (PhP)
1	Service Provider for Rental of Isolation/Quarantine Facility for Department of Health Central Office /	1 /	Lot	PhP1,500,000.00	PhP4,500,000.00

Signed this APR 19 2021 day of _____ 2021 at the Department of Health, San Lazaro Compound, Sta. Cruz, Manila.

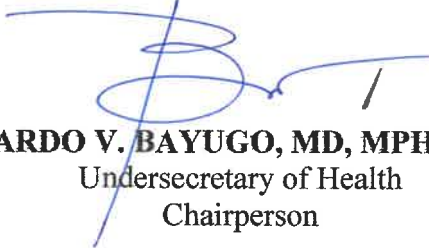
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC)-B


CHARITY L. TAN, MA
 Regular Member


ALLAN A. EVANGELISTA, MD, MCHM
 Regular Member


ARNEL Z. RIVERA, MD, FPAFP, MHA,
IDHA
 Regular Member


ALELI ANNIE GRACE P. SUDIACAL, MD, MPH
 Vice-Chairperson


GERARDO V. BAYUGO, MD, MPH, CESO I
 Undersecretary of Health
 Chairperson

By Authority of the Secretary of Health:


DAVID P. MASIADO JR., ME, MM
 OIC-Director IV
 Administrative Service

2021-0870-A

Project Title: Procurement of Service Provider for Rental of Isolation/Quarantine Facility for Department of Health Central Office			
• Type of Service: <input checked="" type="checkbox"/> Contract of Service <input type="checkbox"/> Maintenance <input type="checkbox"/> Managed <input checked="" type="checkbox"/> General			
• End-User/Client: Administrative Service - General Services Division			
• Funding Source: <input checked="" type="checkbox"/> GOP <input type="checkbox"/> Foreign Funded, please specify _____			
<input type="checkbox"/> Others, please specify _____			
• ABC: PhP 4,500,000.00			

I. RATIONALE

Isolation is a vital step in mitigating the COVID 19 Pandemic and appropriate treatment for asymptomatic and mild cases can only be done once a well maintained isolation facility is available for the patients. Currently, the 4th floor of Building 14-C, DOH Central Office Compound, presently being utilized by the DOH Health Emergency Management Bureau (HEMB) which was originally intended to be utilized as a dormitory is used as temporary accommodation for confirmed and suspected COVID-19 cases. To prevent the possible transmission of the virus to employees who also use the building as on office area, there is a need that these cases be isolated immediately.

II. OBJECTIVES

To acquire services from a reputable service provider to meet the facility requirements of DOH – CO for Isolation/Quarantine Facility subject to the terms and conditions stipulated in this Terms of Reference.

III. SCHEDULE OF REQUIREMENTS

- A. To provide Isolation/Quarantine services with the following requirements
- Must be located within Metro Manila
 - Room Accommodation:
 - Solo Room with Bathroom (at least 20 guaranteed rooms, the number of which may change based on Agency requirements)
 - 1 bottled water per pax/ bottled water refills provided per request
 - with free Wifi Connection 24/7
 - With daily hygiene kit (such as but not limited to Toothpaste, Soap, Shampoo, etc.)
 - With full board meals (Breakfast, Lunch, Dinner)
 - At least one (1) parking slot reserved **per guest (Free of Charge)**
 - Must be included in the list of approved facilities by Bureau of Quarantine (BOQ)

IV. DELIVERABLES/OUTPUTS

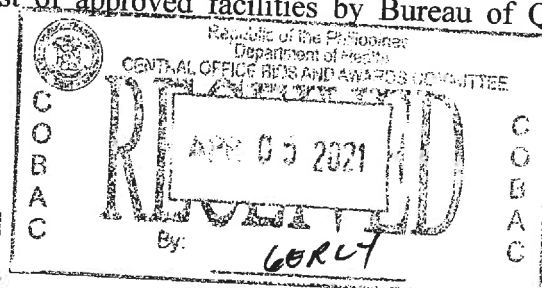
CERTIFIED TRUE COPY

CHANCELLER R. LUISERO
Procurement Services

VERIFIED BY:

FILE NO.:

APR 05 2021



To provide and make available the following services to Department of Health

1. The service provider must ensure that all rooms are cleaned and sanitized at all times.
2. The service provider must ensure that foods to be served are nutritious and will not spoil immediately.
3. The service provider must ensure that there is a 24/7 customer support for any maintenance work that might be needed by the guest.
4. The service provider must assign a representative for any concerns relative to the management of Isolation/Quarantine Facility.

V. PROPOSED TERMS OF PAYMENT AND EXPECTED OUTPUTS TO SUPPORT PAYMENT

1. The service provider must bill the end user at the end of each month.
2. The Agency shall pay the Service Provider on a monthly basis based on the services provided subject to withholding of any lawful charges and subject further to the presentation by the contractor of such documents as required by existing government auditing and accounting rules and regulations
3. The cost indicated on the billing must be inclusive of all applicable government taxes.

VI. SERVICE STANDARD REQUIREMENT

The Department of Health shall conduct an assessment or evaluation of the Service Provider before the end of each month and will consolidate the results prior to end of contract.

1. The Service Provider/Contractor shall maintain a satisfactory level of performance throughout the term of the contract based on the on the criteria prescribed as follows.

2. Performance Criteria and weight:

No.	Criteria	Weight
a.	Quality of service delivered/provided -Requirements stipulated in this TOR were properly carried out.	60
b.	Time management -Service provider was able to adequately answer the queries and request of the guests in a timely manner	40
	TOTAL	100%

3. The Service Provider/Contractor shall obtain at least 85%, the minimum score for satisfactory rating based on the following rating standards:

CERTIFIED TRUE COPY
CHANCELLER R. LUISTRO
AO, Procurement Service

VERIFIED BY:
MARIA L. Y. SAJADO, RM
APPROP PAGE NO.:
DATE:

Adjectival Rating	Numerical Rating
Very Satisfactory	90% – 100%
Satisfactory	80% - 89%
Needs Improvement	70% - 79%
Poor	69% - below

4. Based on the assessment, the DOH may pre-terminate the contract for failure by the Service Provider/Contractor to perform its obligation thereon following the procedure prescribed under the Guidelines on termination of Contracts under Resolution No. 018-2004 dated 22, December. 2004 issued by the Government Procurement Policy (GPPB);

VII. PROJECT SITE

Department of Health Central Office, Rizal Avenue, Sta. Cruz Manila

VIII. PROJECT DURATION/ SCHEDULE OF REQUIREMENTS

The contract of service shall commence immediately upon receipt of approved Notice to Proceed and will provide services for ninety (90) days period, but not later than December 31, 2021 or until funds are depleted.

IMPLEMENTATION ARRANGEMENTS

A. Contacts:

1. **ENGR. DAVID P. MASIADO JR., MM**
OIC – Administrative Service
Bldg. 19, Ground Floor
651 – 7800 local 3508
davemasiado@gmail.com
2. **ENGR. MARLOUIE ALDRIENE L. PANIT**
Administrative Officer V, AS GSD
Bldg. 14B3,
651 – 7800 local 2913
emalp.doh@gmail.com


B. Project Management or Contract Administration Arrangement:

1. All statement of billings and service reports shall be directly submitted to the Administrative Service prior to acceptance and validation.

CERTIFIED TRUE COPY

CHARLENE R. LUISTRO
AO - Procurement Service

VERIFIED BY:


VERIFIER: **VERA Y. FALADO, RN**
APPROP PAGE NO.:
DATE:

lease of facility covered by this agreement. In such event, the parties shall not be held liable for damage that may be caused thereby.

X. FIRM/SERVICE PROVIDER'S CAPABILITY/EXPERTISE

Service provider should be engage in Hotel/Facility services or similar in nature services authorized under the Philippine Law.

Service provider should have a certification indicating that the facility is included in the List of BOQ accredited quarantine facilities


XI. ELIGIBILITY OF PROSPECTIVE SERVICE PROVIDER

1. Proven experience in Hotel/Facility business, provision as evidenced in Company Profile, Printed publication of client profile since 2 years ago to current with contact details and List of retained clients for the past year
2. Site visit(s) shall be undertaken by the COBAC and/or a duly constituted TWG to validate claims and documents submitted by service provider

Prepared by:


ENGR. MARLONIE ALDRIENE L. PANIT
Administrative Officer V

Approved by:


ENGR. DAVID P. MASIADO, JR
OIC - Director IV, Administrative Service

VERIFIED BY:

APPROVED FILE NO.:

DATE: APR 01 2021

CERTIFIED TRUE COPY


CHARMAINE R. LUISTRO
AO, Procurement Service

Project Title: Procurement of Service Provider for Rental of Isolation/Quarantine Facility for Department of Health Central Office			
• Type of Service: Contract of Service <input type="checkbox"/> Maintenance <input type="checkbox"/> Managed <input checked="" type="checkbox"/> General			
• End-User/Client: Administrative Service - General Services Division			
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AO - Procurement Service

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CHARMAINE R. LUISTRO
AD - Procurement Service

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Prepared by:


ENGR. MARLOUIE ALDRIENE L. PANIT
Administrative Officer V

Approved by:


ENGR. DAVID P. MASIADO JR
OIC - Director IV, Administrative Service

CERTIFIED TRUE COPY


CHARMAINE R. LUISTRO
AO - Procurement Service

680 1005

Republic of the Philippines
Department of Health
ADMINISTRATIVE SERVICE

C L E A R A N C E

<input checked="" type="checkbox"/>	OFFICE EQUIPMENT AND SUPPLIES
<input type="checkbox"/>	REPAIR AND MAINTENANCE OF BUILDING FACILITIES
<input type="checkbox"/>	MINOR REPAIR OF FACILITIES

GSD-DOH- No. 2020-003B
DATE: April 12, 2021
DATE RECEIVED: 1 April 12, 2021

REQUISITIONING OFFICE : Administrative Service
REQUISITIONING ITEM (S)

Qty	Unit	Item Description	Unit Cost	Total Amount
1	lot	Procurement for Lease of Venue for the Isolation/Quarantine Facility of DOH Employees	4,500,000.00	4,500,000.00
		Details:		
		Location:		
		Must be located within Metro Manila		
		Room accommodation:		
		Twenty (20) rooms for ninety (90) days		
		Solo room with bathroom (20 rooms guaranteed)		
		One (1) 500 ml bottled water per pax; refilled per request with free wifi connection 24/7		
		Food:		
		With full board meals (breakfast, lunch and dinner)		
		Parking space:		
		at least one (1) parking slot reserved; Free of charge		
		Delivery period:		
		Must commenced immediately upon receipt of approved Notice to Proceed until December 31, 2021, or until allocated funds is depleted, whichever comes first		
		Department of Tourism Accreditation:		
		Must be included in the list of approved facilities by Department of Tourism		
		Payment Terms:		
		The amount due and payable under the contract shall be made upon submission of billing statement by the lessor to the DOH - Administrative Service, subject to the policy of the DOH in processing of payments and to the usual accounting and auditing rules and regulation.		
		Additional Tens and Conditions:		
		The End - User, during the period of use of the facility may opt to pre-terminate the contract after obtaining the consent of the service provider.		
		The Service Provider must provide twenty (20) guaranteed rooms. However, the End-User may decrease the number of dedicate rooms based on the need of the department upon obtaining the consent of service provider thru formal request.		
		TOTAL		4,500,000.00

CLEARED as to Specifications and Standards set by the General Services Division, Administrative Service and based on GSD-AS data base for office device and equipment

Prepared by:

CERTIFIED TRUE COPY
ARNE C. TAAL
Administrative Officer IV

Approved by:

ENG'R. DAVID P. MASIADO JR., MM
OIC-Director IV, Administrative Service

SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN 2021

Date: March 25, 2021

OFFICE: ADMINISTRATIVE SERVICE

Item No.	Category	Item Description/General Specification	Total Quantity	Unit	Total Amount	First Semester				Second Semester				Recommended Procurement Method	Source of Funding	Remarks
						Q1 Qty	Q1 Cost	Q2 Qty	Q2 Cost	Q3 Qty	Q3 Cost	Q4 Qty	Q4 Cost			
1	CONTRACT OF SERVICES	LEASE OF VENUE for Procurement for the Facility of DOH Employees	1	LOT	PhP 4,500,000.00	1	4,500,000.00							Negotiated Procurement - Emergency Cases/	GAA 2021	
Sub-Total					PhP 4,500,000.00											
Total					PhP 4,500,000.00											
Grand Total					PhP 4,500,000.00											

PREPARED/SUBMITTED BY:

RICHARD JOHN PAUL JIMENEZ
AO V / Alternate Planning Officer Designate, GSD

RECOMMENDING APPROVAL:

ENGR. DAVID P. MASIADO, JR., MM
OIC-Director IV, Administrative Service

APPROVED:

LEOPOLDO J. VEGA, MD, FPCS, FPATACSI, MBA-H
Undersecretary of Health- AFMT

