



Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

COBAC RESOLUTION NO. 2020-353-A
28 October 2020

RECOMMENDING APPROVAL OF THE AWARD OF CONTRACT FOR THE PURCHASE AND PRINTING OF NOTEBOOK SVP NO. 2020-054

WHEREAS, the Central Office Bids and Awards Committee (COBAC) – D received the Purchase Request (PR) from the Health Promotion and Communication Service (HPCS) for the Purchase and Printing of Notebook in accordance with Republic Act (RA) 9184 and its 2016 Revised Implementing Rules and Regulations (IRR) through the General Appropriations Act of 2020 with a Total Approved Budget for the Contract (ABC) of Five Hundred Thousand Philippine Pesos (PhP500,000.00):

Item No.	Particular	Quantity	Unit	Total ABC (PhP)
1	Purchase and Printing of Notebook	5,000	Piece	500,000.00

WHEREAS, COBAC Resolution No. 2020-353 “Recommending Approval for the Use of Negotiated Procurement through Small Value Modality for the Purchase and Printing of Notebook”, was approved;

WHEREAS, on 07 October 2020, the Request for Quotation (RFQ) was posted in the PhilGEPS and DOH websites and in conspicuous places within the premises of the Department of Health (DOH) for a continuous period of three (3) calendar days;

WHEREAS, the RFQ was sent to three (3) prospective bidders listed below:

1. RMRA Printing Ent. (RMRA);
2. Celcon Enterprises (CE); and,
3. Felgen Enterprises (FE)

WHEREAS, pursuant to Annex “H” Section (V) (D) (8) (b) (ii), the BAC shall prepare and send RFQs to at least three (3) suppliers. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, the Technical Working Group (TWG) was created through the issuance of Department Personnel Order (DPO) COBAC No. 2020-303 dated 07 October 2020;

WHEREAS, on 13 October 2020, the Submission and Opening of Quotations took place as scheduled at 9:00 A.M. through videoconferencing at the COBAC Conference Room, DOH;

WHEREAS, two (2) bidders submitted the printed copy of their respective proposals but did not attend the Opening of Quotation, namely:

1. Avecilla Trading (AT); and,
2. Work Habits Trading (WHT)

WHEREAS, the envelopes containing the eligibility and technical documents were opened and the presence and validity of all the required documents were verified by the COBAC-D. Upon checking,

AT and WHT were declared “ELIGIBLE and PASSED” and their respective quotations were read out publicly and posted in the Abstract of Quotations, to wit:

Name of Company					AT	WHT
REMARKS					ELIGIBLE/PASSED	ELIGIBLE/PASSED
Item No.	Item Description	Qty.	Unit	TOTAL ABC (PhP)	BID PRICE AS READ (PhP)	
1	Purchase and Printing of Notebook	5,000	Piece	500,000.00	490,000.00	490,000.00

WHEREAS, AT and WHT have quoted equal bid price for the cited item subject to further arithmetical review and correction of the financial proposal, to determine the bona fide Lowest Calculated Bid (LCB);

WHEREAS, on 14 October 2020, the detailed evaluation of the legal, financial and technical aspects of the submitted proposals of AT and WHT was undertaken by the designated TWG;

WHEREAS, the TWG-Financial submitted the Abstract of Bids as Calculated, to wit:

Item No. 1 – 5,000 pieces Notebook

Bidder’s Rank	Name of Company	ABC (PhP)	Bid Price as Calculated (PhP)	% Variance from ABC
Lowest Calculated Bid (LCB)	AT	500,000.00	490,000.00	2.00%
	WHT		490,000.00	2.00%

WHEREAS, the Abstract of Bids as Calculated was presented to the COBAC-D. Upon deliberation, decided to officially invite the representatives from AT and WHT on the next meeting for the tie breaking process pursuant to Appendix 11 Section 3.2 of Revised IRR of RA9184;

WHEREAS, on the same date, letters were emailed to AT and WHT inviting them for the conduct of tie breaking process on 20 October 2020, 1:00 PM at the COBAC Conference Room, Ground Floor, Building 6, DOH;

WHEREAS, as of 20 October 2020, AT and WHT attended the slated conduct of tie breaking process through a toss coin with the following agreement:

Company	Side of Coin
AT	head
WHT	tail

WHEREAS, the coin landed on tail up in favor of WHT; /

WHEREAS, on 23 October 2020, the TWG-Financial, Legal and Technical found WHT “Complying” and submitted their respective reports; /

WHEREAS, on 27 October 2020, the above-cited TWG report was presented to the COBAC-D during its 41st Regular Meeting. The Committee upon review and deliberation, concurred with the TWG recommendation and recommended the award of contract to WHT;


WHEREAS, at the time of the signing of this resolution, there is no pending Request for Reconsideration (RfR), no pending Protest and the COBAC-D followed the requirements set forth in R.A. 9184;

NOW THEREFORE, on the basis of the above, the herein members of the COBAC-D **HEREBY RESOLVE** to recommend the award of contract to **Work Habits Trading (WHT)** determined as the Lowest Calculated and Responsive Quotation with a Total Contract Price of **Four Hundred Ninety Thousand Philippine Pesos (PhP490,000.00)** inclusive of other taxes for the item listed below:

Item No.	Particular	Qty.	Unit	Total Bid Price (PhP)
1	Purchase and Printing of Notebook	5,000	Piece	490,000.00


Signed this NOV 05 2020 day of _____ 2020 at the Department of Health, San Lazaro Compound, Sta. Cruz, Manila.


CENTRAL OFFICE BIDS AND AWARDS COMMITTEE-D


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ROSEMARIE G. AGUIRRE, MPH
Regular Member

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LILIBETH C. DAVID, MD, MPH, MPM, CESO I
Undersecretary of Health
Chairperson

By Authority of the Secretary of Health:


BEVERLY LORRAINE C. HO, MD, MPH
Director IV
Health Promotion and Communication Service

NOV 20 2020