



Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

COBAC RESOLUTION NO. 2019-451

17 December 2019

**RECOMMENDING APPROVAL FOR THE AWARD OF CONTRACT FOR THE SUPPLY,
DELIVERY AND INSTALLATION OF VARIOUS OFFICE FURNITURE AND PARTITION
IB No. 2019-294**

WHEREAS, an Open Competitive Bidding for the Supply, Delivery and Installation of Various Office Furniture and Partition was conducted in accordance with Republic Act (RA) 9184 and its 2016 Implementing Rules and Regulations (IRR) through the General Appropriations Act of 2019 with a Total Approved Budget for the Contract (ABC) of Five Hundred Fifty Eight Thousand Eight Hundred Fifty Philippine Pesos (PhP558,850.00):

| Lot No. | Description | Qty. | Unit | Total ABC (PhP) |
|--------------------|---|------|------|-------------------|
| 1 | Supply, Delivery and Installation of Office Partition | 1 | Lot | 298,250.00 |
| 2 | Supply and Delivery of Various Furniture | 1 | Lot | 260,600.00 |
| | 2.1 9 pieces of Clerical Chair | | | |
| | 2.2 9 pieces of Mobile Pedestal | | | |
| | 2.3 6 pieces of Visitors/Sled Chair | | | |
| | 2.4 4 pieces of Visitors/Sled Chair, Stackable | | | |
| | 2.5 12 pieces of Meeting Chair | | | |
| | 2.6 3 pieces of Senior Executive Chair | | | |
| | 2.7 1 piece of Meeting Table | | | |
| | 2.8 1 piece of Center Table | | | |
| | 2.9 2 pieces of End Table | | | |
| Total (PhP) | | | | 558,850.00 |

WHEREAS, on 14 November 2019, the Health Policy Systems and Development Team-Undersecretary (HPSDT-USec) submitted the Purchase Requests (PRs) and Clearance;

WHEREAS, on the same date, the cited PRs were presented to COBAC-C. Upon review, the Committee decided to commence with the procurement process through open competitive bidding;

WHEREAS, pursuant to Section 20.2 of 2016 Revised IRR of R.A 9184 "The holding of a pre-procurement conference may not be required for small procurements, i.e., procurement of Goods costing Two Million Pesos (2,000,000.00) and below";

WHEREAS, on 18 November 2019, the Invitation to Bid was published in the PhilGEPS and DOH websites and in conspicuous places within the premises of the DOH for a continuous period of seven (7) calendar days;

WHEREAS, the Technical Working Group (TWG) was created through the issuance of Department Personnel Order COBAC No. 2019-420 dated 19 November 2019;

WHEREAS, on 26 November 2019, the Pre-bidding Conference took place as scheduled at 10:00 A.M. at the COBAC Conference Room, DOH and five (5) prospective bidders attended the cited conference, namely:

1. Design & Function, Inc. (DFI);
2. Design Excellence Home and Office System Co. (DEHOSC);

3. Central Bookstore Inc. (CBI);
4. Peniton Trading (PT); and
5. One Manuel Contractor (OMC)

WHEREAS, on the same date, the End-user submitted the layout for the partition;

WHEREAS, on the same date, the Minutes of Meeting for the Pre-Bidding Conference said activity was posted in the DOH website;

WHEREAS, Bid Bulletin No. 1, dated 29 November 2019 was issued to clarify the issues and concerns raised during the Pre-bidding Conference and to reflect the changes made on the technical specifications;

WHEREAS, on 09 December 2019, the Submission of Bids took place as scheduled at 9:00 A.M. at the COBAC Conference Room, DOH, Two (2) prospective bidders purchased the bidding documents however only one (1) prospective bidder submitted its proposal and attended the cited activity, namely, DEHOSC;

WHEREAS, the first envelope, containing the Eligibility and Technical Documents, was opened and the presence, completeness and correctness of all the documents were verified by the COBAC-C in the presence of the bidder's representative. Upon checking, DEHOSC was declared "ELIGIBLE";

WHEREAS, the second envelope, containing the Financial Proposal, was opened and the presence, completeness and correctness of all the documents were checked and verified by the COBAC-C in the presence of the bidder's representative. Upon examination, the eligible bidder was rated "PASSED" and subsequently its proposal was read out publicly and posted in the Abstract of Bids, to wit:

| Name of Company | | | | | DEHOSC |
|-----------------|---|----------|------|--------------------|-----------------------------|
| Bid Security | | | | | BID SECURING DECLARATION |
| Amount | | | | | N/A |
| Bid Validity | | | | | N/A |
| Remarks | | | | | ELIGIBLE AND PASSED |
| LOT NO. | ITEM DESCRIPTION | QUANTITY | UNIT | TOTAL ABC (PHP) | BID PRICE AS READ (PHP) |
| 1 | Supply, Delivery and Installation of Office Partition | 1 | Lot | 298,250.00 | 225,080.00 |
| 2 | Supply and Delivery of Various Furniture | 1 | Lot | 260,600.00 | 211,580.00 |
| | 2.1) 9 pieces of Clerical Chair | | | | |
| | 2.2) 9 pieces of Mobile Pedestal | | | | |
| | 2.3) 6 pieces of Visitors / Sled Chair | | | | |
| | 2.4) 4 pieces of Visitors / Sled Chair, Stackable | | | | |
| | 2.5) 12 pieces of Meeting Chair | | | | |
| | 2.6) 3 pieces of Senior Executive Chair | | | | |
| | 2.7) 1 piece of Meeting Table | | | | |
| | 2.8) 1 piece of Center Table | | | | |
| | 2.9) 2 pieces of End Table | | | | |
| Total (Php) | | | | 558,850.00 | 436,660.00 |

WHEREAS, DEHOSC was declared as single bidder subject to further arithmetical review and correction of the financial bid, if necessary;

WHEREAS, on the same date, the evaluation of the financial proposal of DEHOSC was undertaken by the designated TWG - Financial Evaluator and subsequently submitted the Abstract of Bids as Calculated to wit:

Lot No. 1 – Supply, Delivery and Installation of Office Partition

| Bidder's Rank | Name of Company | Total ABC (Php) | Bid as Calculated Amount (Php) | % Variance from ABC |
|-----------------------------|------------------------|------------------------|---------------------------------------|----------------------------|
| Single Calculated Bid (SCB) | DEHOSC | 298,250.00 | 225,080.00 | 24.53% |

Lot No. 2 – Supply and Delivery of Various Furniture (9 pieces of Clerical Chair, 9 pieces of Mobile Pedestal, 6 pieces of Visitors/Sled Chair, 4 pieces of Visitors/Sled Chair, Stackable, 12 pieces of Meeting Chair, 3 pieces of Senior Executive Chair, 1 piece of Meeting Table, 1 piece of Center Table, 2 pieces of End Table)

| Bidder's Rank | Name of Company | Total ABC (Php) | Bid as Calculated Amount (Php) | % Variance from ABC |
|----------------------|------------------------|------------------------|---------------------------------------|----------------------------|
| SCB | DEHOSC | 260,600.00 | 211,580.00 | 18.81% |

WHEREAS, on the same date, the Abstract of Bids as Calculated was presented to the COBAC-C during its 45th Regular Meeting. Upon review, the Committee decided to proceed with the Post-qualification of SCB, namely, DEHOSC;

WHEREAS, on the same date, the COBAC-C issued a letter through electronic mail (e-mail) to DEHOSC requesting for the submission of the post-qualification requirements within a non-extendible period of five (5) calendar days upon receipt of the notification;

WHEREAS, on 10 December 2019, DEHOSC submitted its Post-qualification requirements within the prescribed period and was forwarded to the designated TWG;

WHEREAS, on the same date, the detailed evaluation of the eligibility, technical requirements and post-qualification documents of the SCB were undertaken by the designated TWG to verify, validate and ascertain the documents submitted by the SCB;

WHEREAS, on the same date, the TWG-Legal and Financial submitted their report declaring DEHOSC as "Responsive";

WHEREAS, on 11 December 2019, the TWG-Technical submitted its report declaring DEHOSC as "Responsive";

WHEREAS, on 13 December 2019, the cited reports were presented to the COBAC-C during its 47th Regular Meeting. Upon review and deliberation, the Committee concurred with the TWG recommendation and declared DEHOSC "Post-qualified";

WHEREAS, on 17 December 2019, the TWG submitted the Bid Evaluation and Post-Qualification Evaluation Reports citing DEHOSC "Responsive" to all the requirements and conditions specified in the bidding documents;

WHEREAS, the COBAC-C reviewed and deliberated the TWG report as well as the documents submitted by DEHOSC and the following are the salient points of the deliberation:

| Lot No. | Description | Name of Bidder | Bidder's Rank | ABC (PhP) | Total Bid Price (PhP) | TWG | | COBAC | |
|---------|---|----------------|---------------|------------|-----------------------|--|-------------------|--|---|
| | | | | | | Finding | Recommendation | Finding | Recommendation |
| 1 | Supply, Delivery and Installation of Office Partition | DEHOSC | SCB | 298,250.00 | 227,850.00 | The SCB passed the post qualification and found to have complied with the legal, technical and financial requirements. | Responsive | The COBAC conforms with the recommendation of the TWG. | Single Calculated and Responsive Bid (SCRB) |
| 2 | Supply and Delivery of Various Furniture | | | 260,600.00 | 211,580.00 | | | | |
| | 2.1 9 pieces of Clerical Chair | | | | | | | | |
| | 2.2 9 pieces of Mobile Pedestal | | | | | | | | |
| | 2.3 6 pieces of Visitors/Sled Chair | | | | | | | | |
| | 2.4 4 pieces of Visitors/Sled Chair, Stackable | | | | | | | | |
| | 2.5 12 pieces of Meeting Chair | | | | | | | | |
| | 2.6 3 pieces of Senior Executive Chair | | | | | | | | |
| | 2.7 1 piece of Meeting Table | | | | | | | | |
| | 2.8 1 piece of Center Table | | | | | | | | |
| | 2.9 2 pieces of End Table | | | | | | | | |

NOW THEREFORE, in consideration of the above premises, the herein members of the COBAC-C **HEREBY RESOLVES** to recommend the award of contract to **Design Excellence Home and Office System Co.** determined as the Single Calculated and Responsive Bid with a Total Contract Price of Four Hundred Thirty Six Thousand Six Hundred Sixty Philippine Pesos (PhP436,660.00) inclusive of other taxes for the lots listed below:

| Lot No. | Description | Qty. | Unit | Total Bid Price (PhP) |
|---------|---|------|------|-----------------------|
| 1 | Supply, Delivery and Installation of Office Partition | 1 | Lot | 225,080.00 |
| 2 | Supply and Delivery of Various Furniture | 1 | Lot | 211,580.00 |
| | 2.1 9 pieces of Clerical Chair | | | |
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| | 2.6 3 pieces of Senior Executive Chair | | | |
| | 2.7 1 piece of Meeting Table | | | |
| | 2.8 1 piece of Center Table | | | |

| | | |
|---------------------------|-------------|------------|
| 2.9 2 pieces of End Table | | |
| | Total (PhP) | 436,660.00 |

Signed this JAN 06 2020 day of _____ 2019 at the Department of Health, San Lazaro Compound, Sta. Cruz, Manila.

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) – C

DAVID P. MASIADO JR., ME, MM
Regular Member

GLORIA J. BALBOA, MD, MHA, MPH, CEO VI, CESO III
Regular Member

LAUREANO C. CRUZ, MPA
Regular Member

ATTY. ROMELA D. DEVERA, CPA
Vice-Chairperson

KENNETH G. RONQUILLO, MD, MPH, CESO III
OIC – Assistant Secretary of Health
Chairperson

By the Authority of the Secretary of Health:

MARIO C. VILLAYERDE, MD, MPH, MPM, CESO I
Undersecretary of Health
Health Policy and Systems Development Team

FEB 12 2020