



Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

COBAC RESOLUTION NO. 2018-485
28 December 2018

**RECOMMENDING APPROVAL FOR THE AWARD OF CONTRACT FOR THE HIRING
OF A SERVICE PROVIDER TO ENHANCE AND MANAGE A CMS WEBSITE FOR HPCS
AND DOH SOCIAL MEDIA FACEBOOK**
IB NO. 2018-297

WHEREAS, Competitive Bidding for the Hiring of a Service Provider to Enhance and Manage a CMS Website for HPCS and DOH Social Media Facebook was conducted in accordance with the Republic Act (RA) 9184 and its Revised 2016 Implementing Rules and Regulations (IRR) through the General Appropriations Act (GAA) of 2018 with a Total Approved Budget for the Contract (ABC) of Two Million Three Hundred Thousand Philippine Pesos (Php2,300,000.00):

Lot No.	Particular	Qty.	Unit	Total ABC (Php)
1	Hiring of a Service Provider to Enhance and Manage a CMS Website for HPCS and DOH Social Media Facebook	1	lot	2,300,000.00

WHEREAS, the Terms of Reference (TOR) and Purchase Request (PR) were received from the End-user, Health Promotion and Communication Services (HPCS);

WHEREAS, on 23 August 2018, the Pre-Procurement Conference took place as scheduled at 01:00 P.M. at the Central Office Bids and Awards Committee (COBAC) Conference Room, Department of Health (DOH), to discuss the details of the procurement at hand;

WHEREAS, on 25 September 2018, HPCS submitted revised TOR and PR based on the discussion during the cited conference;

WHEREAS, on 26 September 2018, the Invitation to Bid (IB) was posted in the PhilGEPS website and other conspicuous places within the premises of the DOH. The advertisement of the IB in a newspaper of general nationwide circulation provided in Section 21.2.1(c) of the 2016 IRR of RA 9184 shall not be required for contracts to be bid with an Approved Budget for the Contract of Php 10M and below for procurement of goods;

WHEREAS, a Bid Bulletin No. 1, dated 02 October 2018, was issued to announce the new schedule of activities:

ACTIVITY	DATE AND TIME		VENUE
	FROM	TO	
Pre-Bidding Conference	03 October 2018; 10:00 A.M.	10 October 2018; 10:00 A.M.	COBAC Conference Room, Bldg. 6, San Lazaro Compound,
Submission and Opening of Bids	17 October 2018; 09:00 A.M.	24 October 2018; 09:00 A.M.	Department of Health, Sta. Cruz, Manila

WHEREAS, a Bid Bulletin No. 2, dated 09 October 2018, was issued to announce the postponement until further notice of the Pre-Bidding Conference and Submission and Opening of Bids;

WHEREAS, a Bid Bulletin No. 3, dated 16 October 2018, was issued to announce the new schedule of activities:

ACTIVITY	DATE AND TIME		VENUE
	FROM	TO	
Pre-Bidding Conference	10 October 2018; 10:00 A.M.	17 October 2018; 10:00 A.M.	COBAC Conference Room, Bldg. 6, San Lazaro
Submission and Opening of Bids	24 October 2018; 09:00 A.M.	31 October 2018; 09:00 A.M.	Compound, Department of Health, Sta. Cruz, Manila

WHEREAS, a Bid Bulletin No. 4, dated 17 October 2018, was issued to announce the postponement until further notice of the Pre-Bidding Conference and Submission and Opening of Bids;

WHEREAS, a Bid Bulletin No. 5, dated 29 October 2018, was issued to announce the new schedule of activities;

ACTIVITIES	DATE & TIME		VENUE
	FROM	TO	
Pre-Bidding Conference	17 October 2018; 10:00 A.M.	30 October 2018 10:00 A.M.	COBAC Conference Room, G/F, Bldg. No. 6,
Submission and Opening of Bids	31 October 2018; 09:00 A.M.	14 November 2018 9:00 A.M.	Department of Health, San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila

WHEREAS, on 30 October 2018, the Pre-Bidding Conference took place as re-scheduled at 10:00 AM at the COBAC Conference Room, DOH, however, no bidder attended the cited conference;

WHEREAS, a Notice of Postponement, dated 14 November 2018, was issued to announce the new schedule of Opening of Bids. However, it was emphasized that the Submission of Bids shall remain on the slated deadline, 14 November 2018 at 9:00 A.M.

WHEREAS, two (2) bidders bought the bidding documents and subsequently submitted their respective bids, namely, www.onlinephilippines.com, Inc. (WI) and Adrow Creatives, Inc. (ACI);

WHEREAS, the Technical Working Group (TWG) was created through the issuance of Department Personnel Order (DPO) COBAC No. 2018-415 dated 15 November 2018;

WHEREAS, on 16 November 2018, the Opening of Bids took place as re-scheduled at 9:00 AM at the COBAC Conference Room, DOH;

WHEREAS, the first envelopes, containing the Eligibility and Technical Documents were opened and the presence, completeness and correctness of all the documents were verified by the COBAC-B in the presence of the prospective bidder’s representative. Upon examination, WI and ACI were declared “ELIGIBLE;”

WHEREAS, the second envelopes containing the Financial Proposals were opened and the presence, completeness and correctness of the Financial Document were verified by the COBAC-B. Upon examination, the two (2) “ELIGIBLE” bidders were rated “PASSED” and subsequently their respective proposals were read out publicly and posted in the Abstract of Bids, to wit:

Name of Company			WI	ACI
Bid Security			Surety Bond and BSD	BSD
Amount			N/A	N/A
Validity			N/A	N/A
REMARKS			ELIGIBLE/PASSED	ELIGIBLE/PASSED
LOT NO.	ITEM DESCRIPTION	QTY. UNIT	TOTAL ABC (Php)	BID PRICE AS READ (Php)
1	Hiring of a Service Provider to Enhance and Manage a CMS Website for HPCS and DOH Social Media Facebook	1 LOT	2,300,000.00	1,677,777.00
TOTAL			2,300,000.00	1,677,777.00

WHEREAS, ACI was declared as the Lowest Bidder (LB) as read subject to further review and correction of the financial proposal, to determine the bonafide Lowest Calculated Bidder (LCB);

WHEREAS, the bids for the lots listed below were found to be substantially complying:

Lot No. 1: Hiring of a Service Provider to Enhance and Manage a CMS Website for
HPCS and DOH Social Media Facebook

Bidder No.	Name of Company	ABC (Php)	Bid Price as Calculated (Php)	% Variance from ABC
1	WTI	2,300,000.00	2,300,000.00	0%
2	ACI		1,677,777.00	27.05%

WHEREAS, on 19 November 2018, the detailed evaluation of the submitted proposal on the Legal, Technical and Financial aspects of the documents of the LB for the above-cited lot was undertaken by the designated TWG;

WHEREAS, on 03 December 2018, the TWG, upon evaluation, submitted their report citing the following observation in the submitted Single Largest Completed Contract:

“The submitted Single Largest Completed Contract is the Development of Spaceplan Website. However, upon verification, the cited website is no longer accessible.”

WHEREAS, on 05 December 2018, the TWG report was presented to the COBAC-B during its 5th COBAC-B Meeting. Upon deliberation, the COBAC-B concurred with the TWG to clarify the cited observation;

WHEREAS, on 06 December 2018, a letter was issued to ACI requesting to clarify the cited observation;

WHEREAS, on 13 December 2018, ACI submitted their response which was subsequently forwarded to TWG for further evaluation;

WHEREAS, on 19 December 2018, the TWG, upon evaluation, found ACI “complying” with the technical, legal and financial aspect and submitted their report;

WHEREAS, on the same date, the cited TWG report was presented to the COBAC-B during its 7th COBAC-B Meeting. Upon deliberation, the COBAC-B concurred with the TWG and resolved to proceed with the post-qualification of the LCB upon receipt of the additional documentary requirements;

WHEREAS, on 21 December 2018, a notification was issued to ACI through electronic mail (email), requesting for the submission of the additional documentary requirements within a non-extendible period of five (5) calendar days upon receipt of the notification;

WHEREAS, on 27 December 2018, ACI submitted its post-qualification requirements and was subsequently forwarded to the TWG for evaluation;

WHEREAS, on 28 December 2018, the TWG found ACI as “responsive” and submitted its post-qualification report;

WHEREAS, on 28 December 2018, the cited TWG Report was presented to the COBAC-B during its XX Meeting and upon review and deliberation, concurred with the TWG recommendation and declared ACI “post-qualified;”

WHEREAS, on 28 December 2018, the TWG submitted the Bid Evaluation and Post-Qualification Evaluation Reports;

WHEREAS, on the same date, the COBAC-B reviewed and deliberated the TWG report, as well as the documents and response submitted by the LCB and the following are the salient points of discussion:

Lot No.	Description	Name of Bidder	Bidder's Rank	ABC (PHP)	Bid Price (PHP)	TWG		COBAC	
						Finding	Recommendation	Finding	Recommendation
1	Hiring of a Service Provider to Enhance and Manage a CMS Website for HPCS and DOH Social Media Facebook	ACI	LCB	2,300,000.00	1,677,777.00	The ICB passed the post qualification and found to have complied with the legal, technical and financial requirements.	Responsive	<ul style="list-style-type: none"> COBAC confirms the recommendation of the TWG. ACI is determined to be responsive and post-qualified for the award of contract 	Lowest Calculated and Responsive Bid (LCRB)

WHEREAS, at the time of the signing of this resolution, there is no pending incident, no pending Request for Reconsideration, no pending Protest and the COBAC-B followed the requirements set forth in RA 9184;

NOW THEREFORE, on the basis of the above, the herein members of the COBAC-B **HEREBY RESOLVES** to recommend the award of contract to **Adrow Creatives, Inc. (ACI)** determined as the LCRB with a Total Contract Price of One Million Six Hundred Seventy Seven Thousand Seven Hundred Seventy Seven Philippine Pesos (Php1,677,777.00) inclusive of taxes for the lot listed below:

Lot No.	Particular	Qty.	Unit	Total Bid Price (PHP)
1	Hiring of a Service Provider to Enhance and Manage a CMS Website for HPCS and DOH Social Media Facebook	1	lot	1,677,777.00

Signed this DEC 8 2018 at the Department of Health, San Lazaro Compound, Sta. Cruz, Manila.

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE-B

of leave

VITO G. ROQUE, JR, RMT, MD, PHSAE MAYLENE M. BELTRAN, MPA, CESO III

Regular Member

Regular Member

LESTER M. TAN, MD, MPH, MSc

Alternate Member

CHARITY L. TAN, MPA

Regular Member

MA. THERESA G. VERA, MD, MSc, CESO III

Vice-Chairperson

MARIA ROSARIO S. VERGELIRE, MD, MPH, CESO IV

Assistant Secretary of Health

Chairperson

By Authority of the Secretary of Health:

FAITH F. ALBERTO, MD, MPH
OIC Director IV DEC 28 2018

Health Promotion and Communication Services

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