



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

COBAC RESOLUTION NO. 2018-484
21 December 2018

**RECOMMENDING APPROVAL OF THE AWARD OF CONTRACT FOR THE
HIRING OF A SERVICE PROVIDER FOR DIGITIZATION OF ARCHIVAL OF
PROCUREMENT RELATED DOCUMENTS
IB NO. 2018-303**

WHEREAS, Competitive Bidding for the Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents was conducted in accordance with Republic Act (RA) 9184 and its 2016 Revised Implementing Rules and Regulations (IRR) through the General Appropriations Act of 2018 with an Approved Budget for the Contract (ABC) of Four Million Philippine Pesos (PhP4,000,000.00):

Lot No.	Particular	Qty.	Unit	Total ABC (PhP)
1	Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents	1	lot	4,000,000.00

WHEREAS, Central Office Bids and Awards Committee (COBAC) Resolution 2018-424 “Recommending Approval of the Cancellation of Bidding for the Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents under IB No. 2018-279”, was approved;

WHEREAS, COBAC Resolution No. 208-466 “Recommending Approval of the Cancellation of Bidding for the Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents under IB No. 2018-298”, was approved;

WHEREAS, on 07 November 2018, the Mandatory Review and Pre-Procurement Conference took place as scheduled at 9:00 A.M. at the COBAC Conference Room, Department of Health (DOH), to discuss the details of the procurement at hand. Upon deliberation the COBAC-B decided to proceed with the procurement process upon receipt of the revised Terms of Reference (TOR);

WHEREAS, on 08 November 2018, the revised TOR were received from Procurement Service (PS) reflecting changes based on suggestion/recommendation made during the cited conference;

WHEREAS, on 14 November 2018, the Invitation to Bid (IB) was posted in the PhilGEPS website and other conspicuous places within the premises of the DOH;

WHEREAS, the Technical Working Group (TWG) was created through the issuance of Department Personnel Order (DPO) COBAC No. 2018-403 dated 15 November 2018;

WHEREAS, on 21 November 2018, a Pre-Bidding Conference was conducted at 10:00 AM at COBAC Conference Room, DOH, with nine (9) prospective bidders attending, namely:

1. American Technologies, Inc. (ATI);
2. ePDS, Inc. (EPDSI);
3. Questech Co. Inc. (QCI);
4. Floro International Corporation (FIC);

5. Etopian System Corporation (ESC);
6. Top International (TI);
7. Tech One Global (TOG);
8. Microimaging Sales and Services, Inc. (MSSI); and,
9. Microdata Systems and Management, Inc. (MSMI).

WHEREAS, on 23 November 2018, a letter through an electronic mail (email) was received from FIC requesting for clarification on the technical requirements and specifications which was subsequently acknowledged and forwarded to PS, for appropriate action;

WHEREAS, an amendment to DPO COBAC No. 2018-403 was created through the issuance of DPO COBAC No. 2018-403-A dated 26 November 2018;

WHEREAS, on 26 November 2018, the revised PR and TOR were received from PS reflecting the changes and recommendations made during the Pre-bidding Conference and response on the clarifications of FIC;

WHEREAS, a Bid Bulletin No. 1, dated 26 November 2018, was issued to clarify all issues and concerns raised during the Pre-bidding Conference conducted last 21 November 2018 and to respond to the queries of FIC;

WHEREAS, on 05 December 2018, the Submission and Opening of Bids took place as scheduled at 9:00 AM at the COBAC Conference Room, DOH. Five (5) bidders bought the bidding document. However, only three (3) of them submitted their respective proposals, namely, SVI Software Services Corporation (SVISSC), U-BIX Corporation (UBC) and MSMI;

WHEREAS, the first envelopes, containing the Eligibility and Technical Documents were individually opened and the presence, completeness and correctness of all the documents were verified by the COBAC-B in the presence of the prospective bidders' representative. Upon checking, SVISSC, UBC and MSMI were declared "ELIGIBLE;"

WHEREAS, the second envelopes containing the Financial Proposals were opened and the presence, completeness and correctness of the Financial Documents were individually verified by the COBAC-B. Upon examination, the three (3) "ELIGIBLE" bidders were rated "PASSED" and subsequently their respective proposals were read out publicly and posted in the Abstract of Bids, to wit:

Name of Company					SVISSC	UBC	MSMI
Bid Security					BID SECURING DECLARATION	BANK GUARANTEE-METROBANK	BID SECURING DECLARATION
Amount					N/A	80,000.00	N/A
Validity					N/A	DEC.5,2018 to APRIL 4, 2019	N/A
REMARKS					ELIGIBLE/ PASSED	ELIGIBLE/ PASSED	ELIGIBLE/ PASSED
LOT NO.	Description	Qty.	Unit	TOTAL ABC (Php)	BID PRICE AS READ (Php)		
1	Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents	1	lot	4,000,000.00	3,280,000.00	3,392,000.00	3,680,000.00

WHEREAS, SVISSC was declared Lowest Bidder (LB) subject to further arithmetical review and correction to determine the bonafide Lowest Calculated Bid (LCB);

WHEREAS, the bids for the lot listed below were found to be substantially complying:

Lot No. 1: Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents

Bidder No.	Name of Company	ABC (PhP)	Bid Price as Calculated (PhP)	% Variance from ABC
1	SVISSC	4,000,000.00	3,280,000.00	18.00 %
2	UBC	4,000,000.00	3,392,000.00	15.20 %
3	MSMI	4,000,000.00	3,680,000.00	8.00 %

WHEREAS, on 06 December 2018, the detailed evaluation of the submitted proposal on the Legal, Technical and Financial aspects of the documents of the LB for the above-cited lot was undertaken by the designated TWG;

WHEREAS, on 10 December 2018, a letter from UBC was received through an email, alleging that SVISSC submitted incomplete eligibility requirements during Opening of Bids. The cited letter was subsequently acknowledged and forwarded to TWG-Legal and Financial Evaluators, for re-evaluation;

WHEREAS, on 11 December 2018, the TWG found the bid of SVISSC "Complying" and submitted their report;

WHEREAS, on the same date, the cited TWG Report was presented to the COBAC-B during its 6th Meeting and concurred with the recommendation of TWG, hence, decided to proceed to post-qualification of the LCB upon receipt of the additional documentary requirements;

WHEREAS, on 12 December 2018, a notification was issued to SVISSC through an email, requesting for the submission of the additional documentary requirements within a non-extendible period of five (5) calendar days upon receipt of the notification;

WHEREAS, on the same date, SVISSC submitted its additional post-qualification requirements prior to the receipt of notification of request for submission;

WHEREAS, on 14 December 2018, the post-qualification requirements of SVISSC was forwarded to the TWG for evaluation;

WHEREAS, on 17 December 2018, the TWG found the bid of SVISSC "responsive" and submitted its post-qualification report;

WHEREAS, on 19 December 2018, the cited TWG Report was presented to the COBAC-B during its 7th Meeting. Upon review and deliberation, concurred with the TWG recommendation and declared the bid of SVISSC, "post-qualified;"

WHEREAS, on the same date, the TWG-Financial and Legal Evaluators forwarded their response relative to the allegation of UBC. Upon deliberation, the COBAC-B concurred with the TWG's result of re-evaluation and therefore, resolved to uphold its earlier decision to declare SVISSC "Eligible" and "Passed" pursuant to Section 30.1 of the 2016 Revised IRR of RA 9184. Hence, the COBAC-B sent a letter to UBC relative to the aforesaid decision;

WHEREAS, on 27 December 2018, the TWG submitted the Bid Evaluation and Post-Qualification Evaluation Reports citing the LCB, SVISSC, “responsive” on the submitted documents;

WHEREAS, on the same date, the COBAC-B reviewed and deliberated the TWG report, as well as the documents and response submitted by the LCB and the following are the salient points of discussion:

Lot No.	Description	Name of Bidder	Bidder's Rank	ABC (PhP)	Bid Price (PhP)	TWG		COBAC	
						Finding	Recommendation	Finding	Recommendation
1	Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents	SVISSC	LCB	4,000,000.00	3,280,000.00	The LCB passed the post qualification and found to have complied with the legal, technical and financial requirements.	Responsive	<ul style="list-style-type: none"> COBAC conforms with the recommendation of the TWG. SVISSC is determined to be responsive and post-qualified and recommended for the award of contract. 	Lowest Calculated and Responsive Bid. (LCRB)

WHEREAS, at the time of the signing of this resolution, there is no pending incident, no pending Request for Reconsideration, no pending Protest and the COBAC-B followed the requirements set forth in RA 9184;

NOW THEREFORE, on the basis of the above, the herein members of the COBAC-B **HEREBY RESOLVES** to recommend the award of contract to **SVI Software Services Corporation** determined as the LCRB with a Total Contract Price of **Three Million Two Hundred Eighty Thousand Philippine Pesos (PhP3,280,000.00)** inclusive of taxes for the lot listed below:

Lot No.	Particular	Qty.	Unit	Total Bid Price (PhP)
1	Hiring of a Service Provider for Digitization of Archival of Procurement Related Documents	1	lot	3,280,000.00

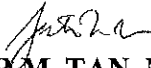
Signed this ____ day of ____ 2018 at the Department of Health, San Lazaro Compound, Sta. Cruz, Manila.

DEC 27 2018


CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) - B


CHARITY L. TAN, MA
Regular Member

VITO G. ROQUE, JR., RMT, MD, PHSAE
Regular Member


LESTER M. TAN, MD, MPH, MSc
Alternate Member

MAYLENE M. BELTRAN, MPA, CESO III
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MARIA ROSARIO S. VERGARA, MD, MPH, CESO IV
Assistant Secretary of Health
Chairperson

By the Authority of the Secretary of Health:


CRISPINITA A. VALDEZ, CESO III
Director IV
Procurement Service
DEC 27 2018