



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**MINUTES OF THE PRE-BIDDING CONFERENCE  
PROCUREMENT OF VARIOUS LAPTOP**

**IB NO. 2020-256**

**18 NOVEMBER 2020, 10:00 AM**

**I. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC)-B**

**A. ATTENDEES/PRESENT**

- |                                      |   |                               |
|--------------------------------------|---|-------------------------------|
| 1. Usec. Gerardo V. Bayugo           | - | Chairperson (thru Webex)      |
| 2. Dr. Aleli Anne Grace P. Sudiactal | - | Vice-Chairperson (thru Webex) |
| 3. Dr. Allan A. Evangelista          | - | Regular Member                |

**ABSENT**

- |                        |   |                |
|------------------------|---|----------------|
| 1. Ms. Charity L. Tan  | - | Regular Member |
| 2. Dr. Arnel Z. Rivera | - | Regular Member |

**B. SECRETARIAT**

1. Ms. Lara Mae D. Pares
2. Ms. Riza T. Bautista
3. Ms. Debbie A. Rabi
4. Mr. Ramil M. Jacinto
5. Ms. Carmelyn M. Montemayor

**C. END-USER/TWG REPRESENTATIVE**

- |                         |   |                      |
|-------------------------|---|----------------------|
| 1. Mr. Gerald Aguinaldo | - | KMITS Representative |
| 2. Ms. Arvilyn Bernardo | - | KMITS Representative |
| 3. Mr. Marvin Rivera    | - | BIHC Representative  |

**D. OBSERVER**

No observer

**E. PROSPECTIVE BIDDER:**

None

**II. CALL TO ORDER**

The Pre-Bidding Conference was called to order and presided by Usec. Gerardo V. Bayugo, COBAC-B Chairperson with two (2) regular members present.

**II. MINUTES**

1. The COBAC-B noted that no prospective bidder attended the cited activity.
2. Then, the Committee discussed that the Submission and Opening of Bids will be on 01 December 2020 at 9:00 A.M.

**III. ADJOURNMENT**

Considering that no bidder attended the cited conference, the COBAC-B resolved to adjourn the conference at 10:05 A.M.

Prepared by:

**LARA MAE D. PARES**  
COBAC-B Secretariat

11/18/2020

Approved by:

**GERARDO V. BAYUGO, MD, MPH, CESO III**  
Undersecretary of Health  
COBAC-B Vice-Chairperson