



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE
18 NOVEMBER 2020, 10:00 AM
COBAC CONFERENCE ROOM

**SUPPLY, INSTALLATION AND CONFIGURATION OF NETWORK ATTACHED
STORAGE FOR IHOMIS AND IDTOMIS**
IB NO. 2020-242

I. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) – B

A. Attendees:

- | | | |
|---------------------------------------|---|-------------------------------|
| 1. Usec. Gerardo V. Bayugo | - | Chairperson (thru Webex) |
| 2. Dir. Aleli Annie Grace P. Sudiagal | - | Vice-Chairperson (thru Webex) |
| 3. Dr. Allan A. Evangelista | - | Regular Member |

Absent:

- | | | |
|------------------------|---|----------------|
| 1. Ms. Charity L. Tan | - | Regular Member |
| 2. Dr. Arnel Z. Rivera | - | Regular Member |

B. End-user Representative (thru Webex):

- | | | |
|-------------------|---|--|
| 1. Mr. Joel Arias | - | Knowledge Management and
Information Technology Service (KMITS) |
|-------------------|---|--|

C. Prospective Bidders (thru Webex):

- | | | |
|----------------------|---|--|
| 1. Ms. Gemma Apaliso | - | Advance Solutions, Inc. (ASI) |
| 2. Ms. Marjelyn Dy | - | Accent Micro Technologies, Inc. (AMTI) |

D. COBAC-B Secretariat:

1. Ms. Lara Mae D. Pares
2. Ms. Riza T. Bautista
3. Mr. Ramil M. Jacinto
4. Ms. Carmelyn M. Montemayor
5. Ms. Debbie A. Rabi

E. Observer

None

II. CALL TO ORDER

The Pre-Bidding Conference for the above-mentioned project was called to order and presided over by Usec. Gerardo V. Bayugo, COBAC-B Chairperson on 18 November 2020, 10:00 A.M. at the COBAC Conference Room, DOH, Manila.

III. MINUTES

The COBAC-B informed the Prospective Bidders (PBs) that they will first discuss the common requirements for the afore cited procurement project and eventually go through the items for the discussion of the Total Approved Budget for the Contract (ABC), Schedule of Requirements and Technical Specifications.

1. The following subject matters were emphasized:
 - a) Section I. Invitation to Bid No. 10
 - b) Section II. Instruction to Bidders
 - i. ITB Clause 5.3
 - ii. ITB Clause 19.4
 - c) Section III. Bid Data Sheet including:
 - i. ITB Clause 5.3
 - ii. ITB Clause 14.1
 - iii. ITB Clause 15
 - iv. ITB Clause 20.1
 - v. ITB Clause 20.2
 - vi. ITB Clause 21.2
 - d) Section V. Special Conditions of Contract
 - i. GCC Clause 2.2
 - e) Section VI. Schedule of Requirements
 - f) Section VII. Technical Specifications
 - g) Section VIII. Checklist of Technical and Financial Documents
2. The following were the issues and concerns raised/discussed relative to Schedule of Requirements:

TECHNICAL SPECIFICATIONS	SUGGESTIONS/ RECOMMENDATIONS
1. Full Tower Type (rack convertible) with railing kits	1. Full Tower/Rack with railing kits
2. 1 x MLAN	2. To double check if M stands for management

3. The COBAC-B will issue a Bid Bulletin once the decision has been approved or confirmation has been received from the End-user. Non-issuance of Bid Bulletin means requirements have been upheld.
4. The COBAC-B mentioned that should there be any more clarifications or inquiries after the issuance of Bid Bulletin, the bidders may send the COBAC-B Chairperson a formal letter at least ten (10) calendar days before the deadline set for the submission and receipt of bids.


IV. ADJOURNMENT

Having no other matters to be discussed, the aforesaid meeting was adjourned at 11:45 AM.

Prepared by:

Carmelyn M. Montemayor
CARMELYN M. MONTEMAYOR
 COBAC-B Secretariat
 11/20/2020

Approved by:


GERARDO V. BAYUGO, MD, MPH, CESO III
Undersecretary of Health
 Chairperson, COBAC-B