



CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE

PROCUREMENT OF OSELTAMIVIR AS PHOSPHATE (IB No. 2021- 056)
16 DECEMBER 2020 | 10:00 A.M.
COBAC CONFERENCE ROOM

I. ATTENDEES

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) - A:

- | | | |
|--------------------------------|---|----------------------------------|
| 1. Dir. Ma. Soledad Q. Antonio | - | Vice-Chairperson |
| 2. Dir. Leonita P. Gorgolon | - | Regular Member (Via Cisco Webex) |
| 3. Dr. Lester Tan | - | Regular Member |

ABSENT:

- | | | |
|----------------------------------|---|----------------|
| 1. Asec. Nestor F. Santiago, Jr. | - | Chairperson |
| 2. Dir. Aleli Annie P. Sudiagal | - | Regular Member |

B. COBAC-C SECRETARIAT

1. Ms. Jenica Lynne Villarosa
2. Ms. Patty Ellaine E. Dela Cruz
3. Mr. Kayrone Canona
4. Mr. Pablo Nabong

C. END-USER REPRESENTATIVES

- | | | |
|-------------------------|---|--|
| 1. Ms. Jerisah Bernardo | - | Disease Prevention and Control Bureau
(Via Cisco Webex) |
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D. PROSPECTIVE BIDDER/S:

- | | | |
|----------------------|---|--|
| 1. Ms. Myra Hontocan | - | L Meyer Pharma, Inc. (Via Cisco Webex) |
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II. CALL TO ORDER

The Pre-Bidding Conference for the procurement of Oseltamivir as Phosphate under IB No. 2021-056 was called to order and presided over by Dir. Ma. Soledad Q. Antonio, COBAC- A, Vice-Chairperson.

III. MINUTES

The Pre-Bidding Conference for the procurement of Oseltamivir as Phosphate was conducted as scheduled on 16 December 2020 at 10:00 A.M. at the COBAC Conference Room Ground Floor, Building 6, Department of Health (DOH) and with video conference via Cisco Webex.

The COBAC-A informed the Prospective Bidders (PBs) that they will first discuss the common requirements for the cited procurement project and eventually go through the Good/item for the discussion of the Total Approved Budget for the Contract (ABC), Schedule of Requirements and Technical Specifications.

1. The Committee recognized the participants through the Cisco Webex platform – Dir. Leonita P. Gorgolon as a Regular Member and a prospective bidder, Ms Myra Hontocan.
2. The COBAC-A presented the bidding requirement and the following subject matters were emphasized:
 - a) Invitation to Bid
 - Title of the procurement – Procurement of Oseltamivir as Phosphate

- Approved Budget for the Project - P 5,520,000.00
 - Date, time, and Place of Submission and Opening of Bids – December 29, 2020 @9:00AM., COBAC conference Room Bldg. 6, DOH, Manila
 - Electronic submission of bids must be sent via e-mail to cobaca.secretariat@gmail.com
- b) Section II. Instructions to Bidders
- Single Largest Completed Contract (SLCC)
 - ITB Clause 19.4 Award Mode – One project that is one lot or item, which shall be awarded as one contract
- c) Section III. Bid Data Sheet including:
- Eligibility Requirements – Similar Contract, Bid Security
 - Technical Documents – Licenses and Permits, Product Insert, EDPMS, and Sworn Statement
 - Financial Component Envelop - Financial Bid form and Accomplished Price Schedule
 - Post-Qualification Requirements
- d) Special Conditions of Contract under Section V of Bidding Documents
- For one-time Delivery
 - Other requirements for payment
- e) Schedule of Requirements under Section VI of Bidding Documents
- f) Technical Specifications under Section VII of Bidding Documents
- g) Checklist of Technical and Financial Documents under Section VIII of Bidding Documents

3. Issues and Concerns:


Particular	Issues and Concerns	Discussions
Section VI. Schedule of Requirements: Sixty (60) Calendar days from receipt of Approved Notice to Proceed (NTP)	Requested to One Hundred Eighty (180) Calendar days	End-User (EU) is amenable only to one hundred twenty (120) calendar days.
Approved Budget for the Contract (ABC) – P 5,520,000.00	The ABC is half low-price compared to the market price.	EU will consult the Program implementer regarding this issue.

4. The COBAC instructed the prospective bidder to put those clarifications in writing and reiterated that any more clarifications shall be accepted ten (10) calendar days prior to the submission of bids. However, any changes will be reflected in the form of Bid Bulletin to be posted in the PhilGEPS and DOH websites.

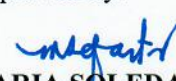
IV. ADJOURNMENT

Having no other matters to be discussed, the meeting was adjourned at 10:45 A.M.

Recorded by:


PABLO L. NABONG 12/17/2020
 COBAC- A Secretariat

Approved by:


MARIA SOLEDAD Q. ANTONIO, MD, PhD, MPH, DPAFP, CESE
 Vice-Chairperson
 COBAC-A