



Republic of the Philippines
DEPARTMENT OF HEALTH
OFFICE OF THE SECRETARY
PURCHASE ORDER

**PROCUREMENT OF VARIOUS OFFICE SUPPLIES
(LOT NOS. 4, 5, 7, 8 AND 12)**

RFQ NO. 2019-008

Supplier:	GEE-LINE TRADING	PO No. :	GOP-2019-10-142
Address:	9 Tagumpay St. Gulod, Novaliches, Quezon City	Date:	NOV 12 2019
Telephone No.	899-5748 / 283-7458	Mode of	Shopping
TIN	115-773-834-000	Procurement:	

Sir/Madam:

Please furnish this office of the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Supply Depot Warehouse, Department of Health (DOH) Central Office	Delivery Term:	
Date of Delivery:	Delivery should be completed within Thirty (30) Calendar Days upon receipt of approved Notice to Proceed	Mode of Payment:	Upon delivery and acceptance

Lot No.	Unit	Description	Quantity	Amount (PhP)
4	Lot	4.1 BATTERY, DRY CELL, C, 2PCS / PACK Technical Specification: Battery, Dry Cell C Medium alkaline, 2 pcs/pack (156 packs - PhP 27,768.00)	1	27,768.00
5	Lot	5.1 MARKING PEN, PERMANENT GREEN Technical Specification: Marking Pen, Permanent Green (30 pieces - PhP 1,080.00) 5.2 BALLPEN, BLUE Technical Specification: Ball Pen, Blue Transparent Barrel, Gel Ink, Retractable Roller Pen, Rubber Grip (436 pieces - PhP 6,540.00) 5.3 BALLPOINT PEN, GREEN Technical Specification: Ball Point Pen Transparent Barrel, Gel Ink, Retractable Roller Pen, Rubber Grip, Green (80 pieces - PhP 1,345.00) 5.4 BALLPEN, RED Technical Specification: Ball Pen, Red Transparent Barrel, Gel Ink, Retractable Roller Pen Rubber Grip (116 pieces - PhP 1,595.00) 5.5 BALLPOINT PEN, GEL PEN 0.5MM, GREEN Technical Specification: Ball Point Pen, Gel Pen 0.5mm point, Green (60 pieces - PhP 1,365.00) 5.6 BALLPEN, BLACK Technical Specification: Ball Pen, Black Transparent Barrel, Gel Ink, Retractable Roller Pen Rubber Grip (436 pieces - PhP 6,540.00) 5.7 BALLPOINT PEN, GEL PEN 0.5MM, BLACK Technical Specification: Ball Point Pen, Gel Pen 0.5mm point, Black (1,200 pieces - PhP 27,540.00)	1	248,136.70

		<p align="center">5.8 BALLPOINT PEN, GEL PEN 0.5MM, BLUE</p> <p>Technical Specification: Ball Point Pen, Gel Pen 0.5mm point, Blue (800 pieces - PhP 18,360.00)</p> <p align="center">5.9 BALLPOINT PEN, GEL PEN 0.5MM, RED</p> <p>Technical Specification: Ball Point Pen, Gel Pen 0.5mm point, Red (50 pieces - PhP 1,147.50)</p> <p align="center">5.10 BALLPOINT PEN, RED</p> <p>Technical Specification: Ball Point Pen Fine point, Red (980 pieces - PhP 10,241.00)</p> <p align="center">5.11 BALLPOINT PEN, GREEN</p> <p>Technical Specification: Ball Point Pen Fine point, green (186 pieces - PhP 1,943.70)</p> <p align="center">5.12 BALLPOINT PEN, BLACK</p> <p>Technical Specification: Ball Point Pen Fine point, Black (8,380 pieces - PhP 87,571.00)</p> <p align="center">5.13 BALLPOINT PEN, BLUE</p> <p>Technical Specification: Ball Point Pen Fine point, Blue (7,930 pieces - PhP 82,868.50)</p>		
7	Lot	<p align="center">7.1 SIGN HERE STICKER</p> <p>Technical Specification: Sticky Note, Sign Here Sticker 10 x 48mm, 20 sheets x 5 pads (1,880 pads - PhP 109,040.00)</p> <p align="center">7.2 STICKY NOTE FLAGS 25.5MM X 43.2MM 50PCS / PACK</p> <p>Technical Specification: Sticky Note, Flag Plain 25.5mm x 43.2mm, 50pcs/pack (386 pads - PhP 15,054.00)</p> <p align="center">7.3 NOTE PAD, STICK-ON 2" X 2"</p> <p>Technical Specification: Note Pad Stick on, 50mm x 50mm (2" x 2") min (370 pads - PhP 46,250.00)</p>	1	170,344.00
8	Lot	<p align="center">8.1 FOLDER WITH SLIDE (LEGAL)</p> <p>Technical Specification: Folder with Slide Plastic Colored Long Size (assorted color) (600 pieces - PhP 8,400.00)</p> <p align="center">8.2 FOLDER WITH SLIDE (A4)</p> <p>Technical Specification: Folder with Slide Plastic Colored A4 Size (assorted color) (500 pieces - PhP 5,000.00)</p> <p align="center">8.3 MANILA PAPER 10 SHEETS / PACK</p> <p>Technical Specification: Manila Paper 1200mm x 900mm, 60gsm, 0.14mm thickness, pale yellow, 10 sheets per pack (215 packs - PhP 6,450.00)</p>	1	21,304.25


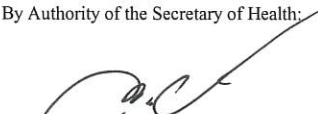
		8.4 DAILY TIME RECORD (DTR)		
		Technical Specification: Daily Time Record Time Card, for Amano Bundy clock, Black Print (21 packs - PhP 1,454.25)		
12	Lot	12.1 STAPLER HEAVY DUTY Technical Specification: Stapler Heavy Duty (7 pieces - PhP 2,296.00) 12.2 STAPLE REMOVER, TWIN JAWS Technical Specification: Staple Remover, Twin Jaw Made of metal or combination of plastic and metal (497 pieces - PhP 7,455.00) 12.3 STAPLE WIRE HEAVY DUTY (ETONA 260) Technical Specification: Staple Wire Heavy Duty 23/17 (5/8) (23mm) staple wire, compatible for E-260 stapler (20 ^{pieces} - PhP 1,000.00) 12.4 STAPLER, HEAVY DUTY Technical Specification: Stapler Heavy Duty, E-260 260, 500 x 500 jpeg. (2 pieces - PhP 9,690.00) 12.5 RULER, PLASTIC, 300MM Technical Specification: Ruler, Plastic 300mm (12") width: 28mm min. (389 pieces - PhP 2,703.55)	1	23,144.55
		Purpose: For the use of the DOH Central Office Administrative Service Note: Subject to the conditions stated in the Request for Quotation		

Four Hundred Ninety Thousand Six Hundred Ninety-Seven ~~Thousand~~ Philippine Pesos and Fifty Centavos

490,697.50

Liquidated Damages (Section 68 of the Revised IRR of RA9184): All contracts executed in accordance with the Act and this IRR shall contain a provision on liquidated damages which shall be payable by the contractor in case of breach thereof. For the procurement of Goods, Infrastructure Projects and Consulting Services, the amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Warranty (Section 62 of the Revised IRR of RA 9184): In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. The obligation for warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but shall not exceed five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period, or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Conforme:  EVANGELINE D. PELAGIO Signature Over Printed Name of Supplier (Authorized Representative) 11/12/19 Date	By Authority of the Secretary of Health:  LAUREANO C. CRUZ, MPA Director IV Administrative Service
Fund Cluster: _____ Funds Available: <u>CAF No. 1407</u> Signature over Printed Name of Chief Accountant/Head of Accounting <u>12/16/19</u> FILIPINA V. VELASQUEZ, CPA, MM Accountant III	ORS/BURS No.: <u>01-101101-2019-11-11615</u> Date of the ORS/BURS: <u>11/15/19</u> Amount: <u>7490,697.50</u>

Building 1, San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila 1003 * Trunk Line: 651-7800 loc. 1108, 1111, 1112, 1113 Direct Line: 711-05-02 or 711-0503, Fax: 743-1829 * URL: <http://www.doh.gov.ph> e-mail: ftduque@doh.gov.ph

PS / COBAC

APPROVED PO / CONTRACT

Received by: EEG

Date: DEC 18 2019

PS / COBAC

RELEASED: PO / CONTRACT

by: EEG

Date: DEC 18 2019