



Republic of the Philippines  
DEPARTMENT OF HEALTH  
OFFICE OF THE SECRETARY  
**PURCHASE ORDER**  
**Procurement of Feeder Scanner**

IB No. 2019-079

**COSMOTEC PHILIPPINES INC.**

7761 St. Paul Street, San Antonio Village, Makati City  
02-403-9811 to 16 and Fax No. 02-659-6554

TIN 006-506-065-000

PO No. : **2019-03-031**

Date: **MAY 23 2019**

Mode of Procurement: Competitive Bidding

Sir/Madam:

Please furnish this office of the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Health Central Office Warehouse(s), Rizal Ave., Sta. Cruz, Manila

Date of Delivery: Sixty (60) calendar days upon receipt of approved Notice to Proceed.

Delivery Term:

Mode of Payment: Upon Delivery and Acceptance

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p><b>Feeder Scanner</b></p> <p><b>Name of Manufacturer:</b> Panasonic <b>Country of Origin:</b> Vietnam <b>Brand:</b> Panasonic <b>Model:</b> KV-S1037X-X</p> <p><b>Technical Specifications:</b></p> <ol style="list-style-type: none"><li>Automatic Document Feeding Scanner</li><li>Duplex Scanning</li><li>Feeder Capacity: 50 sheets</li><li>24 bit color &amp; 8 bit grayscale</li><li>Optical Resolution: 600 dpi</li><li>Output Resolution: 100/150/200/300/400/600 dpi</li><li>Scanning Speed: (Simplex/Duplex) @ 200 B/W: 20 ppm/40 ipm Grayscale: 20 ppm/ 40 ipm Color (24 bit): 10 ppm/ 20 ipm</li><li>USB: 2.0 interface</li><li>Window XP, Vista, 7 &amp; 8 compatible</li><li>With bundled scanning software application</li><li>Networkable/ built-in Ethernet port</li><li>With complete manuals &amp; installer CD</li><li>Minimum of two (2) years warranty on parts &amp; services</li><li>With additional documents to be attached with this form:</li></ol> <ol style="list-style-type: none"><li>Certificate of After Sales Service and Parts;</li><li>After Sales Support within one (1) year / Certification of availability of parts</li><li>The bidder shall submit any of the following whichever is applicable:<ol style="list-style-type: none"><li>If the bidder is the manufacturer, certify that the bidder manufactures the products/items; or</li><li>If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer must be provided as proof that the bidder is an Exclusive / Authorized Distributor or Dealer of the products/items; or</li><li>If the bidder is an agent of the exclusive distributor or dealer the following must be provided:<ol style="list-style-type: none"><li>Certificate of Distributorship/Dealership Agreement by the Manufacturer with the distributor or dealer; or</li><li>Contract between the distributor/dealer and the bidder.</li></ol></li><li>Original Brochure or downloaded from the internet;</li><li>Product Demonstration; and</li><li>Sworn Statement using the prescribed form in Section VIII. Bidding Forms.</li></ol></li></ol> <p><b>The inspection and tests that will be conducted are:</b></p> <ol style="list-style-type: none"><li>Upon delivery, the Goods shall undergo preliminary physical inspection by the Inspection Team of the PROCURING ENTITY to ascertain the physical condition and acceptability of the Goods.</li><li>The supplier shall promptly replace the equivalent quantity of Goods taken as samples without cost to the PROCURING ENTITY.</li></ol> <p><b>Purpose:</b> For the Central Office Treatment and Rehabilitation Centers and IHOMIS implementation</p> <p>Note: Subject to the conditions stated in the Bidding Documents</p>	65	17,989.00	1,169,285.00

One Million One Hundred Sixty-Nine Thousand Two Hundred Eighty-Five Philippine Pesos

**Liquidated Damages (Section 68 of the Revised IRR of RA9184):** All contracts executed in accordance with the Act and this IRR shall contain a provision on liquidated damages which shall be payable by the contractor in case of breach thereof. For the procurement of Goods, Infrastructure Projects and Consulting Services, the amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

**Warranty (Section 62 of the Revised IRR of RA 9184):** In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. The obligation for warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but shall not exceed five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period, or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Conforme:

*[Signature]*

Signature over Printed Name of Supplier  
**KEVIN R. MORALES**  
Date: **MAY 23 2019**

By Authority of the Secretary of Health:

*[Signature]*  
**ENRIQUE A. RAYAG, MD, PHSAE, FPSMID, CESO III**  
Director IV  
Knowledge Management and Information Technology Service

Fund Cluster:

Signature over Printed Name of Chief Accountant/Head of Accounting  
**ENRIQUE A. RAYAG, MD, PHSAE, FPSMID, CESO III**  
Accountant III *[Signature]*

Funds Available: **CAF No. 256**

*[Signature]* **07.10.19**

ORS/BURS No.: **01/MO/2019-05-05716**

Date of the ORS/BURS: **5-24**

Amount: **P1,169,285.00**