



Republic of the Philippines  
DEPARTMENT OF HEALTH  
OFFICE OF THE SECRETARY  
PURCHASE ORDER

PROCUREMENT OF VARIOUS COLLATERALS FOR  
UNIVERSAL HEALTH CARE (UHC) -ITEM NOS. 1-4 AND 7-9

IB No. 2019-272

Supplier:	HAPPY BOUTIQUE	PO No. :	GOP-2019-12-162
Address:	51 CARTAN SUR, TUGUEGARAO CITY	Date:	DEC 20 2019
Telephone No.	09171891231/078-3950070/02-2513786	Mode of Procurement:	Competitive Bidding
TIN	136-162-768-000		

Sir/Madam:  
Please furnish this office of the following articles subject to the terms and conditions contained herein:

Place of Delivery:		DOH Central Office Warehouse, Sta. Cruz, Manila		Delivery Term:	
Date of Delivery:		Forty Five (45) calendar days upon receipt of approved Notice to Proceed (NTP) and upon the approval of final proof		Upon Delivery and Acceptance	
Item No.	Unit	Description		Quantity	Amount
1	Piece	<p>1. <b>Description:</b> With handle and adjustable strap made of nylon with padding</p> <p>2. <b>Size</b></p> <p>a) Size of Bag: 27cm (W) x 40cm (H) x 14cm (B)</p> <p>b) Size of Strap: 7cm x 36cm with adjustable strap</p> <p>3. <b>Type of Material</b></p> <p>a) Material of Bag: Nylon</p> <p>b) Lining: Polyester</p> <p>4. <b>Item Color</b></p> <p>i. Color of bag: White</p> <p>ii. Color of Strap: Green</p> <p>5. <b>Logos and Content</b></p> <p>i. DOH Logo:</p> <p>a) Design Color: Full color</p> <p>b) Logo size: 5 cm</p> <p>c) Text size: 4cm</p> <p>d) Text color: green and black</p> <p>e) Process: Embroidered logos</p> <p>Note: Soft and hard copy of design and lay-out to be supplied by the end-user</p> <p>ii. Program Logo: DOH, FI plus and PHILHEALTH logo</p> <p>6. End User Unit's (EUU) Camera-Ready specimen/ sample/lay-out</p> <p>Refer to attached sample photo in Appendix A</p> <p><u>Upon delivery the following shall be complied:</u></p> <p>Packaging Instructions: Individually wrapped in plastic and packed by 50's</p>		1,500	400.00 600,000.00
2	Piece	<p><b>Purchase and Printing of UHC Eco Bag</b></p> <p>1. <b>Description:</b> Eco bag</p> <p>2. <b>Size</b></p> <p>a) Thickness: 75 GSM</p> <p>b) Capacity: 1-8 kg</p> <p>c) Size of bag: 12" (W) x 16" (H) x 3" (B)</p> <p>d) Size of strap: 17" (W) x 1.5" (H)</p> <p>3. <b>Type of Material:</b> Non-woven polypropylene</p> <p>4. <b>Item Color</b></p> <p>i. Color of bag: White</p> <p>ii. Color of Strap: White</p> <p>iii. Design Color: Full color</p> <p>iv. Text color: green &amp; black</p> <p>5. <b>Logos and Content</b></p> <p>i. DOH Logo:</p> <p>a) Formula 1 plus logo: 1.5" (H)</p> <p>b) DOH logo: 1.5" (H)</p> <p>c) Color: Full color</p> <p>ii. Program Logo: DOH, FI Plus and PHILHEALTH Logo</p> <p>6. <b>Process:</b> Silkscreen</p> <p>7. End User Unit's (EUU) Camera-Ready specimen/ sample/lay-out</p> <p>Refer to attached sample photo in Appendix A</p> <p><u>Upon delivery the following shall be complied:</u></p> <p>Packaging Instructions: Individually wrapped in plastic and packed by 50's</p>		2,000	49.50 99,000.00



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3	Piece	<p><b>Purchase and Printing of UHC Cap</b></p> <p>1. <b>Description:</b> Cap</p> <p>2. <b>Size:</b> 108 cm x 58cm, diameter 20cm adjustable (circular 58cm)</p> <p>3. <b>Type of Material:</b> Polyester</p> <p>4. <b>Item Color:</b> i. Green and White iii. Color of Text: Green and Black</p> <p>5. <b>Logos and Content</b> DOH Logo: a) Color of logos (DOH &amp; FI plus and PHILHEALTH): Full color ii. Logo size: 3cm</p> <p>6. <b>Process:</b> Silkscreen (Text), Embroidered logo of DOH, Fourmula 1 Plus &amp; PHILHEALTH</p> <p>7. <b>End User Unit's (EUU) Camera-Ready specimen/ sample/lay-out</b></p> <p>Refer to attached sample photo in Appendix A</p> <p><b>Upon delivery the following shall be complied:</b> Packaging Instructions: Individually wrapped in plastic (10pcs per bundle)</p>	2,000	105.00	210,000.00
4	Piece	<p><b>Purchase and Printing of UHC T-shirt</b></p> <p>1. <b>Description:</b> T-shirt round neckline</p> <p>2. <b>Size:</b> a) S: 506 pcs b) M: 607 pcs c) L: 607 pcs d) XL: 507 pcs e) XXL: 207 pcs f) XXXL: 206 pcs</p> <p>3. <b>Type of Material:</b> 100% cotton</p> <p>4. <b>Item Color:</b> i. Color of shirt: White iii. Color of Text: Green and White</p> <p>5. <b>Logos and Content</b> i. DOH Logo: a) Color of DOH &amp; Fourmula 1 Plus logo: Full color ii. Program Logo: DOH, FI Plus and PHILHEALTH Logo</p> <p>6. <b>Process:</b> Silkscreen</p> <p>7. <b>Program message/writings/inscriptions/scripts</b> a) Color of text: Green and White b) Size of Text: 5 inches x 10 inches</p> <p>8. <b>End User Unit's (EUU) Camera-Ready specimen/ sample/lay-out</b></p> <p>Refer to attached sample photo in Appendix A</p> <p><b>Upon delivery the following shall be complied:</b> Packaging Instructions: Individually wrapped in plastic (10pcs per bundle)</p>	2,640	230.00	607,200.00
7	Piece	<p><b>Purchase and Printing of UHC Ballpen</b></p> <p>1. <b>Description:</b> Click-action ballpoint tip</p> <p>2. <b>Size:</b> 14cm x 1cm</p> <p>3. <b>Type of Material:</b> Plastic</p> <p>4. <b>Item Color:</b> White i. Color of Pen: White iii. Color of Ink: Black (6,800 pcs) and blue (6,800 pcs)</p> <p>5. <b>Logos and Content</b> i. DOH Logo: a) Color of logo: Full color b) Color of text: green, black c) Text size: 0.5 cm ii. Program Logo: DOH, FI plus &amp; PHILHEALTH</p> <p>6. <b>Process:</b> Thermal</p> <p>7. <b>End User Unit's (EUU) Camera-Ready specimen/ sample/lay-out</b></p> <p>Refer to attached sample photo in Appendix A</p> <p><b>Upon delivery the following shall be complied:</b> Packaging Instructions: Individually wrapped in plastic (10pcs per bundle)</p>	13,600	18.50	251,600.00



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8	Piece	<p><b>Purchase and Printing of UHC Mug</b></p> <p>1. <b>Description:</b> Mug with handle 2. <b>Size:</b> 10cm x 8.5 cm (diameter) 3. <b>Type of Material:</b> Ceramic 4. <b>Item Color:</b> White 5. <b>Logos and Content</b> i. DOH Logo: a) Color of logo: Full color ii. Program Logo: a) DOH, FI plus &amp; PHILHEALTH 6. End User Unit's (EUU) Camera-Ready specimen/sample/lay-out Refer to attached sample photo in Appendix A <u>Upon delivery the following shall be complied:</u> Primary Packaging (individual): Each piece is individually wrapped in a box</p>	2,000	48.50	97,000.00
9	Piece	<p><b>Purchase and Printing of UHC Notebook</b></p> <p>1. <b>Cover:</b> C2S 220# 2. <b>Inside:</b> Bookpaper 60# 3. <b>Sizes:</b> 15cm (W) x 21cm (H) 4. <b>No. of pages:</b> 200 pages (excluding cover) 5. <b>Color of notebook:</b> white 6. <b>Ruled:</b> light gray 7. <b>Logo size:</b> 3cm 8. <b>Logo color:</b> Full color 9. <b>Program Logo:</b> DOH, FI Plus, PHILHEALTH logo 10. <b>Text color:</b> Green and black 11. <b>Text size:</b> 1.5 cm 12. <b>Process:</b> Digital printing for cover, Offset printing (front and black) for inside pages 13. <b>Binding:</b> Ring bind 14. <b>Ring size:</b> 1" diameter 15. End User Unit's (EUU) Camera-Ready specimen/ sample/lay-out Soft and hard copy of design and lay-out to be supplied by the end-user <u>Upon delivery the following shall be complied:</u> a. Packaging: Individually wrapped in plastic (10 pieces per bundle)</p>	1,000	150.00	150,000.00
		<p><b>Additional Requirements:</b></p> <ul style="list-style-type: none"><li>• Sworn Statement using the prescribed form in Section VIII Bidding Forms.</li></ul> <p><b>Instructions before mass production:</b></p> <ul style="list-style-type: none"><li>a. Sample subject for approval of EUU before mass production.</li></ul> <p><b>The inspection and tests that will be conducted are:</b></p> <ul style="list-style-type: none"><li>1. Upon delivery, the goods shall undergo preliminary inspection by DOH-assigned Inspection Team to ascertain the physical condition and acceptability of the finished products.</li><li>2. The supplier shall promptly replace the equivalent quantity of Goods taken as sample without cost to the DOH.</li></ul> <p><b>Purpose:</b> For use of Health Promotion and Communication Service</p> <p><b>Note:</b> Subject to the conditions stated in the Bidding Documents</p>			
<p><b>Two Million Fourteen Thousand Eight Hundred Philippine Pesos</b></p> <p><b>Liquidated Damages (Section 68 of the Revised IRR of RA9184):</b> All contracts executed in accordance with the Act and this IRR shall contain a provision on liquidated damages which shall be payable by the contractor in case of breach thereof. For the procurement of Goods, Infrastructure Projects and Consulting Services, the amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.</p> <p><b>Warranty (Section 62 of the Revised IRR of RA 9184):</b> In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. The obligation for warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but shall not exceed five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period, or, in the case of Expendable Supplies, after consumption thereof. Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.</p>					
					2,014,800.00



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Conforme:

*ELLEN TIANI*  
Signature Over Printed Name of Supplier  
(Authorized Representative)  
12-20-19  
Date

By Authority of the Secretary of Health:

*FAITH F. ALBERTO, MD*  
FAITH F. ALBERTO, MD  
OIC-Director  
Health Promotion and Communication Service

Fund Cluster:

ORS/BURS No.: 01-10101-2014-12- 13840

Funds Available:

Date of the ORS/BURS: 12-20-19

Amount: 2,014,800 - 4

LORICA C. RABAGO, CPA, MM

Signature over Printed Name of Supplier  
Accountant/Head of Accounting Unit  
*LORICA C. RABAGO*

Building 1, San Lazaro Compound, Rizal Avenue, Sta. Cruz, 1003 Manila, • Trunk Line 6517800 Loc. 1107;1111;1112;1134  
URL: <http://www.doh.gov.ph>

PS / COBAC

APPROVED PO / CONTRACT

Received by:

JAN 23 2020

Date:

PS / COBAC

RELEASED: PO / CONTRACT

by:

Date:

FEB 05 2020