



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**MINUTES OF PRE-BIDDING CONFERENCE FOR THE PROCUREMENT OF VARIOUS RABIES  
VACCINES AND FLUCONAZOLE (REBID) FOR CY 2020**  
**03 DECEMBER 2019, 10:00 AM**  
**COBAC CONFERENCE ROOM**

| IB No.   | Project Title                             | ABC (Php)      |
|----------|---|----------------|
| 2020-012 | Procurement of Fluconazole (Re-bid)       | 8,250,000.00   |
| 2020-079 | Procurement of Vero Cell                  | 414,366,000.00 |
| 2020-080 | Procurement of Purified Chick Embryo Cell | 20,000,000.00  |

**I. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) – A**

**A. ATTENDEES:**

- |    |                               |   |                  |
|----|-------------------------------|---|------------------|
| 1. | Asec. Nestor F. Santiago, Jr. | - | Chairperson      |
| 2. | Dir. Leonita P. Gorgolon      | - | Regular Member   |
| 3. | Dr. Maria Soledad Q. Antonio  | - | Regular Member   |
| 4. | Dr. Allan A. Evangelista      | - | Alternate Member |

**ABSENT:**

- |    |                             |   |                  |
|----|-----------------------------|---|------------------|
| 1. | Dir. Mar Wynn C. Bello      | - | Vice-Chairperson |
| 2. | Dr. Aleli Annie P. Sudiacal | - | Regular Member   |

**B. COBAC-A SECRETARIAT:**

1. Ms. Abegail Tigas
2. Ms. Rowena G. Juan
3. Ms. Jenica Lynne S. Villarosa
4. Ms. Carmelyn M. Montemayor
5. Mr. Kayeron E. Canona
6. Ms. Jackie Lou Dimatulac
7. Ms. Patty Elaine Dela Cruz
8. Mr. Lorenzo Javier

**C. END-USER REPRESENTATIVES:**

- |    |                            |   |  |
|----|----------------------------|---|--|
| 1. | Dr. Ronaldo R. Quintana    | - | Disease Prevention and Control Bureau (DPCB)                           |
| 2. | Ms. Liezl Fernandez        | - | DPCB   |
| 3. | Ms. Jerisah Bernardo       | - | DPCB   |
| 4. | Mr. John David Pulongbarit | - | DPCB - National HIV, AIDS, STI Prevention and Control Program (NASPCP) |

**D. PROSPECTIVE BIDDERS:**

| Project Title  | Bidders' Representatives  |
|--|---|
| 1. Procurement of Fluconazole (Re-bid) under IB No. 2020-006-A     | 1.1. United Laboratories, Inc. (ULI) – Ms. Orwena Dizon<br>1.2. Bansan Pharma Distributor (BPD) – Ms. Ross Ann Faro |
| 2. Procurement of Vero Cell under IB No. 2020-079                  | 2.1. Pharma Surrey International, Inc. (PSII) – Ms. Jaqueline Delos Santos and Mr. Parminder Sekhon                 |
| 3. Procurement of Purified Chick Embryo Cell under IB No. 2020-080 | 3.1. Metro Drug, Inc. (MDI) – Ms. Lodelyn Beligolo  |



II. CALL TO ORDER

The Pre-bidding Conference for the Procurement of Various Rabies Vaccines and Fluconazole (Re-bid) for CY 2020 was called to order and presided over by Asec. Nestor F. Santiago, Jr., COBAC-A Chairperson on 03 December 2019, 10:00 AM at the COBAC Conference Room Ground Floor, Building 6, Department of Health (DOH).

III. MINUTES

The COBAC-A informed the Prospective Bidders (PBs) that they will first discuss the common requirements for the afore-cited procurement project and eventually go through the items for the discussion of the Total Approved Budget for the Contract (ABC), Schedule of Requirements and Technical Specifications.

1. The following subject matters were emphasized:

a) Section III. Bid Data Sheet including:

- Eligibility Requirements

- Technical Documents

- Financial Requirements

- Post-Qualification Requirements

b) Special Conditions of Contract under Section V of Bidding Documentsc) Schedule of Requirements under Section VI of Bidding Documentsd) Technical Specifications under Section VII of Bidding Documents
2. No issues and concerns were raised/discussed in the in the Section III. Bid Data Sheet.
3. The following were the issues and concerns raised/discussed in the Section VI. Schedule of Requirements among others:

| ISSUES AND CONCERNS APPLICABLE FOR ALL PROCUREMENT PROJECTS  |   |  |
|--|---|--|
| Particular   | Query and Suggestion  | COBAC-A/End-user's Decision  |
| Procurement of Vero Cell<br>IB No. 2020-079                  | <ul style="list-style-type: none"><li>PSII requested if the delivery schedule can be changed to July 2020 or one hundred fifty (150) calendar days (cd) from receipt of approved Notice to Proceed (NTP).</li></ul> | <ul style="list-style-type: none"><li>The End-user representatives said that they will change the schedule of delivery to "within one hundred fifty (150) cd from receipt of approved NTP.</li></ul> |
| Procurement of Purified Chick Embryo Cell<br>IB No. 2020-080 | <ul style="list-style-type: none"><li>MDI requested if the delivery schedule can be changed from ninety (90) cd to one hundred fifty (150) cd from receipt of approved NTP.</li></ul>                               | <ul style="list-style-type: none"><li>The End-user representatives said that they will change it to one hundred twenty (120) cd from receipt of approved NTP.</li></ul>                              |

4. No issues and concerns were raised/discussed in the Schedule of Requirements for the Procurement of Fluconazole (Re-bid) under IB No. 2020-006-A
5. The following were the issues and concerns raised/discussed in the Section VII. Technical Specifications among others:

| Particular   | Query and Suggestion  | COBAC-A/End-user's Decision  |
|--|---|--|
| Procurement of Fluconazole (Re-bid)<br>IB No. 2020-006-A     | <ul style="list-style-type: none"><li>BPD and ULI asked if the form of the said item can be changed from capsule to capsule/tablet.</li></ul>       | <ul style="list-style-type: none"><li>End-user to review the requirement/specification.</li></ul>  |
| Procurement of Purified Chick Embryo Cell<br>IB No. 2020-080 | <ul style="list-style-type: none"><li>MDI requested if the shelf life can be changed from eighteen (18) months to twelve (12) months from</li></ul> | <ul style="list-style-type: none"><li>The End-user representatives said that they will change it to fifteen (15) months from the date of delivery.</li></ul> |

| the date of delivery. | <ul style="list-style-type: none"> <li>End-user to add the requirement “Guarantee letter from Supplier to replace medicines with approved shorter life when returned three (3) months before expiry date.”</li> </ul> |
|-----------------------|---|
|-----------------------|---|

6. No issues and concerns were raised/discussed in the in the Section VII. Technical Specifications for the Procurement of Vero Cell under IB No. 2020-079.

7. The COBAC-A mentioned that a Bid Bulletin will be issued if there are changes in the posted bidding document. In addition, any clarifications or inquiries after the issuance of the Bid Bulletin, the bidders may send the COBAC-A Chairperson a formal letter at least ten (10) calendar days before the deadline set for the submission and receipt of bids.

IV. ADJOURNMENT

There having no other matters to discussed, the aforesaid meeting was adjourned at 10:30 AM.

Prepared by:

  
**JENIDA LYNNE S. VILLAROSA**  
 COBAC-A Secretariat  
 12/03/19

Approved by:



**NESTOR F. SANTIAGO, JR., MD, MPH, MSA, CISO III**  
*Assistant Secretary of Health*  
 COBAC-A Chairperson 