



Republic of the Philippines
DEPARTMENT OF HEALTH
OFFICE OF THE SECRETARY

NOTICE TO PROCEED
JAN 08 2021

MS. CHARMAINE T. GALLARDO
Sales Executive
Work Habits Trading
Blk. 1 Lot 5B, Dandelion St.,
Greenwood Executive Village,
Brgy. San Andres, Cainta, Rizal
Tel. No.: 8-710-2060
Fax No.: 89290-2920
E-mail Address: workhabistrading@gmail.com

Dear Ms. Gallardo,

This is to inform you that Purchase Order No. GOP-2020-11-114 as a result of Negotiated Procurement through Small Value Modality for Purchase and Printing of Notebook under SVP No. 2020-054 has been approved. You may now proceed with the delivery of the items listed in the said Purchase Order.


Delivery should be completed within **Thirty (30) Calendar Days** upon receipt of this approved Notice and approved sample proof.

Enclosed is the original Purchase Order for your ready reference in the execution of this transaction.

By Authority of the Secretary of Health:


BEVERLY LORRAINE C. HO, MD, MPH
Director IV
Health Promotion and Communication Service

CONFORME:
Received Original


Signature over Printed Name
Manager and /or Authorized Representative

dmd 11162020

02-19-21

Date

PS / COBAO

RELEASED: PO / CONTRACT

by:

Date: FEB 19 2021