



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**MINUTES OF PRE-BIDDING CONFERENCE**  
20 JULY 2018 | 10:00 A.M. | COBAC CONFERENCE ROOM

**PROCUREMENT OF TRANSFUSION TRANSMISSIBLE INFECTION REAGENTS WITH TIE-UP  
MACHINE (RE-BID)  
IB No. 2018-179-A**

**I. ATTENDEES:**

**A. Central Office Bids and Awards and Committee (COBAC) – C:**

1. Usec. Rolando Enrique D. Domingo - Chairperson
2. Dir. Joselito R. Feliciano - Vice-Chairperson
3. Dir. Gloria J. Balboa - Regular Member

**Absent:**

1. Dir. Maria Rebecca M. Peñafiel - Regular Member
2. Dir. Laureano C. Cruz - Regular Member

**B. COBAC-C Secretariat:**

1. Ms. Lara Mae Pares
2. Mr. Nigel Aleksei Tabion
3. Ms. Maria Charisma Lorenzo
4. Ms. Frances Jamaika Soliven
5. Ms. Anna Kathrina Quilantang

**C. End-user Representative:**

1. Ms. Estrelita Tumamao - Philippine Blood Center

**D. Bidders' Representative:**

1. Ms. Catherine Asuncion - Zafire Distributors Inc. (ZDI)
2. Ms. Heidi Fababier - Abbott Laboratories (AL)
3. Mr. Smart De Guzman - Ortho Clinical (OC)

**II. CALL TO ORDER**

The Pre-Bidding Conference for the Procurement of Transfusion Transmissible Infection Reagents with Tie-up Machine (Re-Bid) under IB No. 2018-179-A was conducted on 20 July 2018 at 10:00 AM at the COBAC Conference Room G/F, Bldg. 6, Department of Health and was called to order and presided over by Usec. Rolando Enrique D. Domingo, COBAC-C Chairperson.

**III. MINUTES**

- 1) Usec. Domingo led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representative, then acknowledged the presence of the prospective bidders' representative.
- 2) The COBAC-C asked the prospective bidders' representative if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements. The representative confirmed that they regularly join biddings in the DOH.
- 3) A PowerPoint Presentation was flashed and the details of bidding was discussed. On Section III. Bid Data Sheet, the COBAC-C focused on ITB Clause 12.1. Eligibility Requirements and ITB Clause 29.2. Post-qualification Requirements, no query was raised by the bidder.
- 4) The COBAC-C continued with Section V. Special Conditions of Contract and Section VI. Schedule of Requirements. No query was raised by the bidders.

- 5) The following were the issues and concerns raised/discussed relative to Section VII. Technical Specifications:

Particular	Suggestion and Comment				
Technical Specifications	<p>The prospective bidder asked the following technical specification if it can be removed to open the competition to other suppliers and considering the previous year's technical specification:</p> <ul style="list-style-type: none"> <li>• Suitable for use with liquid anti-coagulant</li> <li>• Intended use: For Blood units Screening for TTI</li> </ul> <p>The COBAC-C asked the relevance of the cited specifications and requested the End-user to review the above-cited matter. The End-user noted the concern and informed that they will submit a response.</p>				
Additional Documentary Requirement	<p>The COBAC-C requested the End-user to check the requirement listed below:</p> <table border="1" data-bbox="603 705 1412 985"> <thead> <tr> <th data-bbox="603 705 1013 739">Particular</th> <th data-bbox="1013 705 1412 739">Comment</th> </tr> </thead> <tbody> <tr> <td data-bbox="603 739 1013 985">Track record of Very Satisfactory performance for at least three (3) years of at least one (1) local or at least one (1) International installation, with Very Satisfactory EQAS local or international field performance</td> <td data-bbox="1013 739 1412 985">Track record of <b>Excellent</b> performance for at least three (3) years of at least one (1) local or at least one (1) International installation, with Very Satisfactory EQAS local or international field performance</td> </tr> </tbody> </table> <p>The End-user noted the concern and informed that they will submit a response.</p>	Particular	Comment	Track record of Very Satisfactory performance for at least three (3) years of at least one (1) local or at least one (1) International installation, with Very Satisfactory EQAS local or international field performance	Track record of <b>Excellent</b> performance for at least three (3) years of at least one (1) local or at least one (1) International installation, with Very Satisfactory EQAS local or international field performance
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- 6) The prospective bidder asked if they can use another form for the Secretary's Certificate. The COBAC-C responded to refer to the attached standard form in the Philippine Bidding Document.

#### IV. ADJOURNMENT

The COBAC-C informed the Prospective Bidders that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for any changes in the posted Bidding Documents upon confirmation by the End-user. Having no other matters to discuss, the cited conference was adjourned at 11:00 A.M.

Prepared by:

(SGD)

**LARA MAE D. PARES**  
Secretariat, COBAC-C

Approved by:

(SGD)

**ROLANDO ENRIQUE D. DOMINGO, MD, DPBO**  
Undersecretary of Health  
Chairperson, COBAC-C