



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE
20 AUGUST 2019; 3:00 P.M.
COBAC CONFERENCE ROOM

**PROCUREMENT OF VARIOUS PAPERS
IB NO. 2019-276**

I. PRESENT:

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE-D:

- | | | |
|--------------------------|---|------------------|
| 1. DIR. ENRIQUE A. TAYAG | - | VICE-CHAIRPERSON |
| 2. DR. MELISSA T. SENA | - | REGULAR MEMBER |
| 3. MS. ROSEMARIE AGUIRRE | - | REGULAR MEMBER |

Absentees:

- | | | |
|-----------------------------|---|----------------|
| 1. USEC. LILIBETH DAVID | - | CHAIRPERSON |
| 2. DR. CHIRSTINE JOAN R. CO | - | REGULAR MEMBER |

B. SECRETARIAT:

- | | | |
|-----------------------------|---|-------------------|
| 1. MS. JACQUELYN ORIAS | - | COBAC SECRETARIAT |
| 2. MS. KREENZEL PAGADUAN | - | COBAC SECRETARIAT |
| 3. MS. KRIS LACANIENTA | - | COBAC SECRETARIAT |
| 4. MR. GEOVANI CRIS LAGARDE | - | COBAC SECRETARIAT |
| 5. MR. JAMES REMAR FAJARDO | - | COBAC SECRETARIAT |

C. END-USER REPRESENTATIVE/S:

- | | | |
|---------------------------|---|----|
| 1. MR. RICHARD JIMENEZ | - | AS |
| 2. MS. SHIRELEY DELA ROSA | - | AS |

D. PROSPECTIVE BIDDERS PRESENT:

- | | | |
|----------------------|---|--|
| 1. MR. ERIC REGUIRRE | - | TRIPLEX ENTERPRISES INC. |
| 2. PAUL DE CASTRO | - | ADVANCE PAPER CORP. |
| 3. ANALISA ALVAREZ | - | METRO PAPER CONVERTER
PHILIPPINES CORPORATION |

II. CALL TO ORDER


The Pre-bidding Conference was called to order by Dir. Enrique A. Tayag, Vice-Chairperson, COBAC-D at 3:00 P.M., which was originally scheduled at 10:00 A.M.

III. MINUTES

1. Three (3) Prospective Bidders (PBs) arrived for the aforesaid conference. But due to the unexpected reschedule, all PBs left before 3:00 P.M.
2. The COBAC-D informed the End-User Representatives that the procurement for various papers cannot proceed due to the availability of one item, particularly the Multicopy Paper (A4) 80gsm in the PS-DBM catalogue.

3. The COBAC-D explained that all procuring entities cannot purchase or procure common-use supplies and equipment (CSEs) if they are available in the PS-DBM catalogue.
4. The COBAC-D requested the End-User Representatives to issue an official memorandum regarding the cancellation of the items available in th PS-DBM catalogue.
5. Having no other matters to discuss, the meeting was adjourned at 3:15 P.M.

Prepared by:


JAMES REMAR Y. FAJARDO, RN, MM
Secretariat, COBAC-D
23 August 2019

Approved by:


ENRIQUE A. TAXAG, MD, PHSAE, FPSMID, CESO III
COBAC-D, Vice-Chairperson