



CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE

07 August 2018; 10:00 A.M.
COBAC CONFERENCE ROOM

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF CORD BLOOD BANKING SYSTEM RE-BID IB NO. 2018-234-A

I. ATTENDEES:

A. Central Office Bids and Awards and Committee (COBAC) - D:

Present:

- | | | |
|---------------------------------|---|------------------|
| 1. DIR. ENRIQUE TAYAG | - | VICE-CHAIRPERSON |
| 2. DR. CHRISTINE JOAN CO | - | REGULAR MEMBER |
| 3. MSDR. MA. LOURDES B. GAJITOS | - | ALTERNATE MEMBER |

B. Secretariat:

1. MS. MERCEDITA FLORES
2. MS. KREENZEL JOY PAGADUAN

C. End-user Representative(s):

1. No end-user representative attended

D. Prospective Bidders

- | | | |
|---------------------------|---|----------------------------|
| 1. MS. JOLIVETH ASUSTILLA | - | MACARE MEDICALS INC. (MMI) |
| 2. MS. JANICE REYES | - | MMI |

II. CALL TO ORDER

The Pre-Bidding Conference for the Supply, Delivery, Installation and Commissioning of Cord Blood Banking System Re-bid under IB No. 2018-234-A was called to order and presided over by Dir. Enrique Tayag, COBAC-D Vice-Chairperson.

III. MINUTES

The cited conference was conducted on 07 August 2018, 10:00 A.M. at the COBAC Conference Room, Ground Floor, Bldg. No. 6, San Lazaro Compound, DOH, Sta. Cruz, Manila.

IV. AGENDA

1. Dir. Enrique Tayag led the opening remarks.
2. The following subject matter were emphasized:
 - a) Section III. Bid Data Sheet including:
 - Eligibility Requirement
 - Technical Documents
 - Financial Requirements
 - Post-Qualification Requirements
 - b) Special Conditions of Contract under Section V of Bidding Documents
 - c) Delivery Schedule under Section VI of Bidding Documents
 - d) Technical Specification under Section VII of Bidding Documents

3. Dir. Tayag informed the prospective bidders that the end-user representatives are not around because of late notice that they are only available at 2 PM. He informed the PB that if they have query, they have to write it through official letter so that it will be forwarded to the end-user for action.
4. The following were the issues and concerns raised/ discussed:

Particular		Discussion/Comment/Suggestion
Bid Data Sheet	<p>ITB Clause 21</p> <p>The address for the submission of bids is</p> <p><i>COBAC Conference Room Ground Floor, Building 6 Department of Health San Lazaro Compound, Rizal Avenue Sta. Cruz, Manila</i></p> <p>The deadline for submission of bids is on: 21 August 2018; 9:00 A.M.</p>	<ul style="list-style-type: none"> • Dir. Tayag informed the Prospective Bidders that the new schedule will be 23 August 2018 because of holiday. • The new schedule will be posted through Bid Bulletin.
Special Conditions of Contract	<p>GCC Clause 16.1</p> <p>The inspections and tests that will be conducted are:</p> <ol style="list-style-type: none"> 1) Upon delivery, the Units shall undergo preliminary physical inspection by the Inspection Team of the PROCURING ENTITY to ascertain the physical condition and acceptability of the Units. 2) The supplier shall promptly replace the equivalent quantity of Goods taken as samples without cost to the PROCURING ENTITY. 3) Training of at least two (2) Service Engineers and four (4) Product Applications Specialists. 4) Applications training for four (4) users and two (2) maintenance personnel. 	<ul style="list-style-type: none"> • MMI requested that the training for at least two (2) Engineers and four (4) Product Specialists will change into two (2) application specialist only because in the industry, training will be done by 2 Product Specialist. And these 2 will train the other application specialists. So the 2 will be trained by the manufacturer. • Dr. Co asked how many days is the training. • MMI said that for applications, it is one (1) week. For engineering, it is one week and three days. It depends on the principal.

Particular		Discussion/Comment/Suggestion
Schedule Requirements	of Delivery period in, Calendar Days Ninety (90) Calendar days upon receipt of the approved Notice to Proceed (NTP).	<ul style="list-style-type: none"> MMI said that they are okay with the ninety (90) days because it was already changed from the previous bidding.
Technical Specifications	2.) Standard Features: <ol style="list-style-type: none"> Fully-automated, mobile, turn-key device capable of processing umbilical cord and other blood-like material in a closed system environment <ol style="list-style-type: none"> Weight: 14kg – 22 kg Width: 26cm – 35cm Length: 40cm – 50cm Height: 45cm – 55cm Utilizes electrical motor for separation and pneumatic circuitry for piston drive Equipped with optical sensor to measure light absorbance of separated components and to manage flow direction of each component to the correct output container With an intuitive, user-friendly, touch screen interface that allows real time monitoring of procedure steps and accurate tracking of procedure data With built-in integrated procedure help guide for operators Allows expansion of software protocols for other applications such as processing of bone-marrow, peripheral blood, etc. Allows expansion of system to include traceability kit. Sterile, single use kits for processing umbilical cord blood and other blood-like material must be PFDA Registered (with Certificate of Product Registration) 	<ul style="list-style-type: none"> Dr. Co asked how big the unit is. MMI said that it looks like a printer, but a little bit taller. Dir. Tayag said that DOH will be the first to own a cord blood banking system. Dr. Co asked who is supplying the other countries. MMI said that in the government, no one has it but for private agencies/hospitals, they have their own cord blood bank. Dir. Tayag asked if there are changes in the technical specifications. The Secretariat informed the COBAC that there are some changes in the specifications like dimensions. Dir. Tayag asked the PB if they have question in the dimension. MMI said that their width is 27cm which already fit in the requirement which is 26-35cm. MMI informed the COBAC that the number 6 requirement in the standard feature, it has different terminology in their brochure itself. Last time it was one of the findings that they did not comply. In their brochure, it states that “With available different protocols or applications that can be selected in the screen such as umbilical cord blood (UCB) applications, peripheral blood stem cell (PBSC) applications, bone marrow (BM) applications, washing applications and other applications”. Dir. Tayag instructed the PB to write their concern through official letter because the COBAC doesn’t want to tailor fit. Because that requirement restricts to a particular machine. If you want to appeal, write a letter to

Particular		Discussion/Comment/Suggestion								
		the COBAC.								
	<p>3) Specifications for the Mixing/ Cooling/ Thawing Device:</p> <ol style="list-style-type: none">Fully- automated device capable of mixing, cooling, and thawing of processed umbilical cord blood and other blood-like end product a.Power Supply: 100-240V 50-60Hz 250VA b. Weight: 10kg – 15kg c.Width: 28cm – 36cm d. Length: 30cm – 40cm e.Height: 18cm – 26cmCapable of controlled injection of biological additives such as cryoprotectant or dilution media required for cooling or thawing of end-productUtilizes mechanical platform cooled or heated by a Pelletier module, pneumatic circuitry for mixing and electrical motor for pumping and infusing.Protocol-specific procedure provides unique settings for injection rates, volume, time.Allows simultaneous processing (mixing, cooling or thawing) of two (2) end-productsIncludes the following accessories:<ol style="list-style-type: none">Insertion tool for the cryobag or output bagSeal positioner to facilitate the insertion of cryobag or output bag into the overwrap bagSealer for overwrap bagHand-held sealerStripperBarcode printerBarcode reader/scanner	<ul style="list-style-type: none">MMI requested to change the coverage of the following, to wit:<table><tr><th>FROM</th><th>TO</th></tr><tr><td>b. Weight: 10kg – 15kg</td><td>b. Weight: 8kg – 15kg</td></tr><tr><td>c. Width: 28cm – 36cm</td><td>c. Width: 26cm – 36cm</td></tr><tr><td>e. Height: 18cm – 26cm</td><td>e. Height: 16cm – 26cm</td></tr></table>MMI said that they will also include the dimension of automated device in their letter.MMI also requested the COBAC that the exact terminology was not found in their brochure. In their brochure, stated that “ Intended for the safe and reproducible mixing of bags under regulated temperature (cooling or heating) and injection of biological additives into a bag at a controlled rate.MMI also said that they will include it in their letter.Dir. Tayag said that they should give the letter immediately.	FROM	TO	b. Weight: 10kg – 15kg	b. Weight: 8kg – 15kg	c. Width: 28cm – 36cm	c. Width: 26cm – 36cm	e. Height: 18cm – 26cm	e. Height: 16cm – 26cm
FROM	TO									
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e. Height: 18cm – 26cm	e. Height: 16cm – 26cm									
	<p>4.) Specification for one (1) unit Air Decontamination System:</p> <ol style="list-style-type: none">Mobile solution for airborne contaminants that eliminates particles, microbes and VOC	<ul style="list-style-type: none">MMI requested to change the terminology of number 3 to “ Aerosol filtration efficiency at 1000 m³/h should be >99.999%.MMi also said that the number 8								

Particular		Discussion/Comment/Suggestion
	<ol style="list-style-type: none"> 2. Inactivation and destruction of micro organism using electrostatic field and cold plasma 3. Microbial abatement/reduction of up to 99.999% in one pass 4. Fungi reduction: <5 CFU 5. ISO particulate cleanliness: from ISO 9 to ISO 7/ISO 6 6. High through put up to 2,500m³/ hour airflow 7. Low noise level 8. Plug and play set-up 9. Power rating: 230V, 60Hz 10. Power consumption: Maximum 600VA 11. Room size capacity: Up to 66 square meter 	<p>requirement which is the plug and play set-up, that it is not specify in the brochure but during post-qualification requirement, that stage it will be seen that it is plug and play the air contamination.</p> <ul style="list-style-type: none"> • Dir. Tayag explained that the basis for postqualification is brochure, but the postqual evaluation actually can do actual demo so that it will be seen. He also said to include their concern in their letter. Because he understand that not everything can be seen in the brochure. So actual demonstration is the solution to confirm. • MMI said that in the Power rating, they are requesting to change from 60Hz to 50-60Hz. • MMI said that for the room size, it depends because the machine will detect the size. Adjustable air ventilation speed depending on the room volume and air renewal rate. • Dir. Tayag said that what available for them is the equipment which is adaptable. • MMI said that it is just a different terminology. • Dir. Tayag said to include it in their letter. He also said that there is possibility that they will retain the 66 square meters that they will make it clear that the machine should be adaptable. That's why it is up to. • Dr. Co asked if there are additional consumables. • MMI said that they can add additional consumable of one (1) piece pre-filter and two (2) pieces VOC adsorption filters.
	<p>7.) Additional Requirements: Xxx d. Certificate from the Manufacturer:</p> <ol style="list-style-type: none"> 1. Certificate of training from manufacturer of at least two (2) 	<ul style="list-style-type: none"> • MMI said that this requirement, certificate from the manufacturer, they will comply. • Dir. Tayag said that they will reconcile these requirements and request PB to add it in their letter.

Particular		Discussion/Comment/Suggestion
	Service Engineers and four (4) Product Applications Specialists. xxx	
	Warranty	<ul style="list-style-type: none"> MMI said that there is no warranty included in the Technical Specifications. MMI informed the COBAC to include One (1) year warranty on parts and two (2) years warranty on service.

V. ADJOURNMENT

The COBAC-D informed the prospective bidder that a Bid Bulletin will be issued to announce the changes in the bidding documents. Having no other matters to discuss, the cited conference was adjourned at 11:00 A.M.

Prepared by:


KREENZEL JOY PAGADUAN
 COBAC Secretariat

Approved by:


ENRIQUE A. TAXAG, PHSAE, FPSMID, CESO III
 COBAC-D, Vice-Chairperson