



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BIDDING CONFERENCE

PROCUREMENT OF ELECTRONIC BULLETIN BOARD

IB NO. 2020-140

JANUARY 15, 2020, 10:00 AM

I. ATTENDEES/PRESENT

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC)-B

- | | | |
|----------------------------|---|------------------|
| 1. Dir. Angelina Del Mundo | - | Vice-Chairperson |
| 2. Dir. Maylene Beltran | - | Regular Member |
| 3. Dr. Lester Tan | - | Regular Member |

ABSENT

- | | | |
|---------------------------------|---|----------------|
| 1. Asec. Maria Rosario Vergeire | - | Chairperson |
| 2. Ms. Charity Tan | - | Regular Member |

B. SECRETARIAT

1. Ms. Dawnavi Lacsado
2. Ms. Mercedita Flores
3. Ms. Riza Bautista
4. Ms. Celine Velasco
5. Ms. Debbie Rabi
6. Ms. Charmaine Luistro
7. Ms. Alicia Escamilla
8. Mr. Ray John Habig
9. Ms. Iana May Millares

C. END-USER/TWG REPRESENTATIVE

- | | | |
|-----------------------|---|--------------------------|
| 1. Ms. Jean Hernando | - | KMITS/TWG Representative |
| 2. Mr. Joebet Miranda | - | KMITS/TWG Representative |

D. OBSERVER

No observer

E. PROSPECTIVE BIDDER:

1. The Brain Computer Corporation (TBCC);
2. Pantronics International Corporation (PIC);
3. All Card (AC); and,
4. Wattsavers.

II. CALL TO ORDER

The Pre-Bidding Conference was called to order and presided by Dir. Del Mundo COBAC-B Vice-Chairperson with two (2) regular members present.

III. MINUTES

The Pre-Bidding Conference for the Procurement of Electronic Bulletin Board under IB No. 2020-139 with an Approved Budget for the Contract (ABC) of Five Hundred Thousand Philippine Pesos (PhP500,000.00) was held on **January 15, 2020**, 10:00 AM at the COBAC Conference Rm., Ground Floor, Bldg. No. 6, DOH, Manila. The Pre-Bidding Conference was held to discuss and clarify the inquiries of the prospective bidders.

1. The opening remark was led by Dir. Del Mundo, COBAC-B Vice-Chairperson, where she introduced the COBAC-B Members and the presence of the bidders.
2. The COBAC-B asked the prospective bidder's representative if they had previously joined other government biddings to know if they are already familiar with the documentary requirements. prospective bidder's representative responded that this is not their first time to join the government and stated that they are already familiar with the documentary requirements. Hence, the COBAC-B emphasized that they are all responsible for the content and the provisions stated in the eligibility requirements of the bidding documents.
3. The COBAC-B read the PBD posted on the PhilGEPS website and emphasized the following Sections of the cited PBD:
 - a. Section I: Invitation to Bid
 - b. Section III: Bid Data Sheet including:
 - i. Eligibility Requirement
 - ii. Technical Documents
 - iii. Financial Requirements
 - iv. Similar Contract to the Project completed within **three (3) years** from the date of submission and receipt of bids, equivalent to at least **fifty percent (50%)** of the Approved Budget for the Contract (ABC)
 - v. Post-Qualification Requirements
 - c. Section V: Special Conditions of the Contract
 - i. Section VI: Schedule of Requirements
 - ii. Section VII: Technical Specifications
4. The COBAC-B emphasized the instructions on how to fill out Technical Specification which can be found on the page before Technical Specification of each Philippine Bidding Documents, to wit:

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.

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The COBAC-B informed the bidders that this is the common cause of "INELIGIBILITY" of most of the bidders. Hence, reiterated the cited instruction.

6. The COBAC B reminded the bidders that anything that has been discussed will not change the terms and conditions of the bidding document unless it is stated in a bid bulletin that will be issued.
7. The COBAC-B reiterated that the deadline of submission of bids is on 29 January 2020, 9:00 A.M.

Adjournment: Having no other remaining issues and concerns, the COBAC-B adjourned the Pre-Bidding Conference at 11:45 AM.

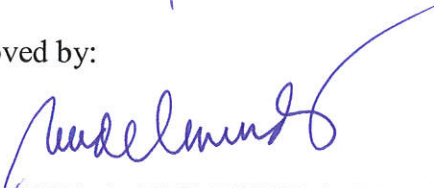
Prepared by:



DEBBIE A. RABI
COBAC-B Secretariat

1/17/20

Approved by:



ANGELINA A. DEL MUNDO, MA, CESO IV
COBAC-B Vice-Chairperson

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