



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BIDDING CONFERENCE

**PROCUREMENT OF PRIMARY LINK INTERNET SERVICE PROVIDER (ISP) FOR
PHILIPPINE BLOOD CENTER BUILDING
IB NO. 2020-139
JANUARY 15, 2020, 10:00 AM**

I. ATTENDEES/PRESENT

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC)-B

- | | | |
|----------------------------|---|------------------|
| 1. Dir. Angelina Del Mundo | - | Vice-Chairperson |
| 2. Dir. Maylene Beltran | - | Regular Member |
| 3. Dr. Lester Tan | - | Regular Member |

ABSENT

- | | | |
|---------------------------------|---|----------------|
| 1. Asec. Maria Rosario Vergeire | - | Chairperson |
| 2. Ms. Charity Tan | - | Regular Member |

B. SECRETARIAT

1. Ms. Dawnavi Lacsado
2. Ms. Mercedita Flores
3. Ms. Riza Bautista
4. Ms. Celine Velasco
5. Ms. Debbie Rabi
6. Ms. Charmaine Luistro
7. Ms. Alicia Escamilla
8. Mr. Ray John Habig
9. Ms. Iana May Millares

C. OBSERVER

~~No observer~~

D. END-USER REPRESENTATIVE/S:

- | | | |
|-----------------------|---|--------------------------|
| 1. Ms. Jean Hernando | - | KMITS/TWG Representative |
| 2. Mr. Joebet Miranda | - | KMITS/TWG Representative |

E. PROSPECTIVE BIDDER:

1. Eastern Telecom (ET);
2. Converge ICT Solutions (CICTS);
3. Globe Telecom (GT); and,
4. WIFI CITY (WC).

II. CALL TO ORDER

The Pre-Bidding Conference was called to order and presided by Dir. Del Mundo, COBAC-B Vice-Chairperson with two (2) regular members present.

III. MINUTES

The Pre-Bidding Conference for the Procurement of Primary Link Internet Service Provider (ISP) for Philippine Blood Center Building under IB No. 2020-139 with an Approved Budget for the Contract of Two Million Philippine Pesos (Php2,000,000.00) was held on **January 15, 2020**, 10:00 AM at the COBAC Conference Rm., Ground Floor, Bldg. No. 6, DOH, Manila. The Pre-Bidding Conference was held to discuss and clarify the inquiries of the prospective bidders.

1. The opening remark was led by Dir. Del Mundo, COBAC-B Vice-Chairperson, where she introduced the COBAC-B Members and the presence of the bidders.
2. The COBAC-B asked the prospective bidder's representative if they had previously joined other government biddings to know if they are already familiar with the documentary requirements. prospective bidder's representative responded that this is not their first time to join the government and stated that they are already familiar with the documentary requirements. Hence, the COBAC-B emphasized that they are all responsible for the content and the provisions stated in the eligibility requirements of the bidding documents.
3. The COBAC-B read the PBD posted on the PhilGEPS website and emphasized the following Sections of the cited PBD:
 - a. Section I: Invitation to Bid
 - b. Section III: Bid Data Sheet including:
 - i. Eligibility Requirement
 - ii. Technical Documents
 - iii. Financial Requirements
 - iv. Similar Contract to the Project completed within **three (3) years** from the date of submission and receipt of bids, equivalent to at least **fifty percent (50%)** of the Approved Budget for the Contract (ABC)
 - v. Post-Qualification Requirements
 - c. Section V: Special Conditions of the Contract
 - i. Section VI: Schedule of Requirements
 - ii. Section VII: Technical Specifications
4. The COBAC-B emphasized the instructions on how to fill out Technical Specification which can be found on the page before Technical Specification of each Philippine Bidding Documents, to wit:

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.

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The COBAC-B informed the bidders that this is the common cause of “INELIGIBILITY” of most of the bidders. Hence, reiterated the cited instruction.

5. The following issues and concerns are the salient points of discussion:

PARTICULAR	DISCUSSION	ACTION TAKEN / RECOMMENDATION / REVISION				
1. Schedule of Requirements	<p>The Prospective Bidders (PBs) requested to extend the delivery schedule.</p> <table><tr><th>FROM</th><th>TO</th></tr><tr><td>The delivery shall be within fifteen (15) calendar days from the receipt of approved Notice to Proceed (NTP)</td><td>The delivery period must be within <i>forty-five (45) calendar days</i> upon receipt of approved Notice to Proceed (NTP).</td></tr></table> <p>For further review of the End-User Unit (EUU).</p>	FROM	TO	The delivery shall be within fifteen (15) calendar days from the receipt of approved Notice to Proceed (NTP)	The delivery period must be within <i>forty-five (45) calendar days</i> upon receipt of approved Notice to Proceed (NTP).	A bid bulletin will be issued.
FROM	TO					
The delivery shall be within fifteen (15) calendar days from the receipt of approved Notice to Proceed (NTP)	The delivery period must be within <i>forty-five (45) calendar days</i> upon receipt of approved Notice to Proceed (NTP).					
2. Scope of Work No. 2. Provide a brand new router, capable of monitoring Bandwidth usage for internal NBVSP monitoring tool, and Border Gateway Protocol (BGP) capable for peering with other NVBSP sites in the future	<p>The PBs asked regarding the router, if it is an enterprise and who will manage. Also suggested that if their BGP is /24 and not /28, there is a need to upgrade the memory and the DRAM.</p> <p>The EUU responded that no need to upgrade. PBC will be the one to manage.</p>	A bid bulletin will be issued.				
3. Implementation Arrangement No. 2. Actual Installation Letter e. Provide a functional and secured next Generation Firewall	<p>The PB requested to clarify the Next Generation Firewall.</p> <p>The EUU responded that this will be deleted.</p>	A bid bulletin will be issued.				
integrate to NVBSP equipment						
4. Technical Requirements	<p>The PBs asked if they need to submit the detailed work plan during the Submission and Opening of Bids.</p> <p>The PBs requested to conduct a site visit.</p>	<p>The EUU responded that they need to submit a detailed work plan.</p> <p>The COBAC-B and the End-User agreed to conduct a site visit. A bid bulletin will be issued. To wit:</p> <p>Venue: Philippine Blood Center, Quezon City Date and Time: January 17, 2020, 9:00 AM</p>				

PARTICULAR	DISCUSSION	ACTION TAKEN / RECOMMENDATION / REVISION
<p>No. 2. The technical requirements are the following but not limited to these :</p> <p>Letter a. Dedicated leased-line (1 :1) internet connection with a CIR of 75Mbps bandwidth</p> <p>Letter h. Install four (4) landline telephone.</p>	<p>The PBs asked what is the existing primary link of PBC.</p> <p>The End-User responded that there is no existing service provider in the PBC.</p> <p>The PBs asked if this should be from the same company with the ISP or from a 3rd party.</p> <p>For further review of the End-User Unit (EUU).</p>	<p>Contact Person: Mr. Joebet Miranda.</p> <p>A bid bulletin will be issued.</p>
5. Additional requirements	The PB asked if this is in the form of a certificate.	The EUU responded that all the requested documents should be submitted.

6. The COBAC-B stated that should there be any changes in the Philippine Bidding Document (PBD) it shall be reflected through the issuance of Bid Bulletin.
7. The COBAC-B mentioned that should there be any clarifications or inquiries the prospective bidder may send a formal letter addressed to the COBAC-B Chairperson, must be received within three (3) calendar days after the Pre-Bidding Conference or at least ten (10) calendar days before the slated deadline of submission and opening of bids.
8. The COBAC-B reiterated that the deadline of submission of bids is on 29 January 2020, 9:00 A.M.

Adjournment: Having no other remaining issues and concerns, the COBAC-B adjourned the Pre-Bidding Conference at 11:15 AM.

Prepared by:


DEBBIE A. RABI
 COBAC-B Secretariat

Approved by:


ANGELINA A. DEL MUNDO, MA, CESO IV
 COBAC-B Vice-Chairperson