



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE
05 NOVEMBER 2019; 10:00 A.M.
COBAC CONFERENCE ROOM

PROCUREMENT OF VARIOUS GOODS

IB NO.	PACKAGE NAME
2019-249-A	Procurement of Lynestrenol (Rebid)
2019-250-A	Procurement of Etonogestrel (Rebid)

I. PRESENT:

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE-D:

- | | | |
|--------------------------|---|----------------|
| 1. USEC. LILIBETH DAVID | - | CHAIRPERSON |
| 2. DR. MELISSA SENA | - | REGULAR MEMBER |
| 3. MS. ROSEMARIE AGUIRRE | - | REGULAR MEMBER |

Absentees:

- | | | |
|--------------------------|---|----------------|
| 1. DIR. ENRIQUE A. TAYAG | - | REGULAR MEMBER |
| 2. DR. CHRISTINE JOAN CO | - | REGULAR MEMBER |

B. SECRETARIAT:

- | | | |
|------------------------------|---|-------------------|
| 1. MS. GENICAR BAROTILLA | - | COBAC SECRETARIAT |
| 2. MS. KREENZEL JOY PAGADUAN | - | COBAC SECRETARIAT |
| 3. MS. KRIS LACANIETA | - | COBAC SECRETARIAT |
| 4. MR. GEOVANI CRIS LAGARDE | - | COBAC SECRETARIAT |
| 5. MR. GOVANNIE MARIE AGUDO | - | COBAC SECRETARIAT |

C. END-USER REPRESENTATIVE/S:

- | | | |
|----------------------------------|---|------------|
| 1. DR. JAN AURA LAURELLE LLEVADO | - | DPCB-WMHDD |
| 2. MS. ONOFRIA DE GUZMAN | - | DPCB-WMHDD |

D. PROSPECTIVE BIDDERS PRESENT

- | | | |
|-----------------------------|---|------------------------------|
| 1. MS. MICHELLE SANVICTORES | - | ZUELLIG PHARMA CORP. (ZPC) |
| 2. MS. MONA VICTORIA | - | ZPC |
| 3. MS. CAROL BAYOBOS | - | ZPC |
| 4. MR. RAFFY SANSON | - | ZPC |
| 5. MS. LALAINA ROCERO | - | PHIL PHARMAWEALTH INC. (PPI) |

II. CALL TO ORDER

The Pre-bidding Conference was called to order by Usec. Lilibeth C. David, Chairperson, COBAC-D.

III. MINUTES

- Two (2) prospective bidders attended the aforesaid conference. All amendments hereby agreed upon and issued through a bid bulletin which shall form as part of the bidding documents.
- The COBAC-D informed the Prospective Bidders (PBs) that they will first discuss the common requirements for the package and eventually go through the discussion of the

Approved Budget for the Contract, Schedule of Requirements and Technical Specifications of each project. It was highlighted that the specific requirements for procurement package are in the bidding documents and must be referred to by each PBs if they wish to bid on.

3. The following subject matters were emphasized:
 - a. Date of Submission and Opening of Bids;
 - b. Eligibility Requirements;
 - c. Technical Requirements;
 - d. Financial Requirements;
 - e. Post-qualification Document Requirements;
 - f. Delivery Schedule under Section VI of the Bidding Documents;
 - g. Technical Specification under Section VII of the Bidding Documents.
4. The following were the issues and concerns raised/ discussed:

IB NO.	PACKAGE	ISSUE AND CONCERN
2019-249-A	Procurement of Lynestrenol (Rebid)	The Prospective Bidder (PB) clarified that based on AO No. 2019-0041 issued on 04 October 2019, all Family Planning Commodities are not included for FDA Testing Analysis, then is it possible to streamline the process of issuance of Notice to Proceed.
2019-250-A	Procurement of Etonogestrel (Rebid)	<p>The COBAC explained that based on the Annual Cash Appropriation in FY 2019, that all contract obligations must be obligated by 27 December 2019 and must be delivered, inspected, completed and paid by June 2020 as per Executive Order (EO) 91 series of 2019, the DOH will definitely do fast tracking of all the remaining procurement for the year 2019.</p> <p>The same PB raised their concern regarding the delivery period, because as per their manufacturer they need at least four months to manufacture the requested quantity of the End-user, therefore they are requesting to extend the delivery up to 120 calendar days instead of 60 calendar days.</p> <p>The End-user said that there is no problem with them as long as they can deliver the whole quantity but because of the Annual Cash Appropriation in FY 2019 they cannot extend the delivery.</p> <p>The COBAC agreed with the End-user because if they will extend the delivery they might be a change that the PB will not be paid by the government on the same year and instead will wait for the 2021 budget for them to be paid.</p> <p>The same PB also asked if there is a possibility that the NOA, PO and NTP will be issued to them by December knowing the procurement process and all the reviews that the government are doing before the issuance of the latter.</p> <p>The COBAC explained that as long as there will be no problem with the documents of the PB and that they are compliant with all the requirements, there is a possibility that the DOH will be able to issue the NOA, PO and NTP by December.</p>


IB NO.	PACKAGE	ISSUE AND CONCERN
		<p>The PB shared their previous experience with the DOH procurement and said that sometime even if they are complete and compliant with the requirements, the issuance of PO and NTP take months before it was issued to them. They also said that sometimes the problem is not with them but in the processing of the documents.</p> <p>The COBAC said that the procurement documents undergo several reviews like in Legal Service and Accounting. The COBAC said that they will do their best effort to fast track the procurement.</p> <p>The PB said that they will just issue a letter relative to their request and will see for the response if it will be favorable for them or not.</p> <p>The COBAC said that they have until Friday to write a letter.</p>

5. The COBAC-D said that any changes in the Public Bidding Documents (PBD) will be through the issuance of a Bid Bulletin.
6. The COBAC-D mentioned that should there be any more clarifications, the bidders may send the COBAC-D Chairperson a formal letter at least ten (10) calendar days before the deadline set for the submission and receipt of bids.
7. Having no other matters to discuss, the meeting was adjourned at 11:00 AM.

Prepared by:


GENICAR N. BAROTILLA
 Secretariat, COBAC-D
 07 November 2019

Approved by:


LILIBETH C. DAVID, MD, MPH, MPM, CESO I
 COBAC-D, Chairperson