



Republic of the Philippines

Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BIDDING CONFERENCE

12 November 2019 | 10:00 A.M. | COBAC CONFERENCE ROOM

PROCUREMENT OF GLASS IONOMER FOR ATRAUMATIC RESTORATIVE TREATMENT IB No. 2019-293

I. ATTENDEES

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) - C:

- | | |
|------------------------------------|-------------------|
| 1. OIC-A Sec. Kenneth G. Ronquillo | -Vice-Chairperson |
| 2. Dir. Laureano C. Cruz | -Regular Member |
| 3. Dr. Juanita Fandiño | -Alternate Member |

B. COBAC-C SECRETARIAT

1. Ms. Lara Mae Pares
2. Ms. Shemar Oton
3. Mr. Jan Carlo Palugod
4. Mr. Nigel Tabion
5. Ms. Maria Charisma Lorenzo
6. Ms. Charmaine Luistro
7. Mr. Danilo Dino

C. END-USER REPRESENTATIVES:

- | | |
|------------------------|---|
| 1. Dr. Tristan Tan | - Disease Prevention and Control Bureau |
| 2. Ms. Lita Orbillo | - DPCB |
| 3. Dr. Rochelle Pambid | - DPCB |

D. TWG REPRESENTATIVES:

1. Dr. Josephine A. Jimenez
2. Ms. Lita Orbillo

E. PROSPECTIVE BIDDERS:

- | | |
|-----------------------------|--------------------------------------|
| 1. Mr. Romeo Teruel | - EEA Enterprise (EEAE) |
| 2. Ms. Laarni Sanchez | - GC/EEAE |
| 3. Mr. Jerwin Mejia | - Surgicom Trading Corporation (STC) |
| 4. Ms. Maria Cecilia Mughal | - STC |
| 5. Atty. Marita Mina | - STC |

II. CALL TO ORDER

The Pre-Bidding Conference for the above-cited procurement project scheduled on 12 November 2019 started at 11:45 A.M at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by OIC-A Sec. Kenneth G. Ronquillo, COBAC-C Vice-Chairperson.

III. MINUTES

- 1) The Vice-Chairperson led the opening remarks. He introduced the COBAC-C members and Secretariat, TWG and End-user representatives, then acknowledged the presence of the prospective bidders' representatives.

- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements. The prospective bidders responded yes.
- 3) The COBAC-C informed the prospective bidder that they will first discuss the requirements for the cited procurement project in the Philippine Bidding Document (PBD) and eventually go through the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specification.
- 4) The following subject matters under the PBD were discussed and/ emphasized:
 - a. Section III. Bid Data Sheet including:
 - Eligibility Requirements
 - Technical Documents
 - Financial Requirements
 - Post-Qualification Requirements
 - b. Section V. Special Conditions of Contract
 - c. Section VI. Schedule of Requirements
 - d. Section VII. Technical Specifications
 - e. Section VIII. Bidding Forms
- 5) No comment was made under Section VI. Schedule of Requirements.
- 6) The following were the issues and concerns raised/discussed:

Issue/Concern	Query/Comment	Discussion/Decision
Continuation of previous bidding under IB No. 2019-227	<p>STC said that “they would like to bring it to a fact that this is exactly the same item that was early subject to previous bid of which Surgicom won but that bid was cancelled. After STC was post-disqualified, during the period wherein Surgicom could file the protest, that bid was cancelled and all the amounts of bid were refunded to Surgicom and to all the bidders to give more time of the completion of this project within this year. So we are questioning why as early as October if there is time, why is this being bid now?”</p> <p>STC said that the reason why the DOH is cancelling the procurement project was because of time constraint and clarified that if the Executive Order 91 was passed then the DOH should have continued with the previous cancelled project. STC said that there were previous letters that were not acted upon.</p> <p>STC also requested if they can have a copy of audio recording</p>	<p>Considering that the decision was based on the End-user to proceed with the procurement, the COBAC-C said that the End-user cited on its memorandum on 14 August 2019 that it was due to Cash-Based Budgeting requirement. However, the Department of Budget and Management issued Executive Order 91</p> <p>The COBAC-C said that it is not a Re-Bid since the previous bidding was cancelled.</p> <p>The COBAC-C noted the clarifications raised by STC and decided to refer the clarification of the previous cancelled bidding to the Government Procurement Policy Board. Then, the COBAC-C said to STC to provide copy of letter to the Committee informing which letters were not answered. The COBAC-C The Committee also said that they would clarify with legal relative to the provision of audio recording to suppliers.</p>

Issue/Concern	Query/Comment	Discussion/Decision
	of Pre-Bidding Conference since not all clarifications are captured in the Minutes of Meeting.	
Section VII. Technical Specifications		
A. Technical Specification 3. One (1) tube of cocoa butter, 10g or five (5) tubes of cocoa butter, 2g with cocoa flavor and aroma (Indicate Lot No.) xxx	GC/EEAE and STC clarified the technical specifications relative to the item's cocoa butter aroma. STC clarified if they will offer auto-mix cocoa butter type, will it be acceptable?	The End-user representative mentioned that the supplier should refer to the technical specifications. The COBAC-C informed that a Bid Bulletin will be issued if there will be changes in the technical specifications. The End-user representative mentioned that the supplier should follow the provided the minimum specifications. The COBAC-C informed that a Bid Bulletin will be issued if there will be changes in the technical specifications.
7. Final compressive strength of 265 MegaPascal (MPa) at least after one (1) week xxx	STC said that only one (1) company has a 265 MPa in the market. GC/EEAE discussed what is the globally accepted technical specifications and referred to by dental practitioners. It also mentioned high-impact factor.	The End-user said to refer to the additional documentary requirement under Section VII. C. 2 agreed to with the prospective bidders to indicate: "Independent study or test result of product's compressive strength issued by third party laboratory (at least three (3) journals globally accepted [high-impact factor]"
Labelling Instruction	STC said that the ground for their Post-disqualification in the previous bidding is labelling instruction and they only provided sticker label for representation purposes. It raised its concern that no item is readily available with DOH label. STC also said that they attached a certification from the manufacturer regarding the compliance to labelling instruction wherein STC will provide permanent imprinted labelling upon delivery. STC said that during evaluation, sample as representation should be evaluated.	The DPCB representative responded that they consulted with legal prior to their decision in the Post-disqualification. The DPCB said that it is for assurance purposes that the sample complied with all the requirements in the PBD and provide basis as proof that the same item will be delivered.

- 7) The COBAC-C said that the prospective bidders can request for clarifications on any part of the bidding documents or for interpretation must be in writing and submitted to the Committee at least ten (10) calendar days before the deadline set for the submission of bids pursuant to Section 22.5.1 of 2016 Revised IRR of RA 9184.
- 8) In addition, the Committee informed the prospective bidders that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for any changes in the posted PBD upon confirmation by the End-user.


IV. ADJOURNMENT

Having no other matters to be discussed, the meeting was adjourned at 1:00 P.M.

Recorded by:

Approved by:

 11/14/2019
LARA MAE D. PARES
COBAC-C Secretariat


KENNETH G. RONQUILLO, MD, MPH, CESO III
OIC – Assistant Secretary of Health
COBAC-C Vice-Chairperson