



Republic of the Philippines  
Department of Health

## CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BIDDING CONFERENCE  
05 November 2019 | 10:00 A.M. | COBAC CONFERENCE ROOM

### PROCUREMENT OF IMMUNOHEMATOLOGY ABO AND RH GROUPING REAGENTS WITH ANTIBODY SCREENING WITH MACHINE TIE-UP (RE-BID)

IB No. 2019-267-A

#### I. ATTENDEES

##### A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) - C:

1. Dir. Kenneth G. Ronquillo	-	Vice-Chairperson
2. Dir. Laureano C. Cruz	-	Regular Member
3. Engr. David P. Masiado, Jr.	-	Regular Member
4. Dir. Gloria J. Balboa	-	Regular Member

##### B. COBAC-C SECRETARIAT

1. Ms. Lara Mae Pares
2. Mr. Ian Carlo Palugod
3. Ms. Shemar Oton
4. Mr. Nigel Tabion
5. Ms. Frances Jamaika Soliven

##### C. END-USER REPRESENTATIVES:

1. Ms. Estrelita Tumanao	-	Philippine Blood Center (PBC)
2. Ms. Juliet Concepcion	-	PBC
3. Ms. Irene Cunanan	-	PBC

##### D. PROSPECTIVE BIDDERS:

1. Ms. Heidi Gormise	-	Getz Bros. Philippines Inc. (GBPI)
2. Mr. Aaron Santos	-	GBPI
3. Ms. Kyle Bacual	-	Scientific Biotech Specialties Inc. (SBSI)
4. Ms. Lalaine Rocero	-	Endure Medical Inc. (EMI)
5. Ms. Jean Aika Josef	-	Lifeline Diagnostic Supplies Inc. (LDSI)

#### II. CALL TO ORDER

The Pre-Bidding Conference for the above-cited procurement project was conducted on 05 November 2019 at 10:00 AM at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by Dir. Kenneth G. Ronquillo, COBAC-C Vice-Chairperson.

#### III. MINUTES

- 1) The Vice-Chairperson led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representative, then acknowledged the presence of the prospective bidders' representatives.
- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements.
- 3) The COBAC-C informed the prospective bidders that they will first discuss the common requirements for the cited procurement project and eventually go through the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specification.
- 4) The following subject matters were emphasized:
  - a. Section III. Bid Data Sheet including:
    - Eligibility Requirements
    - Technical Documents
    - Financial Requirements
    - Post-Qualification Requirements

- b. Special Conditions of Contract (SCC) under Section V of Bidding Documents
- c. Schedule of Requirements under Section VI of Bidding Documents
- d. Technical Specifications under Section VII of Bidding Documents
- e. Bidding Forms under Section VIII of Bidding Documents

5) The following concern was raised/discussed in the Bidding Document:

Issue/Concern	Query/Comment	Discussion/Decision
Performance Records: Provide copies of good standing performance in External Quality Assurance Program	A PB asked to delete the cited requirement.	The End-user representatives decided to delete the cited requirement

6) The COBAC-C said that the prospective bidders can request for clarifications on any part of the bidding documents or for interpretation must be in writing and submitted to the Committee at least ten (10) calendar days before the deadline set for the submission of bids pursuant to Section 22.5.1 of 2016 Revised IRR of RA 9184.

7) In addition, the Committee informed the prospective bidders that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for the changes in the posted Bidding Documents upon confirmation by the End-user.

#### IV. ADJOURNMENT

Having no other matters to be discussed, the meeting was adjourned at 11:00 A.M.

Recorded by:

Approved by:

*M. Tabion*  
**NIGEL ALEKSEI B. TABION**  
 COBAC-C Secretariat

11/8/2019

*K. Ronquillo*  
**KENNETH G. RONQUILLO, MD, MPH, CESO III**  
 OIC-Assistant Secretary of Health  
 COBAC-C Vice-Chairperson