



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE
01 OCTOBER 2019; 10:00 A.M.
COBAC CONFERENCE ROOM

PROCUREMENT OF RUBBER SHOES-REBID
IB NO. 2019-256-A

I. PRESENT:

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE-D:

- | | | |
|--------------------------|---|------------------|
| 1. DIR. ENRIQUE A. TAYAG | - | VICE-CHAIRPERSON |
| 2. DR. MELISSA T. SENA | - | REGULAR MEMBER |
| 3. DR. FRANKLIN DIZA | - | ALTERNATE MEMBER |

Absentees:

- | | | |
|-----------------------------|---|----------------|
| 1. USEC. LILIBETH DAVID | - | CHAIRPERSON |
| 2. DR. CHIRSTINE JOAN R. CO | - | REGULAR MEMBER |
| 3. MS. ROSEMARIE AGUIRRE | - | REGULAR MEMBER |

B. SECRETARIAT:

- | | | |
|-----------------------------|---|-------------------|
| 1. MS. JACQUELYN ORIAS | - | COBAC SECRETARIAT |
| 2. MS. KREENZEL PAGADUAN | - | COBAC SECRETARIAT |
| 3. MS. KRIS LACANIENTA | - | COBAC SECRETARIAT |
| 4. MS. CLAIRE LUNA | - | COBAC SECRETARIAT |
| 5. MR. GEOVANI CRIS LAGARDE | - | COBAC SECRETARIAT |
| 6. MR. GOVANNE MARIE AGUDO | - | COBAC SECRETARIAT |
| 7. MR. JAMES REMAR FAJARDO | - | COBAC SECRETARIAT |

C. END-USER REPRESENTATIVE/S:

- | | | |
|------------------------|---|--------|
| 1. MS. RIZALINA ALONZO | - | AS-PAD |
| 2. MR. ALEXANDER MEDEL | - | BLHSD |

D. PROSPECTIVE BIDDERS PRESENT:

- | | | |
|------------------------------|---|-------------------------------------------------------------|
| 1. MS. JOAN ZYRA IGNACIO | - | ASTRAN MARKETING AND
GENERAL CONTRACTOR, INC.
(AMGCI) |
| 2. MR. JOSEPH BRYAN ESTRELLA | - | AMGCI |

II. CALL TO ORDER

The Pre-bidding Conference was called to order by Dir. Enrique A. Tayag, Vice-Chairperson, COBAC-D.

III. MINUTES

1. One (1) Prospective Bidder (PB) attended the aforesaid conference. All amendments hereby agreed upon and issued through a bid bulletin which shall form as part of the bidding documents.

2. The COBAC-D informed the PB that they will first discuss the common requirements for the package and eventually go through the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specifications. It was highlighted that the specific requirements for procurement package are in the bidding documents and must be referred to by each PBs if they wish to bid on.
3. The following subject matters were emphasized:
 - a. Date of Submission and Opening of Bids;
 - b. Eligibility Requirements;
 - c. Technical Requirements;
 - d. Financial Requirements;
 - e. Post-qualification Document Requirements;
 - f. Delivery Schedule under Section VI of the Bidding Documents;
 - g. Technical Specification under Section VII of the Bidding Documents.
4. The following were the issues and concerns raised/ discussed:

PARTICULAR	ISSUE AND CONCERN
Technical Specifications <i>Sample picture of the rubber shoes</i>	AMGCI requested for a sample picture of the rubber shoes The COBAC-D instructed the End-user to provide a sample picture which will be attached to the Bid Bulletin The End-User agreed

5. The COBAC-D said that any changes in the Public Bidding Documents (PBD) will be through the issuance of a Bid Bulletin.
6. The COBAC-D mentioned that should there be any more clarifications, the bidders may send the COBAC-D Chairperson a formal letter at least ten (10) calendar days before the deadline set for the submission and receipt of bids.
7. Having no other matters to discuss, the meeting was adjourned at 10:30 A.M.

Prepared by:

JAMES REMAR Y. FAJARDO, RN, MM
 Secretariat, COBAC-D
 02 October 2019

Approved by:

ENRIQUE A. TAYAG, MD, PHSAE, FPSMID, CESO III
 COBAC-D, Vice-Chairperson