



Republic of the Philippines
Department of Health

CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BIDDING CONFERENCE
15 October 2019 | 2:00 P.M. | COBAC CONFERENCE ROOM

PROCUREMENT OF AUTO-DISABLE SYRINGES WITH NEEDLE (0.05ML)
IB No. 2019-292

I. ATTENDEES

A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) - C:

1. Dir. Kenneth G. Ronquillo - Vice-Chairperson
2. Dir. Gloria J. Balboa - Regular Member
3. Engr. David P. Masiado Jr. - Regular Member

ABSENT:

1. Dir. Laureano C. Cruz - Regular Member
2. Dr. Joselito R. Feliciano - Alternate Member

B. COBAC-C SECRETARIAT

1. Ms. Lara Mae Pares
2. Mr. Danilo Dino
3. Ms. Shemar Oton
4. Ms. Maria Charisma Lorenzo

C. END-USER/TWG REPRESENTATIVE:

1. Engr. Luzviminda Garcia - Disease Prevention and Control Bureau

D. PROSPECTIVE BIDDERS:

1. Ms. Trisha Ann Mariano - Endure Medical, Inc.
2. Mr. Arnel Hinagpis - Medical Center Trading Corporation
3. Ms. Maricel Bueno - 168 Paragon International General Contractor and Equipment (168PIGCE)
4. Mr. Manolito Ong - 168PIGCE

II. CALL TO ORDER

The Pre-Bidding Conference for the above-cited procurement project was conducted on 15 October 2019 at 2:00 P.M at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by Dir. Kenneth G. Ronquillo, COBAC-C Vice-Chairperson.

III. MINUTES

- 1) The Vice-Chairperson led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representative, then acknowledged the presence of the prospective bidders' representatives.
- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements. The prospective bidders responded yes.
- 3) The COBAC-C informed the prospective bidders that they will first discuss the requirements for the cited procurement project in the Philippine Bidding Document (PBD) and eventually go through the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specification.
- 4) The following subject matters under the PBD were discussed and/ emphasized:
 - a. Section III. Bid Data Sheet including:
 - Eligibility Requirements
 - Technical Documents

- Financial Requirements
- Post-Qualification Requirements
- b. Section V. Special Conditions of Contract
- c. Section VI. Schedule of Requirements
- d. Section VII. Technical Specifications
- e. Section VIII. Bidding Forms

5) The following were the issues and concerns raised/discussed:

| Issue/Concern | Query/Comment | Discussion/Decision |
|--|--|---|
| Section V. Special Condition of Contract | | |
| GCC Clause 10.2 | A Prospective Bidder (PB) clarified the deadline of delivery for Auto-Disable Syringe with Needle (0.05mL). | <p>The COBAC-C emphasized GCC Clause 10.2 that due to the Annual Cash-Based Appropriations in FY 2019 and Executive Order 91 s. 2019, all contract obligations for FY91 must be completed within April 15, 2015 for goods that need Food and Drugs Administration testing and April 30, 2019 for others.</p> <p>The COBAC-Cs said that a Bid Bulletin will be issued revising the date from April 15, 2015 to April 15, 2020; and April 30, 2019 to April 30, 2020. The PBs noted the said information.</p> |
| Section VI. Schedule of Requirements | | |
| Delivery Schedule | A PB inquired if the delivery schedule can be revised to one-time delivery instead of two tranches considering the quantity to be procured and scheduling of delivery in the DOH Supply Chain Management Office. | <p>The End-user representative answered she is amenable to one-time delivery and decided to revise the delivery schedule to Ninety calendar days upon receipt of approved sterility test result from Philippine Food and Drug Administration.</p> <p>The COBAC-C informed the PBs that a Bid Bulletin will be issued reflecting the changes made.</p> |

- 6) The COBAC-C said that the prospective bidders can request for clarifications on any part of the bidding documents or for interpretation must be in writing and submitted to the Committee at least ten (10) calendar days before the deadline set for the submission of bids pursuant to Section 22.5.1 of 2016 Revised IRR of RA 9184.
- 7) In addition, the Committee informed the prospective bidders that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for the changes in the posted PBD upon confirmation by the End-user.

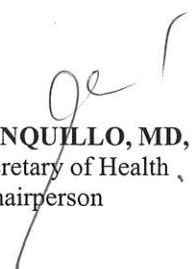
IV. ADJOURNMENT

Having no other matters to be discussed, the meeting was adjourned at 3:30 P.M.

Recorded by:


10/15/2019
LARA MAE D. PARES
COBAC-C Secretariat

Approved by:


KENNETH G. RONQUILLO, MD, MPH, CESO III
OIC – Assistant Secretary of Health,
COBAC-C Vice-Chairperson