



Republic of the Philippines  
Department of Health

## CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BIDDING CONFERENCE  
27 August 2019 | 10:00 A.M. | COBAC CONFERENCE ROOM

### PROCUREMENT OF TRANSFUSION TRANSMISSIBLE INFECTION (TTIs) REAGENTS WITH MACHINE TIE-UP IB No. 2019-282

#### I. ATTENDEES

##### A. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) - C:

- |                                |   |                  |
|--------------------------------|---|------------------|
| 1. Dir. Kenneth G. Ronquillo   | - | Vice-Chairperson |
| 2. Dir. Laureano C. Cruz       | - | Regular Member   |
| 3. Engr. David P. Masiado, Jr. | - | Regular Member   |
| 4. Dir. Gloria J. Balboa       | - | Regular Member   |

##### ABSENT:

- |                            |   |             |
|----------------------------|---|-------------|
| 1. Asec. Lyndon L. Lee Suy | - | Chairperson |
|----------------------------|---|-------------|

##### B. COBAC-C SECRETARIAT

1. Ms. Lara Mae Pares
2. Mr. Jan Carlo Palugod
3. Ms. Shemar Oton
4. Mr. Nigel Tabion
5. Ms. Maria Charisma Lorenzo

##### C. END-USER REPRESENTATIVES:

- |                          |   |                               |
|--------------------------|---|-------------------------------|
| 1. Ms. Estrelita Tumamao | - | Philippine Blood Center (PBC) |
| 2. Ms. Irene Cunanan     | - | PBC                           |

##### D. PROSPECTIVE BIDDERS:

- |                       |   |   |
|-----------------------|---|---|
| 1. Ms. Heidi Fababier | - | Abbott Laboratories Inc. (ALI)                        |
| 2. Mr. Reynald Rivera | - | J & JK Medical Equipment Trading and Services (JMETS) |

#### II. CALL TO ORDER

The Pre-Bidding Conference for the above-cited procurement project was conducted on 27 August 2019 at 10:00 AM at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by Dir. Kenneth G. Ronquillo, COBAC-C Vice-Chairperson.

#### III. MINUTES

- 1) The Vice-Chairperson led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representative, then acknowledged the presence of the prospective bidders' representatives.
- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements.
- 3) The COBAC-C informed the prospective bidders that they will first discuss the common requirements for the cited procurement project and eventually go through the discussion of

the Approved Budget for the Contract, Schedule of Requirements and Technical Specification.

- 4) The following subject matters were emphasized:
- Section III. Bid Data Sheet including:
    - Eligibility Requirements
    - Technical Documents
    - Financial Requirements
    - Post-Qualification Requirements
  - Special Conditions of Contract (SCC) under Section V of Bidding Documents
  - Schedule of Requirements under Section VI of Bidding Documents
  - Technical Specifications under Section VII of Bidding Documents
  - Bidding Forms under Section VIII of Bidding Documents
- 5) The following issue was raised/discussed in the Bidding Document:

Issue/Concern	Query/Comment	Discussion/Decision
Section VII. Technical Specifications		
Performance Testing: Track record of Very Satisfactory performance for at least three (3) years of at least one (1) local or at least one (1) international installation, with excellent EQAS local or international field performance	A PB asked if EQAS evaluates the reagents or machines.	The End-user representatives responded that EQAS refers to the evaluation of reagents.

- 6) The COBAC-C said that the prospective bidders can request for clarifications on any part of the bidding documents or for interpretation must be in writing and submitted to the Committee at least ten (10) calendar days before the deadline set for the submission of bids pursuant to Section 22.5.1 of 2016 Revised IRR of RA 9184.
- 7) In addition, the Committee informed the prospective bidders that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for the changes in the posted Bidding Documents upon confirmation by the End-user.

#### IV. ADJOURNMENT

Having no other matters to be discussed, the meeting was adjourned at 11:30 A.M.

Recorded by:

Approved by:

  
**NIGEL ALEKSEI B. TABION**  
COBAC-C Secretariat

8/27/2019

  
**KENNETH G. RONQUILLO, MD, MPH, CESO III**  
COBAC-C Vice-Chairperson