



Republic of the Philippines
DEPARTMENT OF HEALTH
OFFICE OF THE SECRETARY
PURCHASE ORDER

Procurement of High End / High Speed Scanner

IB No. 2019-233

Supplier:	COSMOTECH PHILIPPINES INC.	PO No. :	GOP-2019-09-127		
Address:	7761 St. Paul Street, San Antonio Village, Makati City	Date:	OCT 30 2019		
Telephone No.	02-403-9811 to 16 and Fax No. 02-659-6554	Mode of Procurement:	Competitive Bidding		
TIN	006-506-065-000				
Sir/Madam: Please furnish this office of the following articles subject to the terms and conditions contained herein:					
Place of Delivery:	Department of Health Central Office Warehouse(s), Rizal Ave., Sta. Cruz, Manila	Delivery Term:			
Date of Delivery:	- The delivery period must be within Forty-Five (45) Calendar Days upon receipt of approved Notice to Proceed - Delivery must be completed and accepted including request for payment with complete documents not later than 27 December 2019 due to Cash-Based Budgeting	Mode of Payment:	Upon Delivery and Acceptance		
Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	High End / High Speed Scanner Name of Manufacturer: Panasonic Country of Origin: Vietnam Brand: Panasonic Model: KV-SL1066 Technical Specifications: 1. Type: High Speed Automatic Document Feeder (ADF) Scanner 2. Daily Volume/Capacity: 5,000 pages per day 3. Scanner Speed (A4, Letter, Landscape, black and white, grayscale, color): 50 ppm/10ipm at 200 dpi and 300 dpi 4. Feeder Capacity: Up to 80 sheets of 80 gsm paper 5. Document Security: Supports electronic image watermark (graphic and text type) 6. Paper Feeding Detection: Built-in automatic alignment, Ultrasonic multi-feed detection, intelligent document protection 7. Scanning Technology: Dual CIS or equivalent 8. Illumination: Dual RGB LEDs or equivalent 9. Paper Thickness: Up to 0.05 inches (such as embossed and plastic ID cards) 10. Min/Max Document Width: a) 2.08 inches b) 8.5 inches 11. Min/Max Document Length: a) 2.05 inches b) 14 inches c) Long document mode 118 inches 12. Bundle Software (Lifetime License): Capture Professional Software, Info Input Software (browser-based/thin indexing software, one-touch button scanning) or equivalent 13. File Format Outputs: a. Single and Multi-page TIFF, PDF, PDF-Archive b. Searchable PDF c. JPG, RTF, BMP, CSV, Excel and Word 14. Output Resolutions: 100/150/200/240/300/400/600/1200 dpi 15. Media Types: Paper (plain, inkjet), Enveloped, Labels, Business Cards, Insurance Cards, Embossed, Plastic ID, ATM Cards 16. Connectivity: USB compatibility to 2.0 and 3.0 17. Electrical Requirements: 100-240V (EPEAT Registered, Energy Star Qualified) 18. With additional documents to be attached with this form: a) Certificate of After Sales Service and Parts; b) After Sales Support within one (1) year / Certification of availability of parts; c) The bidder shall submit any of the following whichever is applicable: i. If the bidder is the manufacturer, certify that the bidder manufactures the products/items; or ii. If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the Manufacturer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or iii. If the bidder is an agent of the exclusive distributor or dealer the following must be provided: 1) Certificate of Distributorship/Dealership Agreement by the Manufacturer with the distributor or dealer; or 2) Contract between the distributor/dealer and the bidder. d) Original Brochure or downloaded from the internet; e) Product Demonstration; and f) Sworn Statement using the prescribed form in Section VIII. Bidding Forms. The inspection and tests that will be conducted are: 1. Upon delivery, the Goods shall undergo preliminary physical inspection by the Inspection Team of the PROCURING ENTITY to ascertain the physical condition and acceptability of the Goods. 2. The supplier shall promptly replace the equivalent quantity of Goods taken as samples without cost to the PROCURING ENTITY. Purpose: For use of Document Management and Archiving System Note: Subject to the conditions stated in the Bidding Documents	64	29,498.00	1,887,872.00
One Million Eight Hundred Eighty-Seven Thousand Eight Hundred Seventy-Two Philippine Pesos					1,887,872.00



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Liquidated Damages (Section 68 of the Revised IRR of RA9184): All contracts executed in accordance with the Act and this IRR shall contain a provision on liquidated damages which shall be payable by the contractor in case of breach thereof. For the procurement of Goods, Infrastructure Projects and Consulting Services, the amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.			
Warranty (Section 62 of the Revised IRR of RA 9184): In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. The obligation for warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but shall not exceed five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period, or, in the case of Expendable Supplies, after consumption thereof. Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.			
Conforme:	 KEVIN M. PRADES Signature Over Printed Name of Supplier Date	By Authority of the Secretary of Health:	 ENRIQUE A. TAYAG, MD, PHSAE, FPSMID, CESO III Director IV Knowledge Management and Information Technology Service
Fund Cluster:		ORS/BURS No.:	0102101-2019-11-11356
Funds Available:	CAF No. 1366	Date of the ORS/BURS:	11-11
Signature over Printed Name of Chief Accountant/Head of Accounting	 FILIPINA V. VELASQUEZ, CPA, MM Division/Unit	Amount:	P 1,087, 892
ACCOUNTING SERVICE		RECOMMENDING AUTHORITY	
BUREAU/SERVICE			

Building 1, San Lazaro Compound, Rizal Avenue, Sta. Cruz, 1003 Manila • Trunk Line 651-7800 local 1108, 1111, 1112, 1113
Direct Line: 711-9502; 711-9503 Fax: 743-1829 • URL: <http://www.doh.gov.ph>; e-mail: fdouque@doh.gov.ph

dmd 18092019

PS / COBAC

APPROVED PO / CONTRACT

Received by:

Date: **DEC 05 2019**

PS / COBAC

RELEASED: PO / CONTRACT

by:

Date: **DEC 06 2019**

2) Contract between the distributor/dealer and the bidder