



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**MINUTES OF PRE-BIDDING CONFERENCE**  
**03 March 2021, 10:00 AM**  
**COBAC CONFERENCE ROOM**

**PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR CY 2021**

IB No.	Procurement Project	Total Approved Budget for the Contract (ABC)
2021-097-A	Procurement of Azithromycin - Rebid	PhP1,461,378.60
2021-126	Procurement of Oral Rehydration Salts, Amoxicillin, and Salbutamol	PhP1,288,600.00

**I. CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC) – A**

**A. ATTENDEES:**

- |                                  |   |                |
|----------------------------------|---|----------------|
| 1. Asec. Nestor F. Santiago, Jr. | - | Chairperson    |
| 2. Dr. Lester Tan                | - | Regular Member |

**THROUGH CISCO WEBEX**

- |                             |   |                |
|-----------------------------|---|----------------|
| 3. Dir. Leonita P. Gorgolon | - | Regular Member |
|-----------------------------|---|----------------|

**B. ABSENT:**

- |                                |   |                  |
|--------------------------------|---|------------------|
| 1. Dr. Ma. Soledad Q. Antonio  | - | Vice-chairperson |
| 2. Dr. Aleli Annie P. Sudiagal | - | Regular Member   |

**C. COBAC-A SECRETARIAT:**

1. Ms. Abegail T. Conchada
2. Ms. Rowena Palugod
3. Ms. Jenica Lynne Villarosa
4. Mr. Kayeron Canona
5. Ms. Patty Ellaine E. Dela Cruz
6. Mr. Pablo Nabong

**D. END-USER UNIT (EUU) REPRESENTATIVES**

- |                         |   |  |
|-------------------------|---|--|
| 1. Mr. Dennis Casimiro  | - | Health Emergency Management Bureau (HEMB)    |
| 2. Ms. Jerisah Bernardo | - | Disease Prevention and Control Bureau (DPCB) |
| 3. Mr. July Rabi        | - | DPCB   |

**E. PROSPECTIVE BIDDERS (PBs):**

Procurement Project	Name of Representative	Company
Procurement of Azithromycin - Rebid under IB No. 2021-097-A	- Ms. Lourdes A. Bagui - Ms. Lalaine Rocero - Ms. Christy Masong - Ms. Khristine Cortez - Ms. Tonet Lorono - Mr. Jerome Tampor	- Onicare Pharma Trading and General Merchandise (OPTGM) - Phil Pharmawealth Inc. (PPI) - First Bay Pharma Distributor (FBPD) - Eurocare Pharma Inc. (EPI) - EPI - Kulits Drugstore (KD)
Procurement of Oral Rehydration Salts,	- Ms. Rhodora O. Repasa - Ms. Lourdes A. Bagui	- Euro-Med Laboratories Phil., Inc. (ELPI) - OPTGM - PPI

Amoxicillin, and Salbutamol under IB No. 2021-126	- Ms. Lalaine Rocero - Ms. Christy Masong - Mr. Jeffry Polido - Mr. Dann Angelo G. Maqui-ona - Ms. Pia Pabera	- FBPD - Rilem Pharma (RP) - RP - KD
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## II. CALL TO ORDER

The Pre-Bidding Conference for the above-cited procurement subject was called to order and presided over by Asec. Nestor F. Santiago, Jr., COBAC-A Chairperson.

## III. MINUTES

The Pre-Bidding Conference for the above-cited procurement projects conducted as scheduled on 03 March 2021 at 10:00 A.M. at the COBAC Conference Room Ground Floor, Building 6, Department of Health (DOH) and through videoconference via Cisco Webex.

The COBAC-A acknowledged the presence of the PBs and were informed that they will first discuss the common requirements for the aforecited procurement projects and eventually go through the items for the discussion of the Total Approved Budget for the Contract (ABC), Schedule of Requirements and Technical Specifications.

1. The COBAC-A presented the bidding requirements and the following subject matters were emphasized:
  - a) Section II. Instructions to Bidders
  - b) Section III. Bid Data Sheet including:
    - Eligibility Requirements
    - Technical Documents
    - Financial Requirements
    - Post-Qualification Requirements
  - c) Special Conditions of Contract under Section V of Bidding Documents
  - d) Schedule of Requirements under Section VI of Bidding Documents
  - e) Technical Specifications under Section VII of Bidding Documents
  - f) Checklist of Technical and Financial Documents under Section VIII of Bidding Documents
2. The following were the issues and concerns raised/discussed relative to the Schedule of Requirements and Technical Specifications for the Procurement of Azithromycin – Rebid under IB No. 2021-097-A and Procurement of Oral Rehydration Salts, Amoxicillin, and Salbutamol under IB No. 2021-126:

Particular	Discussion
<b>Delivery Schedule – Procurement of Azithromycin – Rebid under IB No. 2021-097-A</b>	<ul style="list-style-type: none"> <li>• One of the PB requested to extend the Delivery Schedule from 90 Calendar Days (CD) to 120 CD for Item No. 1- Azithromycin 500mg.</li> <li>• The EUU representative said that they cannot adjust the Delivery Schedule of this project.</li> <li>• The PBs noted the information.</li> <li>• One of the PB requested to extend the Delivery Schedule from 60 Calendar Days (CD) to 120 CD for Item No. 2- Azithromycin 250mg.</li> </ul>


	<ul style="list-style-type: none"> <li>• The EUU representative said that they are amenable to the request of the PBs.</li> <li>• The PBs noted the information.</li> </ul>
<b>Delivery Schedule – Procurement of Oral Rehydration Salts, Amoxicillin, and Salbutamol under IB No. 2021-126</b>	<ul style="list-style-type: none"> <li>• One of the PBs asked if they still need to pay the total amount of the Bidding documents even if they only want to bid for 2 items.</li> <li>• The Committee answered that the PBs still need to purchase the total amount of the Bidding Documents even if they only want to bid for 2 items.</li> <li>• The PBs noted the information.</li> <li>• One of the PBs asked if they still need to submit Technical Specification Forms for the items they will not bid.</li> <li>• The Committee answered that the PBs don't need to submit the Technical Specification Form for the items that will not bid.</li> <li>• The PBs noted the information.</li> </ul>

3. The COBAC-A mentioned that any clarifications or inquiries after the Pre-Bidding Conference, the bidders may send the COBAC-A Chairperson a formal letter at least ten (10) calendar days before the deadline set for the submission and receipt of bids.
4. The COBAC-A informed the PBs that all queries and changes, if any, will be responded through a Bid Bulletin.

#### IV. ADJOURNMENT

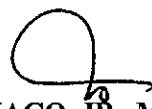
With no other matters to discuss, the said meeting was adjourned at 11:30 A.M.

Prepared by:

  
**KAYERON E. CANONA**  
 COBAC-A Secretariat

03/04/2021

Approved by:

  
**NESTOR F. SANTIAGO, JR., MD, MPH, CHES, CESO II**  
 Assistant Secretary of Health  
 Chairperson, COBAC-A