



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE
14 NOVEMBER 2018 | 10:00 A.M. | COBAC CONFERENCE ROOM

**PROCUREMENT OF PATHOGEN REDUCTION KIT (PLATELET) COMPATIBLE TO
EXISTING MACHINE (MIRASOL)
IB No. 2019-006**

I. ATTENDEES:

A. Central Office Bids and Awards and Committee (COBAC) – C:

- | | | |
|------------------------------|---|------------------|
| 1. Dr. Joselito R. Feliciano | - | Vice-Chairperson |
| 2. Dir. Laureano C. Cruz | - | Regular Member |
| 3. Dir. Gloria J. Balboa | - | Regular Member |

Absent:

- | | | |
|--------------------------------|---|----------------|
| 1. Asec. Lyndon L. Lee Suy | - | Chairperson |
| 2. Engr. David P. Masiado, Jr. | - | Regular Member |

B. COBAC-C Secretariat:

1. Ms. Lara Mae Pares
2. Ms. Maria Charisma Lorenzo
3. Ms. Frances Jamaika Soliven
4. Ms. Shemar Oton
5. Mr. Jan Carlo Palugod
6. Mr. Kayeron Canona

C. End-user Representatives:

- | | | |
|--------------------------|---|-------------------------------|
| 1. Ms. Estrelita Tumamao | - | Philippine Blood Center (PBC) |
| 2. Ms. Juliet Concepcion | - | PBC |

D. Bidder's Representatives=:

- | | | |
|----------------------------------|---|---------------------------|
| 1. Mr. Justine Gabriel Santayana | - | Zafire Distributors, Inc. |
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II. CALL TO ORDER

The Pre-Bidding Conference for the Procurement of Pathogen Reduction Kit (Platelet) Compatible to Existing Machine (Mirasol) under IB No. 2019-004 was conducted on 14 November 2018 at 10:00 AM at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by Dr. Joselito R. Feliciano, COBAC-C Vice-Chairperson.

III. MINUTES

- 1) Dr. Feliciano led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representatives, then acknowledged the presence of the prospective bidder's representative.
- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements. The representative confirmed that they regularly join biddings in the DOH.
- 3) A PowerPoint Presentation was flashed and the details of bidding were discussed. The COBAC-C informed the prospective bidder that they will first discuss the common requirements for the cited procurement project and eventually go through the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specification.
- 4) The following subject matters were emphasized:
 - a. Section III. Bid Data Sheet including:
 - Eligibility Requirements
 - Technical Documents
 - Financial Requirements
 - Post-Qualification Requirements
 - b. Special Conditions of Contract under Section V of Bidding Document
 - c. Schedule of Requirements under Section VI of Bidding Document
 - d. Technical Specifications under Section VII of Bidding Document

- 5) The following were the issues and concerns raised/discussed by the prospective bidder under Section VII - Technical Specifications:

Particular	Discussion
A. Detailed Technical Specifications 2. Label : Pre-attached label of 110 cm ²	A prospective bidder said that the technical specifications should have been cm ² instead of cm2. The end-users noted the observation and informed that a Bid Bulletin will be issued for any changes.

IV. ADJOURNMENT

The COBAC-C informed the prospective bidder that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for any changes in the posted Bidding Documents upon confirmation by the end-user. Having no other matters to be discussed, the cited conference was adjourned at 11:30 A.M.

Recorded by:

(SGD.) 11/15/18
LARA MAE D. PARES
Secretariat, COBAC-C

Approved by:

(SGD.)
JOSELITO R. FELICIANO, MD
Vice-Chairperson, COBAC-C