



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE
14 NOVEMBER 2018 | 10:00 A.M. | COBAC CONFERENCE ROOM

PROCUREMENT OF MALARIA TEST KIT ANTIGEN ASSAY WITH TIE-UP MACHINE
IB No. 2019-005

I. ATTENDEES:

A. Central Office Bids and Awards and Committee (COBAC) – C:

- | | | |
|------------------------------|---|------------------|
| 1. Dr. Joselito R. Feliciano | - | Vice-Chairperson |
| 2. Dir. Laureano C. Cruz | - | Regular Member |
| 3. Dir. Gloria J. Balboa | - | Regular Member |

Absent:

- | | | |
|--------------------------------|---|----------------|
| 1. Asec. Lyndon L. Lee Suy | - | Chairperson |
| 2. Engr. David P. Masiado, Jr. | - | Regular Member |

B. COBAC-C Secretariat:

1. Ms. Lara Mae Pares
2. Ms. Maria Charisma Lorenzo
3. Ms. Frances Jamaica Soliven
4. Ms. Shemar Oton
5. Mr. Jan Carlo Palugod
6. Mr. Kayeron Canona

C. End-user Representatives:

- | | | |
|--------------------------|---|-------------------------------|
| 1. Ms. Estrelita Tumamao | - | Philippine Blood Center (PBC) |
| 2. Ms. Juliet Concepcion | - | PBC |

D. Bidder's Representatives:

- | | | |
|-----------------------|---|--|
| 1. Ms. Emery Gonda | - | Lifeline Diagnostic Supplies, Inc. |
| 2. Mr. Alvin Gragasin | - | Allied Hospital Supply International Corp. |

II. CALL TO ORDER

The Pre-Bidding Conference for the Procurement of Malaria Test Kit Antigen Assay with Tie-up Machine under IB No. 2019-005 was conducted on 14 November 2018 at 10:00 AM at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by Dr. Joselito R. Feliciano, COBAC-C Vice-Chairperson.

III. MINUTES

- 1) Dr. Feliciano led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representatives, then acknowledged the presence of the prospective bidders' representatives.
- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements. The representatives confirmed that they regularly join biddings in the DOH.
- 3) A PowerPoint Presentation was flashed and the details of bidding were discussed. The COBAC-C informed the prospective bidders that they will first discuss the common requirements for the cited procurement project and eventually go through the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specification.
- 4) The following subject matters were emphasized:
 - a. Section III. Bid Data Sheet including:
 - Eligibility Requirements
 - Technical Documents
 - Financial Requirements
 - Post-Qualification Requirements
 - b. Special Conditions of Contract under Section V of Bidding Document

- c. Schedule of Requirements under Section VI of Bidding Document
- d. Technical Specifications under Section VII of Bidding Document

5) The following were the issues and concerns raised/discussed by the prospective bidders:

Particular	Discussion
Section VI – Schedule of Requirements	
Delivery period in Calendar Days	The prospective bidders requested to adjust the quantity for delivery per tranche since the standard packaging is 480 tests per pack. The end-users noted the request and responded that a Bid Bulletin will be issued for any changes.
1st delivery-35,000 tests Thirty (30) calendar days upon receipt of Notice to Proceed (NTP).	
2nd delivery-35,000 tests Sixty (60) calendar days upon receipt of NTP.	
Section VII - Technical Specifications	
A. Detailed Technical Specifications	A prospective bidder asked the end-users that the technical specifications for the antigen include <i>P. malariae</i> and <i>P. ovale</i> and that the word preferably should be omitted. The end-users agreed and informed that a Bid Bulletin will be issued for any changes.
1. Principle: Employs Enzyme-Linked Immunosorbent Assay (ELISA) or Enzyme Immunoassay (EIA) for the detection of Antigens for <i>Plasmodium falciparum</i> , <i>P.vivax</i> , preferably to include <i>P. malariae</i> and <i>P. ovale</i> antigen	
4. Other requirement: xxx f. Provision of quarterly preventive maintenance and calibration or as need arises with certificate and stickers	A prospective bidder clarified if semi-annual preventive maintenance is acceptable. The end-users noted the request and responded that they will review this matter.
E. Replacement Instructions	The COBAC-C said that a Bid Bulletin will be issued to reflect the following changes: Replacement for fresh stocks for remaining shelf life of two (2) months , replaced with shelf life of not less than six (6) months

IV. ADJOURNMENT

The COBAC-C informed the prospective bidders that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for any changes in the posted Bidding Documents upon confirmation by the end-user. Having no other matters to be discussed, the cited conference was adjourned at 11:30 A.M.

Recorded by:

(SGD.) 11/15/18

LARA MAE D. PARES
 Secretariat, COBAC-C

Approved by:

(SGD.)

JOSELITO R. FELICIANO, MD
 Vice-Chairperson, COBAC-C