



Republic of the Philippines  
Department of Health  
**CENTRAL OFFICE BIDS AND AWARDS COMMITTEE**

**MINUTES OF PRE-BIDDING CONFERENCE**  
14 NOVEMBER 2018 | 10:00 A.M. | COBAC CONFERENCE ROOM

**PROCUREMENT OF BLOOD BAGS**  
**IB No. 2019-002**

**I. ATTENDEES:**

**A. Central Office Bids and Awards and Committee (COBAC) – C:**

- |                              |   |                  |
|------------------------------|---|------------------|
| 1. Dr. Joselito R. Feliciano | - | Vice-Chairperson |
| 2. Dir. Laureano C. Cruz     | - | Regular Member   |
| 3. Dir. Gloria J. Balboa     | - | Regular Member   |

**Absent:**

- |                                |   |                |
|--------------------------------|---|----------------|
| 1. Asec. Lyndon L. Lee Suy     | - | Chairperson    |
| 2. Engr. David P. Masiado, Jr. | - | Regular Member |

**B. COBAC-C Secretariat:**

1. Ms. Lara Mae Pares
2. Ms. Maria Charisma Lorenzo
3. Ms. Frances Jamaika Soliven
4. Ms. Shemar Oton
5. Mr. Jan Carlo Palugod
6. Mr. Kayeron Canona

**C. End-user Representatives:**

- |                          |   |                               |
|--------------------------|---|-------------------------------|
| 1. Ms. Estrelita Tumamao | - | Philippine Blood Center (PBC) |
| 2. Ms. Juliet Concepcion | - | PBC                           |

**D. Bidder's Representatives:**

- |                                  |   |                                    |
|----------------------------------|---|------------------------------------|
| 1. Ms. Sheila Patdu              | - | Grepcor Diamonde, Inc.             |
| 2. Mr. Justine Gabriel Santayana | - | Zafire Distributors, Inc.          |
| 3. Ms. Nancy Carmona             | - | Omnibus Biomedical Systems, Inc.   |
| 4. Mr. Dominic Maypa             | - | Fresenius Kabi                     |
| 5. Mr. Alvin Detera              | - | Lifeline Diagnostic Supplies, Inc. |
| 6. Ms. Elaine Dakila             | - | AAA Pharma Inc.                    |

**II. CALL TO ORDER**

The Pre-Bidding Conference for the Procurement of Blood Bags under IB No. 2019-002 was conducted on 14 November 2018 at 10:00 AM at the COBAC Conference Room, Bldg. 6, Department of Health. It was called to order and presided over by Dr. Joselito R. Feliciano, COBAC-C Vice-Chairperson.

**III. MINUTES**

- 1) Dr. Feliciano led the opening remarks. He introduced the COBAC-C members and Secretariat and the End-user representatives, then acknowledged the presence of the prospective bidders' representatives.
- 2) The COBAC-C asked the prospective bidders if they have previously joined other government biddings to confirm if they are already familiar with the documentary requirements. The representatives confirmed that they regularly join biddings in the DOH.
- 3) A PowerPoint Presentation was flashed and the details of bidding were discussed. The COBAC-C informed the prospective bidders that they will first discuss the common requirements for the cited procurement project and eventually go through the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specification.
- 4) The following subject matters were emphasized:
  - a. Section III. Bid Data Sheet including:
    - Eligibility Requirements
    - Technical Documents
    - Financial Requirements
    - Post-Qualification Requirements
  - b. Special Conditions of Contract under Section V of Bidding Document
  - c. Schedule of Requirements under Section VI of Bidding Document
  - d. Technical Specifications under Section VII of Bidding Document

5) The following were the issues and concerns raised/discussed by the prospective bidders:

Particular	Discussion
<b>Section III – Bid Data Sheet</b>	
ITB Clause 5.4 (similar contracts)  For this purpose, similar contracts shall refer to <i>various laboratory/hospital/radiological/ medical supplies, devices, reagents, and test kits</i>	A prospective bidder inquired if procurement projects for DMPA and syringe can be considered as similar contracts. The COBAC-C and end-users noted the request and responded that they will issue a bid bulletin for any changes.
<b>Section VII - Technical Specifications</b>	
A. Detailed Technical Specifications  6. Terms and Condition for Machine tie-up: a. Provision of at least five (5) leukoreduction machines to be returned after contract	A prospective bidder requested to revise the number of leukoreduction machines to be provided from five (5) machines to four (4) machines. The end-users denied the request since it is the minimum quantity agreed by their office. Another prospective bidder the technical specifications for leukoreduction machine can be provided in the bidding document. The end-users noted the request and responded that a Bid Bulletin will be issued for any changes.
B. Additional Requirements to be attached to Technical Specifications form  2. Valid and current Certificate of Product Registration (CPR) issued by Philippine Food and Drug Administration (PFDA) or valid extension	The COBAC-C said that a CPR marked with extended validity date by PFDA is acceptable. The prospective bidders acknowledged the information.
C. Upon delivery, the following shall be complied:  Note: To facilitate testing by PFDA and payment, the MAXIMUM limit of the number of batches and lots for delivery shall be the number deliveries required for this package	The prospective bidders inquired if PFDA testing prior to delivery of blood bags is required and if applicable the quantity per batch for PFDA testing was asked. The end-users noted the request and responded that a Bid Bulletin will be issued for any changes.

**IV. ADJOURNMENT**

The COBAC-C informed the prospective bidders that all the queries and suggestions raised during the discussion are noted and a Bid Bulletin shall be issued for any changes in the posted Bidding Documents upon confirmation by the end-user. Having no other matters to be discussed, the cited conference was adjourned at 11:30 A.M.

Recorded by:

(SGD.) 11/15/18  
**LARA MAE D. PARES**  
 Secretariat, COBAC-C

Approved by:

(SGD.)  
**JOSELITO R. FELICIANO, MD**  
 Vice-Chairperson, COBAC-C