



CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE

**SUPPLY, INSTALLATION, CONFIGURATION AND COMMISSIONING OF DOH
ICT DISASTER RECOVERY SITE AT CENTER FOR HEALTH DEVELOPMENT III
IB NO. 2018-301
30 October 2018; 10:00 A.M.
DCPB Conference Room**

I. ATTENDEES

A. Central Office Bids and Awards Committee (COBAC)-B:

PRESENT:

- | | | |
|-----------------------------|---|------------------|
| 1. Dir. Ma. Theresa G. Vera | - | Vice-Chairperson |
| 2. Ms. Charity L. Tan | - | Regular Member |
| 3. Dr. Franklin Diza | - | Alternate Member |

ABSENT:

- | | | |
|----------------------------------|---|----------------|
| 1. Asec. Ma. Rosario S. Vergeire | - | Chairperson |
| 2. Dir. Maylene M. Beltran | - | Regular Member |
| 3. Dr. Vito G. Roque, Jr. | - | Regular Member |

B. Secretariat

1. Ms. Riza T. Bautista
2. Ms. Dawnavi Lae Lacsado
3. Ms. Celine A. Velasco
4. Ms. Debbie Rabi

C. END-USER REPRESENTATIVE

- | | | |
|-------------------------|---|-------|
| 1. Mr. Christian Halnin | - | KMITS |
| 2. Mr. Joel Arias | - | KMITS |

D. PROSPECTIVE BIDDER/S PRESENT:

- | | | |
|---------------------------|---|------------------------------------|
| 1. Ms. Arlyn L. Solitario | - | Multi-Fold Links, Inc. (MFLI); and |
| 2. Ms. Jean Karen Em | - | MFLI |

II. CALL TO ORDER:

The meeting was called to order and presided over by Dir. Ma. Theresa G. Vera, COBAC-B Vice-Chairperson.

III. MINUTES

1. Dir. Ma. Theresa G. Vera, COBAC-B Vice-Chairperson, introduced the COBAC Members and acknowledged the presence of the bidders.
2. The COBAC-B asked the representatives of MFLI if they had previously joined other government biddings to know if they are already familiar with the documentary requirements. MFLI responded that this is not their first time to join the government and stated that they are already familiar with the documentary requirements. Hence, the COBAC-B emphasized that MFLI is responsible for the content and the provisions stated on the eligibility requirements of the bidding documents.

- The COBAC-B continued with Section VI. Schedule of Requirements and Section VII. Technical Specifications of the Bidding Documents, the following are the salient points of discussion:

Particular	Comment and Suggestion
Terms of Payment	<p>For revision of the End-user.</p> <p>To consolidate it into three (3) tranches and to identify the minor and major equipment,</p>

- The COBAC-B stated that should there be any changes in the Philippine Bidding Documents (PBD) it shall be reflected through issuance of Bid Bulletin.
- The COBAC-B also reiterated that should there be any further clarification or inquiries, the bidder should put it in writing, addressed to the COBAC-B Chairperson at least ten (10) calendar days before the slated deadline of submission and opening of bids.
- The COBAC-B reiterated that the deadline of submission of bids is on 14 November 2018, 9:00 A.M.

IV. ADJOURNMENT

Having no other topics to be discussed, the cited activity was adjourned at 10:30 A.M.

Prepared by:


DAWNAVILAE V. LACSADO
COBAC-B Secretariat

Approved by:


MA. THERESA G. VERA, MD, MSc, MHA, CESO III
COBAC-B Vice-Chairperson