



Republic of the Philippines
Department of Health
CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE
02 AUGUST 2018; 9:00 A.M.
COBAC CONFERENCE ROOM

PROCUREMENT OF FLUPENTIXOL 20MG AMPULE
IB NO. 2018-282

I. Central Office Bids and Awards and Committee (COBAC)-A:

A. Attendees:

- | | | |
|-------------------------------|---|------------------|
| 1. Asec. Nestor Santiago, Jr. | - | Chairperson |
| 2. Dir. Kenneth G. Ronquillo | - | Vice-Chairperson |
| 3. Engr. David Masiado Jr. | - | Alternate Member |

Absent

- | | | |
|--------------------------|---|----------------|
| 1. Dir. Ferchito Avelino | - | Regular Member |
| 2. Dir. Mar Wynn Bello | - | Regular Member |
| 3. Dir. Leonita Gorgolon | - | Regular Member |

B. Secretariat:

1. Ms. Abegail Tigas
2. Ms. Rowena Juan
3. Ms. Janine Eumague
4. Ms. Carmelyn Manahan
5. Ms. Kris Lacanienta

C. End-user's Representative:

- | | | |
|-----------------------|---|--|
| 1. Ms. Marlene Galvan | - | Disease Prevention and Control
Bureau (DPCB) – Essential Non
Communicable Diseases Division
(ENCDD) |
|-----------------------|---|--|

D. Bidder's Representative:

- | | | |
|--------------------|---|-----------------------|
| 1. Ms. Gladys Chua | - | Metro Drug Inc. (MDI) |
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II. CALL TO ORDER

The Pre-bidding Conference for the Procurement of Flupentixol 20mg Ampule was conducted as re-scheduled on 02 August 2018 at 9:00 A.M, at the COBAC Conference Room, G/F, Bldg. 6, Department of Health, Sta. Cruz, Manila was called to order and presided over by Asec. Nestor Santiago, Jr., COBAC-A Chairperson.

III. MINUTES

1. The COBAC-A informed the PBs that they will first discuss the common requirements for all the packages and eventually go through each procurement package for the discussion of the Approved Budget for the Contract, Schedule of Requirements and Technical Specifications. It was highlighted that the specific requirements for each procurement package are in the bidding documents and must be referred to by each PBs for each procurement package they wish to bid on.

2. The following subject matter were emphasized: Section III, Bid Data Sheet including:
- Date of Submission and Opening of Bids;
 - Eligibility Requirements;
 - Technical Requirements;
 - Financial Requirements;
 - Post-qualification Document Requirements;
 - Schedule of Requirements and indicating Payment for Warehouse & Freight Services under Section VI of the Bidding Documents;
 - Technical Specification under Section VII of the Bidding Documents.
3. The following were the issues and concerns raised on *Section VI. Schedule of Requirements* of the Bidding Documents.

ISSUES /CONCERN	END-USER / COBAC RESPONSE
One of the prospective bidder, MDI requested for the adjustment of the delivery to ninety (90) calendar days or within ninety (90) calendar days.	The End-user representative inform the bidder on the current stocks out of the item being procured. Thus, the former decided to stick with the delivery requirement as indicated in the bidding document.

4. The following were the issues and concerns raised on *Section VII. Technical Specification* of the Bidding Documents.

PARTICULAR	FROM	TO
Labeling Requirements:	<p style="text-align: center;">xxx</p> <p>➤ On each box the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property- DOH Not for Sale</i></p> <p>➤ On each corrugated carton the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property- DOH</i></p>	<p style="text-align: center;">xxx</p> <p>➤ On each box the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property-Department of Health or DOH Not for Sale</i></p> <p>➤ On each corrugated carton the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property- Department of</i></p>

	<i>Not for Sale</i>	<i>Health or DOH Not for Sale</i>
	<i>Manufacturing Date:</i> ____ <i>Expiration Date:</i> ____	<i>Manufacturing Date:</i> ____ <i>Expiration Date:</i> ____ <i>Batch No. / Lot No.</i> ____

IV. ADJOURNMENT


Having no other matters to be discussed, the cited activity was adjourned at 11:15 AM.

Recorded by:



 8/03/2018
ROWENA JUAN
 COBAC - A Secretariat

Approved by:



NESTOR F. SANTIAGO, JR., MD, MPH, MHA, MPA, CESO III
Assistant Secretary of Health
 COBAC A Chairperson