



CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BIDDING CONFERENCE

02 AUGUST 2018; 9:00 A.M.
COBAC CONFERENCE ROOM

PROCUREMENT OF VITAMIN A-RE--BID IB NO. 2018-099-A

I. Central Office Bids and Awards and Committee (COBAC)-A:

A. Attendees:

- | | | |
|-------------------------------|---|------------------|
| 1. Asec. Nestor Santiago, Jr. | - | Chairperson |
| 2. Dir. Kenneth G. Ronquillo | - | Vice-Chairperson |
| 3. Engr. David Masiado Jr. | - | Alternate Member |

Absent

- | | | |
|--------------------------|---|----------------|
| 1. Dir. Ferchito Avelino | - | Regular Member |
| 2. Dir. Mar Wynn Bello | - | Regular Member |
| 3. Dir. Leonita Gorgolon | - | Regular Member |

B. Secretariat:

1. Ms. Abegail Tigas
2. Ms. Rowena Juan
3. Ms. Janine Eumague
4. Ms. Carmelyn Manahan
5. Ms. Kris Lacanienta

C. End-user's Representatives:

- | | | |
|----------------------------|---|---|
| 1. Ms. Luz Tagunicar | - | Disease Prevention and Control
Bureau (DPCB) – Child's Health
Development Division (CHDD) |
| 2. Ms. Krystelle Mabagos | - | Health Emergency Management Bureau
(HEMB) |
| 3. Ms. Elaine Joy Villegas | - | HEMB |

D. Bidder's Representatives:

- | | | |
|-----------------------|---|------------------------------|
| 1. Ms. Lalaine Rocero | - | Phil Pharmawealth Inc. (PPI) |
| 2. Ms. Nancy Nuesca | - | Am-Europharma Corp. (AMEC) |

II. CALL TO ORDER

The Pre-bidding Conference for the Procurement of Vitamin A – Re-Bid was conducted as re-scheduled on 02 August 2018 at 9:00 A.M, at the COBAC Conference Room, G/F, Bldg. 6, Department of Health, Sta. Cruz, Manila was called to order and presided over by Asec. Nestor Santiago, Jr., COBAC-A Chairperson.

III. MINUTES

1. The COBAC-A informed the PBs that they will first discuss the common requirements for all the packages and eventually go through each procurement package for the discussion of the Approved

Budget for the Contract, Schedule of Requirements and Technical Specifications. It was highlighted that the specific requirements for each procurement package are in the bidding documents and must be referred to by each PBs for each procurement package they wish to bid on.

2. The following subject matter were emphasized: Section III, Bid Data Sheet including:
 - a. Date of Submission and Opening of Bids;
 - b. Eligibility Requirements;
 - c. Technical Requirements;
 - d. Financial Requirements;
 - e. Post-qualification Document Requirements;
 - f. Schedule of Requirements and indicating Payment for Warehouse & Freight Services under Section VI of the Bidding Documents;
 - g. Technical Specification under Section VII of the Bidding Documents.

3. The following were the issues and concerns raised on *Section VI. Schedule of Requirements* of the Bidding Documents.

PARTICULAR	FROM	TO
Schedule of Requirements: Item No. 2: Vitamin A 200,000 IU ABC: PhP 61,829,400.00	<p style="text-align: center;">1st Tranche</p> <p style="text-align: center;">86,200 capsules Forty Five (45) calendar days upon receipt of approved Notice to Proceed (NTP)</p> <p style="text-align: center;">2nd Tranche</p> <p style="text-align: center;">15,414,250 capsules Ninety (90) calendar days upon receipt of approved Notice to Proceed (NTP)</p> <p style="text-align: center;">3rd Tranche</p> <p style="text-align: center;">15,414,250 capsules One Hundred Twenty (120) calendar days upon receipt of approved Notice to Proceed (NTP)</p>	<p style="text-align: center;">1st Tranche</p> <p style="text-align: center;">15,457,300 capsules Within Ninety (90) calendar days upon receipt of approved Notice to Proceed (NTP)</p> <p style="text-align: center;">2nd Tranche</p> <p style="text-align: center;">15,457,400 capsules One Hundred Twenty (120) calendar days upon receipt of approved Notice to Proceed (NTP)</p>

4. The following were the issues and concerns raised on *Section VII. Technical Specification* of the Bidding Documents.

PARTICULAR	FROM	TO
<p>Labeling Requirements:</p> <p>Item No. 1: Vitamin A 100,000,IU ABC: PhP 3,108,600.00</p> <p>Item No. 2: Vitamin A 200,000 IU ABC: PhP 61,829,400.00</p>	<p style="text-align: center;">xxx</p> <p>➤ On each bottle the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property- DOH Not for Sale</i></p> <p>➤ On each corrugated carton the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property- DOH Not for Sale</i></p> <p><i>Manufacturing Date: _____ Expiration Date: _____</i></p>	<p style="text-align: center;">xxx</p> <p>➤ On each bottle the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property-Department of Health or DOH Not for Sale</i></p> <p>➤ On each corrugated carton the following should be legibly imprinted or stickered with non-removable or permanent sticker/label that is binding and with residue and tearing, if removed:</p> <p style="text-align: center;"><i>Philippine Government Property- Department of Health or DOH Not for Sale</i></p> <p><i>Manufacturing Date: _____ Expiration Date: _____ Batch No. / Lot No. _____</i></p>


IV. ADJOURNMENT

Having no other matters to be discussed, the cited activity was adjourned at 10:55 AM.

Recorded by:


8/03/2018
ROWENA JUAN
COBAC - A Secretariat

Approved by:


NESTOR F. SANTIAGO, JR., MD, MPH, MHA, MPA, CESO III
Assistant Secretary of Health
COBAC A Chairperson